



Municipal Heritage Committee Report

Report Number: KLMHC2022-051
Meeting Date: August 4, 2022
Title: **Old Mill-Pumpkin Hollow Heritage Conservation District Update**
Description: Update on the current progress of the development of an Old Mill-Pumpkin Hollow Heritage Conservation District
Author and Title: Emily Turner, Economic Development Officer – Heritage Planning

Recommendations:

That Report KLMHC2022-051, **Old Mill Heritage Conservation District Update**, be received; and

That a Heritage Conservation District Subcommittee be formed for the plan phase.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

In June 2020, the Old Mill Heritage Conservation District Study was initiated by Council. The study was developed between summer 2020 and spring 2022 and the final version presented to Council, after review by the Municipal Heritage Committee, at its meeting of July 19, 2022. After receiving a presentation and report from staff, Council passed the following resolution:

CR2022-249

Moved By Councillor Veale
Seconded By Councillor Yeo

That Report ED2022-017, **Old Mill Heritage Conservation District Study**, be received;

That the Old Mill Heritage Conservation District Study, attached as Appendix A, be adopted; and

That staff be directed to proceed with the preparation of a Heritage Conservation District Plan for the area identified by the study as the Recommended Boundary and attached as Appendix D to this report.

Carried

Through this resolution, Council directed staff to develop a heritage conservation district plan for the area, as outlined in Section 41.1 of the Ontario Heritage Act. A heritage conservation district plan is required to designate the area as an HCD.

An HCD plan provides guidance and policy direction for the long-term preservation and management of the district. In accordance with the Act, a heritage conservation district plan must contain the following:

- A statement of the objectives to be achieved in designating the area as a heritage conservation district
- A statement explaining the cultural heritage value or interest of the heritage conservation district
- A description of the heritage attributes of the heritage conservation district and of the properties in the district
- Policy statements, guidelines and procedures for achieving the stated objective and managing change in the heritage conservation district

- A description of the alterations or classes of alteration that are minor in nature and that the owner of property in the district may carry out without obtaining a heritage permit

As part of the development of the plan, the City must hold one public meeting as required by subsection 41.1(6) of the Act. It is recognized as a best practice that the community be consulted throughout the plan development phase and multiple meetings be held to solicit feedback and input on the plan's contents. Other forms of public engagement, such as the Jump In platform, will also be used in order to solicit feedback and input from a range of local residents, stakeholders, and interested parties. Staff are intending that public meetings will be held in person which was not feasible during the study phase.

It is anticipated that the development of the plan will take approximately 12 months and will be presented to Council in summer 2023. Once the plan is complete, Council may adopt the plan and designate the area by by-law as a heritage conservation district. As with the study, the plan will be completed by City staff with support from the Kawartha Lakes Municipal Heritage Committee.

Two other recommendations have come out of the adoption of the study by Council. The first is a name change for the area to Old Mill-Pumpkin Hollow. This name change is to reflect the request of the community that the area of the neighbourhood historically known as Pumpkin Hollow be identified in the name of a future district. The second is that a number of properties within the study area but outside the boundary of the plan area were recommended in the study for listing on the City's Heritage Register. Staff are working on developing the background information required to take these properties to Council for listing. The properties will be presented to the Committee at a future date for review and recommendation prior to their presentation to Council.

Rationale:

The development of a plan is the next step in the designation of the area as an HCD. Staff are intending on providing owners of impacted properties with notice in late summer 2022 and holding the first public meeting for the plan phase in early fall. Policies and guidelines will be developed throughout winter and spring 2023 with additional public consultation held throughout the process. The final plan will be presented to the Municipal Heritage Committee in early summer 2023 and Council later in the summer. Dependant on the situation with COVID-19, there may be additional

delays but it is the intention of staff to complete the plan phase in a 12-month timeframe.

Staff are recommending that the Committee form a subcommittee to assist with the plan phase of district development, as was done with the study phase. The role of the subcommittee would be to assist with various facets of the plan development as well as to review the plan and provide feedback prior to its presentation to the entire committee.

Other Alternatives Considered:

There are no recommended alternative.

Financial/Operation Impacts:

There are no financial or operational impacts as a result of the recommendations of this report.

Consultations:

N/A

Attachments:

N/A

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Department Head: Richard Holy, Director of Development Services