



Council Report

Report Number: PUR2022-031
Meeting Date: August 23, 2022
Title: RFQ Roadside Mechanical Brushing at Specified Locations
Description:
Author and Title: Marielle van Engelen, Buyer
Co-Author and Title: Benjamin Van Der Werff, Engineering Technician

Recommendation(s):

That Report PUR2022-031, **Request for Quotation 2022-63-OQ Roadside Mechanical Brushing at Specified Locations**, be received.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Mechanical brushing is the most efficient and cost effective method of removing most roadside brush. Removing roadside brush improves sight distances and creates openness for driving ease, provides space for snow removal and storage, and assists in allowing for proper road drainage.

Request for Quotation 2022-63-OQ Roadside Mechanical Brushing at Specified Locations was issued in accordance with the Purchasing Policy. The submissions were opened on July 28, 2022 by Launa Macey, Supervisor of Procurement, with the following results:

Company Name	Submitted Price
Jim Kerr Excavating Inc.	\$128,000.00
Yard Boys Ltd.	\$142,500.00

Submissions were evaluated for compliancy to the procurement request.

Jim Kerr Excavating Inc. was found to be the lowest, compliant bidder. References were checked and found to be favourable.

Rationale:

Staff recommend that Jim Kerr Excavating Inc. be selected for the award of Request for Quotation 2022-63-OQ Roadside Mechanical Brushing for an initial one (1) year term at the estimated annual spend of \$128,000.00 plus HST.

Staff also recommend that upon completion of the initial term, that two (2) – one (1) year optional renewals be awarded pending successful completion of the initial term, budget approval, Consumer Price Index increase and mutual agreement.

Council's authority has been delegated to the Chief Administrative Officer (CAO), in accordance with by-law 2022-013. Section 4.5 of the Purchasing Policy, further clarifies that the delegation of Council's purchasing authority transfer to the CAO in the case of Restricted Acts (Lame Duck), therefore this report is being provided to Council for information purposes only.

Other Alternatives Considered:

No other alternative is being recommended as a competitive process was issued and the lowest compliant bidder is being recommended.

Alignment to Strategic Priorities

Roadside mechanical brushing aligns with the strategic goal of “Good Government” as part of asset management – “ensuring municipal assets are well maintained and well managed”.

Financial/Operation Impacts:

Request for Quotation 2022-63-OQ Roadside Mechanical Brushing at Specified locations is allocated in the 2022 Public Works roads operating budget. The Department will monitor the budget and ensure that sufficient funds are allocated for this work in future operating budgets.

Consultations:

Public Works Manager, Roads Operations (Lindsay)

Department Head email: brobinson@awarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2022-63-OQ