

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Victoria Manor Committee of Management Meeting**

**VMC2022-003**  
**Monday, May 16, 2022**  
**1:30 P.M.**  
**Electronic Participation Only**

**Members:**  
**Councillor Doug Elmslie**  
**Councillor Patrick O'Reilly**  
**Councillor Kathleen Seymour-Fagan**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Councillor Elmslie called the meeting to order at 1:32 p.m. Councillors P. O'Reilly and K. Seymour-Fagan were in attendance.

Executive Director Pamela Kulas, Executive Assistant Holly Russett, Director Rod Sutherland and Sienna Senior Living VP Operations and Long-Term Care Jennifer Powley were also in attendance.

**2. Adoption of Agenda**

**VMCM2022-021**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the agenda be adopted as circulated.

**Carried**

**3. Disclosures of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations and Presentations**

Dr. Hugh Boyd, Chief Medical Officer for Sienna Senior Living, attending to answer questions related to COVID19 and vaccines, was unable to attend and will be invited to the July meeting.

**5. Approval of the Minutes of the Previous Meeting**

**VMCM2022-022**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the minutes of the Victoria Manor Committee of Management meeting held on March 21, 2022, be adopted as circulated.

**Carried**

**6. Business Arising from Previous Meetings**

None

**7. Correspondence**

None

**8. Reports**

8.1 Memorandum 001 - Ministry of Labour Inspection

**VMCM2022-023**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the May 16, 2022 Memorandum 001 from Pamela Kulas, regarding Ministry of Labour Inspection, be received

**Carried**

8.2 Victoria Manor Operations Report to Committee of Management, March and April 2022

**VMCM2022-024**

**Moved By** Councillor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the Victoria Manor Operations Report to Committee of Management, March and April 2022, provided by Sienna Senior Living, be received for information.

**Carried**

**9. Closed Session**

**VMCM2022-025**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, May 16, 2022 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2)(b)(d)(e) of the Municipal Act, S.O. 2001. S.25.

**Carried**

**10. Matters from Closed Session**

None

**11. Other New Business**

Pam shared 'The Fixing the Long-Term Care Act' has come in to affect April 11th, 2022. Sienna is working on updating policies and procedures to ensure they align with the new Act. The policies and procedures will be implemented over time.

One of the policy requirements is a criminal reference check including the vulnerable sector. A representative from Committee of Management is required to sign-off for the board.

**12. Next Meeting**

July 18th, 2022, Electronic Participation or Victoria Manor Boardroom, commencing at 1:00 p.m.

**13. Adjournment**

**VMCM2022-029**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor O'Reilly

**That** the Victoria Manor Committee of Management Meeting adjourn at 1:52 p.m.

**Carried**