



Council Report

Report Number: PUR2022-034
Meeting Date: December 13, 2022
Title: Engineering Services for the Lake Dalrymple Bridge
Author and Title: Linda Lee, Buyer

Recommendation(s):

That Report PUR2022-034, **2022-103-CQ Engineering Services for the Lake Dalrymple Bridge**, be received;

That Tatham Engineering Limited, being the lowest compliant submission, be awarded the Request for Quotation 2022-103-CQ Engineering Services for the Lake Dalrymple Bridge for the amount of \$178,343.00 not including HST;

That the additional expenditure of \$108,530.00 be funded from Capital Contingency Reserve (1.32248).

That subject to receipt of the required documents the Mayor and Clerk be authorized to execute the agreement; and

That the Procurement Division be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Request for Quotation 2022-103-CQ Engineering Services for the Lake Dalrymple Bridge was issued in accordance to the Purchasing Policy. The quotation was opened on November 10, 2022 with the following results:

Company Name	Price
Tatham Engineering Limited	\$178,343.00
Ainley Graham & Associates Limited	\$197,208.00
D.M. Wills Associates Limited	\$203,710.00
CIMA Canada Inc.	\$433,815.00

Quotations were checked for mathematical errors and compliancy to the quotation.

Tatham Engineering Limited was found to be the lowest, compliant submission. References were checked and found to be favourable.

The project is over budget by \$108,530.00, and in accordance with the Purchasing Policy, Council approval is required when the additional funds required exceed \$10,000.00 in order to complete the project.

Rationale:

Staff recommends that the City award to Tatham Engineering Limited for the total quoted price of \$178,343.00 not including HST.

Other Alternatives Considered:

No other alternatives are being considered.

Alignment to Strategic Priorities

The recommendation in the report contributes to Council’s adopted strategic plan namely:

1. An Exceptional Quality of Life
2. A Vibrant and Growing Economy
3. Good Government

Financial/Operation Impacts:

Funds for 2022-103-CQ Engineering Services for the Lake Dalrymple Bridge were approved through the 2022 Capital budget.

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Purchase Amount (excl. HST)	10% Contingency	HST Payable	Total Amount	Project Balance
983220106	\$100,000	\$8,900	\$91,100	\$178,343	\$17,834	\$3,453	\$199,630	\$(108,530)

*Other committed funds include actual and estimated internal staff labour charges.

Consultations:

Executive Assistant - Engineering and Corporate Assets
 Senior Engineering Technician
 Accounts Clerk

Department Head email: jrojas@kawarthalakes.ca

Department Head: Juan Rojas, Director of Engineering and Assets

Department File: 2022-103-CQ