



Council Report

Report Number: CORP2022-011

Meeting Date: December 13, 2022

Title: **2023 Proposed Amendments to By-law 2018-234 (Consolidated Fees By-law)**

Description: By-law 2018-234, being a By-Law to Establish and Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law)

Author and Title: Linda J. Liotti, Manager, Revenue & Taxation

Recommendation(s):

That Report CORP2022-011, **2023 Proposed Amendments to By-law 2018-234 – Consolidated Fees By-law**, be received; and

That the recommended fees and charges amendments provided in **Appendix A to Report CORP2022-011** be approved; and

That the necessary amending by-law be brought forward to Council for adoption.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

City staff annually conduct a review of this By-law that establishes the requirement for payment of fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes.

As provided in Section 2.06 of this By-Law, staff annually update the Consolidated Fees By-law using consumer price index (CPI) estimates provided by Statistics Canada for Ontario.

Rationale:

The analysis of the 2022 data indicates that the Ontario CPI increased sharply to rates not seen in the past 40 years, as high as 8.8%. These increases are a result from ongoing supply chain disturbances and an increased price for services.

Historic high inflation rates have made it financially challenging for residents, particularly those with low or fixed incomes. While the increased inflation reflects global developments that are uncontrollable, in general, it reflects what’s happening in our own community. The demand for goods and services are running ahead of the economy’s ability to supply them. Businesses are having a hard time finding enough workers. What started as higher prices and delays for many internationally produced goods has now broadened to many services. In consideration of these challenging financial times to our residents, it is prudent and recommended that the increase in fees for 2023 be tied to the City’s 2023 proposed operating budget increase, which is 3%, as opposed to applying the CPI equivalent.

The following tables indicate new fees or changes directed by the department that fall above the recommended 3% fee increase:

Schedule A - Administration

Section A-2 Revenue & Taxation

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Large Account Fee	\$9.00	\$15.00 / each
Reason for Change:		
Fee to recover additional staff effort		
Payment recall from bank		\$40.00 / each
Reason for Change:		
NEW		

Section A-3 Water and Wastewater

Non-compliance to By-law after third notice for mandatory meter upgrade program		\$100.00 / month
Reason for Change:		
NEW		

Section A-13 Parking Permits/Sign Fees

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2022
Contractor (on street parking past 2hrs)	\$11.00	\$15.00
Daily Permits (municipal lots in Lindsay)	\$3.00	\$5.00
Weekly Permits (municipal lots in Lindsay)	\$15.00	\$20.00
Monthly Permits (municipal lots in Lindsay)	\$51.00	\$65.00
Reason for Change:		
Fee to recover additional staff effort		

Schedule B - Business Licensing

B-1 Taxi License Fare Rates

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Tariff Cards	\$3.00	\$10.00
Reason for Change:		
Fee to recover additional staff effort		

B-2 Licensing Fees

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Liquor Sales Licence Application – Fire Prevention Inspection Fee, Building Inspection Fee	\$109.00	\$200.00
Temporary Extension to Licensed Areas	\$55.00	\$100.00
Reason for Change:		
Fee to recover additional staff effort		

B-3 Animal Regulation Fees

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Altered Cat		\$25.00
Unaltered Cat		\$30.00
Lifetime Cat Tag		\$60.00
Reason for Change:		
NEW		

Schedule D - Parks, Recreation and Culture

D-1 Aquatic Fees and Charges

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Beach Swim Program – per day	\$10.00	TO BE DELETED
Red Cross Instructor	\$359.00	TO BE DELETED
Red Cross Instructor Update		TO BE DELETED
Reason for Change:		
Service no longer being offered		
Lifesaving Society Swim Instructor		\$260.00
Lifesaving Society Lifesaving Instructor with Swim Instructor		\$520.00
Lifesaving Society Assistant Instructor		\$145.00
National Lifeguard Instructor or First Aid Instructor		\$268.00
Reason for Change:		
NEW		
Small Belts	\$46.20	\$53.00
Medium Belts	\$50.00	\$56.00
Reason for Change:		
Fee to recover additional staff effort		

D-4 Facility Rentals

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Park – Special Events 1-50 Attendees	\$34.30	\$50.00
Reason for Change:		
Fee to recover additional staff effort		
Community Hall – Class E Hourly (maximum 5 hours)	\$19.50 /hour	TO BE DELETED
Community Hall – Class F Hourly (maximum 14 hours)	\$154.60 / day	TO BE DELETED
Reason for Change:		
Deleting this classification of hall due to facility changes		
LRC Aquaglide (with pool rental)		\$119.00 / hour
Reason for Change:		
NEW		

D-7 Cemeteries

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Open & Close Adult/Child Weekday (before 3 p.m.)	\$863.00	\$1,000.00
Open & Close Infant	\$235.00	\$450.00
Surcharge for Regular Interment on Saturday before 12:00 noon	\$357.00	\$400.00
Open & Close Cremated Remains Weekday (before 3 p.m.)	\$338.00	\$375.00
Surcharge for Interment of Cremated Remains on Saturday before 3:00 pm	\$122.00	\$175.00
Each Additional Urn or Cremated Remains	\$35.00	\$50.00
Double Depth	\$875.00	\$1,200.00
Surcharge Winter Interment Infant	\$180.00	\$250.00
Foundations For Monument	\$42.00	\$45.00
Corner Posts	\$244.00	\$275.00
Setting Corner Posts	\$62.00	\$225.00
Setting Flat Marker	\$180.00	\$225.00
Staking for Flat Marker (monument dealer installation)	\$62.00	\$75.00
Use of Greens and Lowering Device	\$317.00	\$350.00
Winter Storage in Vault	\$264.00	\$350.00
Reason for Change:		
To align with increased contractor costs		

Schedule E - Development Services

E-1 Planning Fees

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Oath Administration		\$20.00
Reason for Change:		
NEW		
Removal of (H) Holding Symbol – Advertising Fee	\$229.00	TO BE DELETED
Reason for Change:		
Service no longer offered		
Removal of Holding Rezoning Application with supporting studies to be reviewed	\$595.00	\$824.00
Reason for Change:		
Fee to recover additional staff effort		

Service Description	Rate Effective January 1, 2022	Rate Effective January 1, 2023
Removal of Holding Rezoning Application with no supporting studies to be reviewed		\$595.00
Reason for Change:		
NEW		
Reinstatement of Lapsed Subdivision/Condominium Draft Plan Approval		\$1,000.00
Reason for Change:		
NEW		
Deeming By-law Application where required as a condition of any other Planning Act application (or where associated with the sale of City lands - should be removed as City applications to be free)	\$416.00	\$832.00
Reason for Change:		
Fee to recover additional staff effort		
Site Plan Approval - Request for Exemption from Site Plan Control by Council	\$500.00	TO BE DELETED
Reason for Change:		
Service no longer offered		
Telecommunications Pre-consultation Application		\$400.00
Telecommunications Tower Concurrence - Provincial or Federal (Plans Only)		\$500.00
Telecommunications Tower Concurrence - Non-Contentious		\$1,500.00
Telecommunications Tower Application Concurrence - Contentious		\$2,500.00
Reason for Change:		
NEW		
Aggregate Resources Act Site Plan Amendment Applications (where no Planning Act Applications are required)		
Minor Site Plan Amendment Application (No Study Peer Reviews required)		\$1,500.00
Major Site Plan Amendment Application (Study Peer Reviews required)		\$3,000.00 plus peer review costs
Reason for Change:		
NEW		

Independent Electricity System Operator Approvals Application Review		\$2,000.00 plus peer review costs
Reason for Change:		
NEW		

Other Alternatives Considered:

Council could choose to apply the by-law required 8.8% CPI increase to the standard fees, however, given the undesirable financial impact to residents, this is not recommended.

Alignment to Strategic Priorities

This report aligns with the Kawartha Lakes 2020-2023 Strategic Plan priority of Good Government.

Financial/Operation Impacts:

The 2023 estimate for user fee revenue is \$27.9 million. The impact of applying a 3% increase in the affected fees rather than the CPI increase of 8.8%, results in an estimated \$400,000 loss in revenue.

Consultations:

Senior Management/their respective divisions provided direction on fees increases.

Attachments:

Appendix A

DRAFT 2022-xxx – Amendment to By-law 2018-234 Consolidated Fees for 2023



DRAFT - Appendix A
 -By-Law 2022-xxx-Amr

Department Head email: rtaylor@kawarthalakes.ca

Department Head: Ron Taylor, Chief Administrative Officer