



## Council Report

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**Report Number:** PUR2022-035  
**Meeting Date:** December 13, 2022  
**Title:** 2022-107-OQ Heavy Equipment Repair and Maintenance  
**Author and Title:** Ashley Wykes, Buyer

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### Recommendation(s):

**That** Report PUR2022-035, **2022-107-OQ Heavy Equipment Repair and Maintenance**, be received;

**That** Brandt Tractor Ltd., Iron Equipment, and Murphy Mobile Heavy Equipment Repair be selected for the award of Heavy Equipment Repair and Maintenance for a term ending October 31, 2024;

**That** three (3) additional, one (1) year optional terms be awarded based on satisfactory performance, mutual agreement and successful completion of the original term;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreements; and

**That** the Fleet Division be authorized to issue purchase orders.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

**Background:**

The City’s Fleet department is responsible for approximately 109 different makes, models and years of heavy equipment including excavators, graders, tractors, backhoes, and chippers. In order to adequately maintain and repair all of these pieces of equipment, the Fleet Division requires external support from certified and qualified vendors. To achieve this, the Fleet and Procurement Divisions, released high score request for quotation 2022-107-OQ for Heavy Equipment Repair and Maintenance.

The document was released in accordance with the Purchasing Policy. Submissions were opened by Launa Macey, Supervisor of Procurement, with the following companies submitting a response:

<b>Company Name</b>
Brandt Tractor Ltd.
Iron Equipment
Murphy Mobile Heavy Equipment Repair

Submissions were checked for mathematical errors and compliancy to the quotation. The submissions were then evaluated using a rated criteria based on company experience, qualifications, and their approach to City Fleet repairs. References were checked and all were found to be favourable.

**Rationale:**

The City’s Fleet department is responsible for maintaining City owned heavy equipment. With this responsibility comes capacity limits of what pieces of equipment the department is able to maintain. As a result, it is imperative the City has qualified heavy equipment repair companies that can be relied on to maintain the equipment.

Staff are recommending Brandt Tractor Ltd., Iron Equipment, and Murphy Mobile Heavy Equipment Repair be selected for the award of Heavy Equipment Repair and Maintenance for a term ending October 31, 2024.

The City shall have the option to renew the Contract for three (3) additional one (1) year terms, based on satisfactory performance, mutual agreement and the same terms and conditions as the original contract. Should the City choose to exercise one or more renewal options, an annual increase will be applied to the hourly rate, 60 days prior to the contract term, and will be based on the annual percentage change of the Consumer Price Index (CPI) – All Items – Ontario.

**Other Alternatives Considered:**

No other alternative is being considered as a competitive process was conducted and the highest scoring proponents are being recommended.

**Alignment to Strategic Priorities:**

Heavy equipment repair and maintenance aligns with the strategic priority of "Good Government" as properly maintained assets are essential in providing operational services to our customers.

**Financial/Operation Impacts:**

Funds for heavy equipment repair and maintenance are allocated in the department operating budget. The Fleet department monitors heavy equipment repairs and expenses in comparison to the operating budget while ensuring equipment is properly maintained for use.

**Consultations:**

Manager of Fleet and Transit Services  
Supervisor, Procurement

**Department Head email:** brobinson@kawarthalakes.ca

**Department Head:** Bryan Robinson

**Department File:** 2022-107-OQ