



ADR  
CHAMBERS

Integrity Commissioner Office  
for the City of Kawartha Lakes

CHARLES A. HARNICK  
Integrity Commissioner  
City of Kawartha Lakes  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

April 22, 2022

Sent via Email:

Cathie Ritchie  
City Clerk - City of Kawartha Lakes  
26 Francis Street  
Lindsay, ON K9V 5R8  
[critchie@kawarthalakes.ca](mailto:critchie@kawarthalakes.ca)

Dear Ms. Ritchie:

**Re: File No.: IC-17272-0422: City of Kawartha Lakes Integrity Commissioner Annual Report - Operating Period February 28, 2021 to February 27, 2022**

Thank you for the opportunity to act as the Integrity Commissioner for the City of Kawartha Lakes (the "City") over the past year. In accordance with the terms of the Agreement between the City and ADR Chambers pursuant to section 223.6(1) of the *Municipal Act*, 2001, we are providing our annual report for the third operating period of the Agreement covering the period February 28, 2021 to February 27, 2022.

As you know, the Integrity Commissioner's role is to help Members of Council ("Members") ensure that they are performing their functions in accordance with the City's Code of Conduct and Ethics – Members of Council and Local Boards (the "Code") and the Municipal Conflict of Interest Act (the "MCIA"). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the City's Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints made by Council, Members, and members of the public respecting alleged breaches of the Code by Members or complaints by electors of the City or persons

demonstrably acting in the public interest that a Member has contravened the provisions of the MCIA.

### **Complaints**

During this operating period, I received three Code complaints. I elected to discontinue my investigation into the first complaint with the consent of the parties as the Member apologized for their actions and the Complainant accepted. I determined that I had no jurisdiction to consider the second complaint. After an initial review of the third complaint, I made the decision to not further investigate as I did not believe that the matter was, on its face, a complaint with respect to non-compliance with the Code.

### **Requests for Advice**

One request for advice was received and responded to during this operating period.

The request for advice by Members must always be made in writing to the Integrity Commissioner and the advice given to Members is always provided in writing, and in accordance with the provisions of the City's Code and the applicable provisions of the MCIA.

Advice from the Integrity Commissioner should not be considered to constitute legal advice, and Members are always encouraged to seek the advice of their personal solicitor should they believe legal advice is necessary.

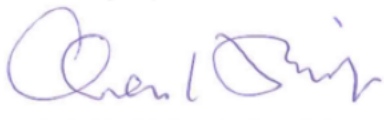
### **Billings**

A summary of billing for the year is included in this annual report as Appendix 1.

### **Final Comments**

We look forward to assisting the City and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours very truly,



Charles A. Harnick  
Office of the Integrity Commissioner for the City of Kawartha Lakes

**APPENDIX 1**  
**Summary of Billing**

Billing for the year to date has totaled \$ 18,543.30, as detailed below.

Invoice Number	Date	Fees	HST	Total
7075	03/05/2021	\$1,000.00	\$130.00	\$1,130.00
7107	04/06/2021	\$1,000.00	\$130.00	\$1,130.00
7155	05/06/2021	\$1,000.00	\$130.00	\$1,130.00
7176	06/07/2021	\$1,350.00	\$175.50	\$1,525.50
7222	07/08/2021	\$1,000.00	\$130.00	\$1,130.00
7259	08/05/2021	\$1,000.00	\$130.00	\$1,130.00
7292	09/02/2021	\$2,750.00	\$357.50	\$3,107.50
8022	10/06/2021	\$1,595.00	\$207.35	\$1,802.35
8045	11/05/2021	\$1,000.00	\$130.00	\$1,130.00
8089	12/07/2021	\$1,000.00	\$130.00	\$1,130.00
8115	01/07/2022	\$2,715.00	\$352.95	\$3,067.95
8145	02/08/2022	\$1,000.00	\$130.00	\$1,130.00
<b>TOTAL</b>		<b>\$16,410.00</b>	<b>\$2,133.30</b>	<b>\$18,543.30</b>