



Council Report

Report Number: PUR2022-015
Meeting Date: May 17, 2022
Title: 2022-28-OQ Supply and Delivery of Culverts
Author and Title: Kristy Wilson, Junior Buyer

Recommendation(s):

That Report PUR2022-015, **2022-28-OQ Supply and Delivery of Culverts**, be received;

That Devron Sales Limited, be awarded 2022-28-OQ Supply and Delivery of Culverts for the quoted amount of \$62,994.72, plus HST for the first year of the contract;

That four (4) additional, one (1) year terms be awarded based on satisfactory performance and upon mutual agreement and successful completion of the original term;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award this quotation; and

That Public Works be authorized to issue purchase orders as applicable.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Public Works – Roads Operations department replaces damaged culverts and couplers within the City's limits throughout the year on an "as required" basis.

The Procurement Division released Request for Quotation 2022-28-OQ Supply and Delivery of Culverts in accordance with the Purchasing Policy. The quotation closed on March 31, 2022 and was opened by Launa Macey, Supervisor of Procurement, with the following results:

Company Name	Estimated Cost (less HST)
Devron Sales Limited	\$62,994.72
Armtec Inc.	\$69,373.20
Ontario Agra Piping & Supplies Inc.	\$83,118.90
E.S. Hubbell & Sons	\$91,072.26

Submissions were checked for mathematical errors and compliancy to the quotation.

Devron Sales Limited was found to be the lowest compliant submission. References were checked and found to be favourable.

Rationale:

The award of this project will help with the efficient replacement of damaged culverts and couplers. Therefore, staff recommend that the City award to Devron Sales Limited for the total quoted price of \$62,994.72.

Other Alternatives Considered:

No other alternative is being considered as a fair, open and transparent process was conducted in accordance with the City's Purchasing Policy.

Alignment to Strategic Priorities

This report addresses "Good Government – Ensure municipal assets are well maintained and well managed" Replacing damaged and failing culverts is a component of proper road drainage; protecting the road network and other infrastructure from damage caused by water.

Financial/Operation Impacts:

Pricing quoted was based on historical estimates and could be higher or lower than the estimated annual award. Sufficient funds for 2022-28-OQ Supply and Delivery of Culverts is allocated in the 2022 Public Works operating budget. The Department will monitor the budget and ensure that sufficient funds will be allocated for this quotation in future annual Public Works – Roads Operations operating budgets.

Consultations:

Engineering Technician
Manager of West B

Department Head email: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson

Department File: 2022-28-OQ