



Committee of the Whole Report

Report Number: CEM2022-001

Meeting Date: March 8, 2022

Title: **Kawartha Lakes Cemetery Board Annual Report
and 2022 Work Plan**

Author and Title: Patricia Wykes Cemetery Administrator

Recommendation(s):

That Report CEM2022-001, Kawartha Lakes Cemetery Board Annual Report and 2022 Work Plan, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of March 09, 2021 Council adopted the following resolution:

CW2021-070

7.13 CEM2021-001

Kawartha Lakes Cemetery Board Annual Report and 2021 Work Plan

Patricia Wykes, Cemetery Administrator
Council Representative - Councillor Yeo

CW2021-070

Moved By Councillor Yeo

Seconded By Councillor Veale

That Report CEM2021-001, **Kawartha Lakes Cemetery Board Annual Report and 2021 Work Plan**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

The Kawartha Lakes Cemetery Board was established on December 11, 2018 to replace the former Joint Cemetery Board to advise on City of Kawartha Lakes Cemetery services such as Decoration Days, the sale of Cemetery services and the provision of Cemetery maintenance.

The Terms of Reference (2018) for the Kawartha Lakes Cemetery Board stipulate that one annual report be written to Council by the end of Q1 each calendar year reporting the Board's achievements from the previous year and presenting their upcoming work plan for the current year.

This report addresses that direction.

Rationale:

In 2021 the Kawartha Lakes Cemetery Board recommended and accomplished the following:

- Install bench pads and benches at Mud Lake Cemetery and Lake Dalrymple Cemetery (one bench at each site). Pads are installed, Lake Dalrymple bench installed, awaiting installation of bench at Mud Lake.

2022 Work Plan includes:

- Establish a method of payment allowing for use of debit or credit card as an alternative option for payment of Cemetery products and services. Currently only cheques and bank drafts are accepted.
- Investigate plans to install additional columbarium based on need and explore the feasibility of installing columbarium where burial options are limited.
- Educate Kawartha Lakes Cemetery Board Members about Active Municipal Cemeteries.

Due to COVID19 restrictions and inadequate access to internet that supports electronic meetings, the Kawartha Lakes Cemetery Board was unable to meet regularly in 2021. Further recommendations for 2022 will be discussed as meetings resume.

Other Alternatives Considered:

No other alternatives are recommended.

Alignment to Strategic Priorities

The recommendations within this Report contribute to the Council Adopted Strategic Plan. They identify with:

- Goal 2 – An Exceptional Quality of Life - by increasing the beautification efforts in the municipal cemeteries
- Goal 4 – Good Government – by ensuring municipal assets are well maintained and well managed and by promoting continuous improvement to Make It Better in all service areas and by increasing the efficiency and effectiveness of service delivery by providing alternative forms of payment

[Kawartha Lakes Strategic Plan 2020-2023](#)

Financial/Operation Impacts:

Costs associated with Work Plan recommendations are expected to be addressed by 2023 budget requests and existing Cemetery and Parks budgets.

Consultations:

Manager of Parks, Recreation, and Culture

Supervisor Capital-Special Project, Cemeteries and Trails

Attachments:

N/A

Department Head email: cshanks@kawarthalakes.ca

Department Head: Craig Shanks, Director of Community Services