



## Council Report

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**Report Number:** PUR2022-030

**Meeting Date:** August 23, 2022

**Title:** Change in Scope for Urban and Arterial Road  
Resurfacing – Hot Mix for 2022

**Author and Title:** Linda Lee, Buyer

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### Recommendation(s):

**That** Report PUR2022-030, Change in Scope for Urban and Arterial Road Resurfacing – Hot Mix for 2022, be received.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

**Background:**

Through the 2022 budget process, Council approved \$500,000 for asphalt resurfacing on Highway 7, within the Village of Omemee. Council approved the City of Kawartha Lakes contribution of \$50,000 from the Capital Contingency Reserve pending receiving connecting Links Grant funding in the amount of \$450,000.

The City received notice on April 20, 2022 that it has been selected for funding through the Ministry of Transportation's 2022-23 Connecting Links Program, and was awarded \$450,000.00 to complete the pulverization and replacement of the upper 50mm of the road surface in Omemee with HL4 asphalt (shave and pave).

In accordance with the Purchasing Management Directive, Item 5.4, Change in Scope must be approved by Council when it exceeds 15% of the cumulative change. As the work adds an additional 34%, this report addresses that direction.

Council's authority has been delegated to the Chief Administrative Officer (CAO), in accordance with by-law 2022-013. Section 4.5 of the Purchasing Policy, further clarifies that the delegation of Council's purchasing authority transfer to the CAO in the case of Restricted Acts (Lame Duck), therefore this report is being provided to Council for information purposes only.

**Rationale:**

At the time of notice for the Connecting Links Program grant, the City was in the process of tendering for the Urban and Arterial Road Resurfacing – Hot Mix for 2022 through a competitive procurement process for similar work, however the closing date for the Request for Quotation was April 21, 2022, as a result, an addendum could not be issued.

As this work is the same as was previously awarded to Brennan Paving for 2022-35-CQ Urban and Arterial Road Resurfacing – Hot Mix for 2022, the Change in Scope will be added to purchase order 910011 OC.

**Other Alternatives Considered:**

No alternatives are being considered as tendering the work separately would not permit resurfacing to proceed in 2022 and would have to wait until 2023.

## Alignment to Strategic Priorities

The recommendation in the report contributes to Council's adopted strategic plan namely:

1. Healthy Environment
2. An Exceptional Quality of Life
3. A Vibrant and Growing Economy

## Financial/Operation Impacts:

Funds for this Change in Scope were approved through the Provincial Connecting Links Grant funding as per below:

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Purchase Amount (excl. HST)	10% Contingency	HST Payable	Total Amount	Project Balance
983220405	\$500,000	\$0	\$500,000	\$415,488	\$33,239	\$7,898	\$456,625	\$43,375

The project budget consists of \$50,000 of City funds and \$450,000 from the Connecting Links Grant.

Any surplus or deficit will be dealt with by the Treasury Department according to the Capital Close policy.

## Consultations:

Manager of Infrastructure Design and Construction  
Executive Assistant to Engineering and Corporate Assets  
Accounts Clerk

**Department Head email: [jrojas@kawarthalakes.ca](mailto:jrojas@kawarthalakes.ca)**

**Department Head: Juan Rojas, Director of Engineering and Corporate Assets**