



## Council Report

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**Report Number:** PUR2022-040  
**Meeting Date:** December 13, 2022  
**Title:** 2022-84-OQ Emergency Spill Response  
**Author and Title:** Kristy Wilson, Junior Buyer  
Anthony Kissi-Antwi, Senior Engineering Technician (PW)

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### Recommendation(s):

**That** Report PUR2022-040, **2022-84-OQ Emergency Spill Response**, be received;

**That** GHD Limited, being the highest scoring proponent, be selected for the award of 2022-84-OQ Emergency Spill Response;

**That** upon completion of the initial one (1) year term, that two (2) one (1) – year renewals be awarded pending successful completion of initial term, budget approval, CPI Increase and mutual agreement;

**That** subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

Due to the increased occurrence of hazardous spills within and into municipal Right of Ways, the City has implemented an emergency spill response plan to delineate, remediate, and monitor hazardous spills on City property. Timely response is a key factor in protecting the environment, residents, and the municipality from the effects of hazardous spills.

A High Score Request for Quotation was released in accordance with the Purchasing Policy. The submissions were opened on October 20, 2022 by Launa Macey, Supervisor of Procurement with the following results:

<b>Company Name</b>
GHD Limited
Cambium Inc.
Comco Canada Ltd.

Submissions were checked for mathematical errors and compliancy to the quotation. Evaluation was done using a rated criteria base on proponent profile and experience, understanding of the scope of work, approach and mythology, location of CALA Approved Laboratory and pricing.

GHD was found to be the highest scoring proponent, references were checked and found to be favourable.

## **Rationale:**

Staff recommends that the City awards GHD Limited for their services for our Emergency Spill Response for a one year term ending January 31, 2024.

The City shall have the option to renew the Contract for an additional two (2) - one (1) year terms. Renewals shall be based on satisfactory performance, annual Council budget approvals, mutual agreement and the same terms and conditions of the original contract will apply except for the unit pricing.

After the initial term, an annual increase will be applied to the unit pricing, 60 days prior to the contract term, and will be based on the annual percentage change of the Consumer Price Index (CPI) – All Items – Ontario to a maximum of 3%. Requests to use a different CPI date will not be considered.

## **Other Alternatives Considered:**

No other alternative is being considered as a competitive process was conducted and the highest scoring proponent is being recommended.

## **Alignment to Strategic Priorities**

### A Vibrant and Growing Economy

Recommendations in the report will support and protect agricultural lands and businesses abutting our Right of Ways against contaminated materials.

### A Healthy Environment

Recommendations in the report will assist in ensuring the environment and the drinking water sources are protected.

### An Exceptional Quality of Life

Recommendation in the report will play a key factor in assisting our emergency service teams' delivery to ensure community safety and wellness.

## **Financial/Operation Impacts:**

This Emergency Spill Response service is allocated in the 2023 Public Works operating budget. Actual costs will be based on the type, size and frequency of spills which are unplanned and unknown. The Department will work with Corporate Services to ensure proper monitoring and tracking of costs.

## **Consultations:**

Public Works Roads Manager – West B

**Department Head email:** brobinson@kawarthalakes.ca

**Department Head:** Bryan Robinson, Director of Public Works

**Department File:** 2022-84-OQ