

	<p><b>CORPORATE POLICY AND PROCEDURES MANUAL</b></p>
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Policy No:

<b>126</b>	<b>CAO</b>	<b>021</b>
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**Policy Name:**

**Extended Use of Lottery Proceeds for General Maintenance**

**DEVELOPED BY:** Sandra Lloyd, Deputy-Clerk  
**DEPARTMENT:** Don Abel, Licensing Officer

**DATE:** Jan 19, 2006

**ADOPTED BY:** Council

**DATE:** Feb 07/06

**RESOLUTION  
NUMBER:** CR2006-097

**EFFECTIVE:** Jan 1/06

**CROSS-REFERENCE:** CHR2006-05

**REVISIONS:**

### **POLICY STATEMENT AND RATIONALE:**

To establish a guideline on the extended use of net lottery proceeds by eligible Service Clubs and Royal Canadian Legion Branches in the City of Kawartha Lakes for building maintenance and general operating costs.

### **SCOPE:**

This policy applies to all eligible Service Clubs and Royal Canadian Legion Branches in the City of Kawartha Lakes.

### **POLICY, PROCEDURE AND IMPLEMENTATION:**

- 1.00 The rules and regulations of the Alcohol and Gaming Commission of Ontario permit the municipality to allow the use of lottery proceeds for a service club or legion branch's building and general operating costs, up to a maximum of 2% of the net lottery proceeds if they own their building and it is used free of charge by eligible organizations. The licensing authority may increase this maximum allowable percentage if the club or branch can prove the need for the funds and show that the facility is used free of charge by eligible organizations more than 2% of the time. The allowance percentage may be raised to match the percentage of time the facility is used free of charge for charitable purposes, to a maximum of 50% of the annual net proceeds.

- 1.01 Upon submission of a completed application form to the Lottery Licensing Officer by a Service Club or a branch of the Royal Canadian Legion located in the City of Kawartha Lakes, the Licensing Officer may approve the increase of the 2% maximum allowance of net lottery proceeds for building maintenance and general operating costs only if the club can prove the need for the funds and show that the facility is used free of charge by eligible charitable organizations more than 2% of the time or if a branch of the Royal Canadian Legion can prove the need for the funds and show that the facility is used free of charge by eligible charitable or non-profit organizations more than 2% of the time.
- 1.02 The allowable percentage may be raised to match the percentage of time the facility is used free of charge for charitable purposes, not to exceed 50% of the annual net proceeds.
- 1.03 Extended use of net lottery proceeds may only be used for:
- Municipal taxes
  - Utilities
  - Liability insurance on the building, and
  - Cleaning and general maintenance