

The Corporation of the City of Kawartha Lakes
Minutes
Kawartha Lakes Cemetery Board Meeting

KLCB2022-001
Thursday, May 19, 2022
11:00 A.M.
Wolfe Street Boardroom
50 Wolfe Street, Lindsay, Ontario

Members:
Councillor Emmett Yeo
Wendy Bowes
Bradley Guest
Paul Laver
Sheran Watson

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1. Call to Order

The recording secretary called the meeting to order at 11:10 A.M. Wendy Bowes, Sheran Watson, Paul Laver, Bradley Guest, Councillor Emmett Yeo, Patricia Wykes and Ryan Smith were in attendance.

2. Appointment of Chair

The Secretary called for nominations for the position of Chair. Councillor Yeo nominated Paul Laver as Chair.

Moved By Councillor Yeo

Seconded By S. Watson

RESOLVED THAT nominations close and Paul Laver be appointed as Chair of the Kawartha Lakes Cemetery Board.

Carried

3. Appointment of Vice-Chair

The Chair called for nominations for the position of Vice-Chair. Paul Laver nominated Bradley Guest.

Moved By P. Laver

Seconded By W. Bowes

RESOLVED THAT nominations close and Bradley Guest be appointed as vice-chair of the Kawartha Lakes Cemetery Board.

Carried

4. Adoption of Agenda

Moved By Councillor Yeo

Seconded By S. Watson

RESOLVED THAT the agenda be adopted and received as printed.

Carried

5. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

6. Adoption of Minutes

Carried

Moved By B. Guest

Seconded By W. Bowes

RESOLVED THAT the Minutes of the September 30, 2021 meeting of the Kawartha Lakes Cemetery Board be received and adopted as printed.

Carried

7. New Business

7.1 Update

A summary of the number of burials, monument restoration, fencing, and roadwork completed in 2021 was presented by staff. Committee was made aware of the current staffing levels and challenges. Staff is currently in the process of organizing required tree work on ash trees in the Cemeteries.

7.2 Revised By-laws

The Cemetery By-laws document for Municipal Cemeteries is in the process of being updated. Staff explained the process required by the Bereavement Authority of Ontario (BAO) to the committee and highlighted the changes that were made in the draft document. The document will not be in effect until all steps have been completed and approval is received from the BAO.

7.3 Payment Methods for Cemetery Products and Services

Currently cemetery products and services must be paid for with cheque or bank draft. Prior to the pandemic and relocation of the office, customers could use debit, credit cards or cash at the Service Centre. Staff are in the process of expanding the methods of payment at Wolfe Street to include credit card and debit.

7.4 Columbariums

Staff provided an overview of the plans to install two additional columbarium. Options for a second columbarium at Coboconk are being researched as well as the potential installation of a columbarium at the Janetville Cemeteries with the goal of having these columbarium in place in 2023.

7.5 Decoration Days

Decoration Days are being reinstated after the two year cancellation due to COVID. The committee's role in these services, their value to the community and the tradition that surrounds these events was discussed.

Moved By S. Watson

Seconded By B. Guest

RESOLVED THAT all the presentations, updates and discussions for Agenda item #7 be received.

Carried

8. Other Business

Suggestions for recruiting new board members after the upcoming elections in the fall were discussed. It was agreed that in-person recruiting is most effective. Dust problems affecting Mud Lake Cemetery from McNabb Rd were brought forward and Councillor Yeo agreed to look into this location to see if this road is on the list for roadwork.

Moved By W. Bowes

Seconded By S. Watson

RESOLVED THAT the motion be received as presented.

Carried

9. Next Meeting

The next meeting will be Thursday July 14, 11:00 AM at Kinmount Cemetery.

10. Adjournment

Moved By P. Laver

Seconded By W. Bowes

RESOLVED THAT the meeting be adjourned at 11:55 AM.

Carried