



**Ganaraska Region
Conservation Authority**

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MEMBER OF
CONSERVATION ONTARIO

October 25, 2022

Mr. Ron Taylor
Chief Administrative Officer
City of Kawartha Lakes
26 Francis Street - P.O. Box 9000
Lindsay, ON K9V 5R8

Dear Mr. Taylor:

At the October 20, 2022 Board of Directors meeting of the Ganaraska Region Conservation Authority (GRCA), the members received the 2023 Preliminary Budget for information. The members requested that the budget be forwarded to the watershed municipalities for their consideration of the 2023 levy included in the budget.

The proposed 2023 general levy for your municipality is \$3,336.65 which includes an adjustment in the 2023 current value assessment for the municipality by the Ministry of Municipal Affairs and Housing (MMAH) which is an increase of \$170.63 in your levy from 2022.

A copy of the 2023 Preliminary Budget has been enclosed for review by your council over the next month. It is important that your municipality's comments be received prior to the December Board of Directors meeting which is scheduled for December 15, 2022, as the decision is binding once the vote is taken and the levy is proposed.

The Board trusts the enclosed information will be acceptable to your council and looks forward to a continued partnership with your municipality. Should you have any questions please contact the undersigned.

Yours truly,

Linda J. Laliberte, CPA, CGA
CAO/Secretary-Treasurer

Encl.

GANARASKA REGION CONSERVATION AUTHORITY

2023 Preliminary Budget

Presented to the Board of Directors October 20, 2022

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INTRODUCTION

*The objects of an Authority are to establish and undertake,
in the area over which it has jurisdiction, a program designed to further
the conservation, restoration, development and management
of natural resources other than gas, oil, coal and minerals.*

**Ganaraska Region Conservation Authority
Established 1946**

Watershed Municipalities

Municipality of Clarington
Township of Hamilton

Town of Cobourg
Township of Alnwick/Haldimand
Township of Cavan Monaghan

Municipality of Port Hope
City of Kawartha Lakes

The watershed covers an area of 361 square miles and has a population of 75,523.

2022 Board of Directors

Municipality of Port Hope – Mark Lovshin*
Township of Hamilton – Jeff Lees**
Township of Alnwick/Haldimand – Greg Booth
Township of Cavan Monaghan – Tim Belch
Municipality of Clarington – Joe Neal
Municipality of Clarington – Margaret Zwart
Town of Cobourg – Nicole Beatty
Town of Cobourg – Brian Darling
Municipality of Port Hope – Vicki Mink
City of Kawartha Lakes – Tracy Richardson
* denotes Chair ** denotes Vice Chair

The Full Authority usually meets the 3rd Thursday of every month or at the call of the Chair.

The Ganaraska Region Conservation Authority's Shared Vision:

*"Clean water healthy land for
healthy communities."*

Our Shared Values:

To Explore is to Value Knowledge

To Learn is to Value Collaboration

To Lead is to Value Excellence

To Evolve is to Value Innovation

***The Ganaraska Region Conservation Authority's mission is to
enhance and conserve across the Ganaraska Region Watershed
by serving, educating, informing and engaging.***

**Ganaraska Region Conservation Authority
2022 Committees**

Ganaraska Forest Recreational Users Committee

Mark Gardiner (Chair), Dave Grant, Cam Lowe, Mark Cousins, Randy Cunningham, Jennifer Jackman, Marven Whidden, Amber Panchyshyn, Garry Niece, Peter Wood, Mike Ainsworth, Mark Ryckman and Tracy Richardson (Board Member Representative)



2023 PRELIMINARY BUDGET

2023 PRELIMINARY BUDGET PRESENTATION FORMAT

All columns in the budget are the budgeted figures with the exception of the column headed as the 2022 Projected Total, which are the estimated totals to the end of the year. The 2022 Other Funds shown are budget figures and may have been adjusted and as a result may be reflected by decreases/increases in the 2022 Projected Totals. For example, if "Other Funds" budgeted are not expected to be realized then the spending in those areas will probably be decreased where possible to compensate for lack of revenue. In cases where the funding received for a capital project was not spent, it has been carried forward as deferred revenue.

PROGRAM AREAS

Watershed Management and Health Monitoring

- Costs are those required to develop the framework and management strategy to provide a rational approach to natural systems protection, restoration and use

Environmental Advisory Services

- Costs associated with providing environmental review of development proposals submitted by municipalities, general public and developers

Watershed Stewardship

- Costs associated with providing service and/or assistance to watershed residents and municipalities on sound environmental practices that will enhance, restore or protect properties

Conservation Land Management

- Costs associated with land or buildings either owned or managed by the Authority and may have active programming on conservation lands

Corporate Services

- Costs associated with the management and program delivery

SOURCES OF FUNDING

Provincial Grant - The Ministry allocates funding to flood forecasting and warning.

Municipal - General Levy - shared by member municipalities for all program areas for which all municipalities benefit equally. The general levy includes a base levy of \$15,933.97 and a capital Asset Management levy of \$173,866.00.

Other Funds - includes water management fees, forest centre revenues, winter trails and forest memberships, timber management, as well as capital levies for completion of projects in the watershed municipalities.

Ganaraska Region Conservation Authority
2023 Preliminary Budget

Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds
PROGRAM AREAS:									
Watershed Management & Health Monitoring	1,265,333	1,101,120	51,863	202,652	936,818	960,186	51,863	203,052	705,271
Environmental Advisory Services	306,708	302,482	0	106,708	200,000	323,112	0	108,112	215,000
Watershed Stewardship	506,319	375,866	0	10,435	495,884	390,092	0	4,515	385,577
Conservation Land Management	1,871,768	1,373,028	0	380,718	1,491,050	1,563,353	0	436,553	1,126,800
Corporate Services	699,737	576,449	0	508,237	191,500	573,337	0	486,737	86,600
TOTAL BUDGET	<u>4,649,865</u>	<u>3,728,945</u>	<u>51,863</u>	<u>1,208,750</u>	<u>3,315,252</u>	<u>3,810,080</u>	<u>51,863</u>	<u>1,238,969</u>	<u>2,519,248</u>



WATERSHED MANAGEMENT

WATERSHED MANAGEMENT AND HEALTH MONITORING

Watershed management and health monitoring program costs are those required to develop the framework and management strategy to provide a rational approach to natural systems protection, restoration and use. Flood protection services fall within this department, which include costs associated with providing watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life.

Watershed Plans & Strategies – Projects undertaken by the Conservation Authority to provide a broad understanding of ecosystem function and status and to make recommendations for appropriate environmental resource management, land use change, land management change, or redevelopment and restoration, on a watershed basis.

Resource Inventory and Environmental Monitoring – The groundwater program, funded by the Region of Durham, Municipality of Port Hope and the Township of Hamilton is also reflected under this area. The Municipality of Clarington, with Port Hope, Cobourg and Hamilton are funding watershed monitoring.

Flood Protection Services

Flood Forecasting and Warning – Procedures, undertaken by the Conservation Authority, required to reduce the risk of loss and property damage due to flooding through the forecasting of flood events and issuing of flood warnings, alerts and advisories to prepare those who must respond to the flood event. This is currently funded about 35% by the province and 65% by general levy.

Flood/Erosion Control Structures – Preventative maintenance to the flood and erosion control structures throughout the watershed.

Floodplain Regulations – Includes costs associated with implementing the fill and floodplain regulations required ensuring the integrity of the watershed floodplain management system.

Natural Heritage Mapping - A natural heritage mapping for the watershed is continuing using funds from the Municipality of Clarington.

GIS Services & Remote Sensing - GRCA staff continue with these partnerships.

2023 Preliminary Budget

2022-10-13

	Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
WATERSHED MANAGEMENT AND HEALTH MONITORING:											
WATERSHED PLANS & STRATEGIES											
Climate Change Strategy	2										
Wages & Benefits		41,000	34,600				40,000				
Expenses		7,000	6,000				7,000				
TOTAL		48,000	40,600	0	0	48,000	47,000	0	0	47,000	Deferred 7,000 Durham 30,000; Port Hope 10,000
Watershed Report Card Update	2										
Wages & Benefits		19,900	17,300				14,800				
Expenses		5,100	3,671				4,200				
TOTAL		25,000	20,971	0	0	25,000	19,000	0	0	19,000	Deferred 4,000 Durham 15,000
RESOURCE INVENTORY & ENVIRONMENTAL MONITORING											
Groundwater	1										
Wages & Benefits		63,950	64,000				57,550				
Materials, Expenses, Training		20,300	19,000				16,700				Durham 38,925
Motor Pool		0	0				0				
Capital Asset Replacement		675	675				675				
TOTAL		84,925	83,675	0	0	84,925	74,925	0	0	74,925	Port Hope 18,000; Hamilton 18,000
Watershed Monitoring	2										
Wages & Benefits		42,000	41,205			8,800	41,457			8,800	Employment Program
Expenses, Training, Consulting		24,200	23,446			83,500	24,000			81,500	Hamilton 15,000; Port Hope 15,000
Equipment (Auto System, Meters)		6,307	1,000				5,750				Cobourg 5,000; Durham 42,500
Equipment Repairs		2,000	1,260				1,800				Deferred 4,000
Motor Pool		3,500	1,964				3,000				
Capital Asset Replacement		57,293	38,293			43,000	14,293				
TOTAL		135,300	107,168	0	0	135,300	90,300	0	0	90,300	
Water Quality Sampling (PWQMN)	1										
Wages & Benefits		5,850	5,300				5,850				
Expenses		50	0				50				
TOTAL		5,900	5,300	0	5,900	0	5,900	0	5,900	0	
Low Water Response	1										
Wages & Benefits		3,900	3,900				3,900				
Expenses		0	0				0				
TOTAL		3,900	3,900	0	3,900	0	3,900	0	3,900	0	
Clarington Storm Sewer											
Wages & Benefits		18,000	19,000								
Expenses		2,500	3,233								
Total		20,500	22,233	0	0	20,500					

Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds
FLOOD PROTECTION SERVICES									
Flood Forecasting & Warning	1								
Wages & Benefits	120,050	106,391				121,450			
Training and Development	1,000	400				1,000			
Motor Pool	6,000	4,000				6,000			
Gauge and Station Maintenance	1,700	200				1,700			
Computer services	400	100				400			
Equipment, manual, model, network	5,000	2,500				5,000			
Office services	9,000	7,453				8,500			
Capital Asset Replacement	46,660	32,660			34,000	12,660			
TOTAL	189,810	153,704	40,000	115,810	34,000	156,710	40,000	116,710	0
Flood Control Structures	1								
Wages & Benefits	9,800	9,600				9,900			
Taxes	12,000	8,600				12,000			
Insurance, Expenses	1,200	1,000				1,200			
Capital Asset Replacement	3,500	3,588				3,500			
TOTAL	26,500	22,788	11,863	14,637	0	26,600	11,863	14,737	0
Erosion Control Structures	1								
Wages & Benefits	1,000	1,437				1,000			
Materials, Expenses	0	0				0			
TOTAL	1,000	1,437	0	1,000	0	1,000	0	1,000	0
Floodplain Regulations	1								
Wages & Benefits	87,850	79,546				87,850			
Training and Development	200	0				200			
Motor Pool	1,100	600			10,000	1,100			10,000
Materials and Supplies	200	1,025			30,000	200			30,000
Legal expenses	2,500	0				2,500			
Capital Asset Replacement	1,467	1,467				1,467			
TOTAL	93,317	82,638	0	53,317	40,000	93,317	0	53,317	40,000
Dam Safety	1								
Wages & Benefits	0	0				0			
Expenses	0	0				0			
Capital Asset Replacement	7,088	7,488				7,488			
TOTAL	7,088	7,488	0	7,088	0	7,488	0	7,488	0
Natural Heritage Mapping	2								
Wages & Benefits	31,320	28,000				31,320			
Materials, Expenses	1,680	1,748				2,314			
TOTAL	33,000	29,748	0	0	33,000	33,634	0	0	33,634
Natural Hazard Mapping - Clarington Floodline Update	1								
Wages & Benefits	15,500	7,301				16,500			
Expenses	5,812	3,000				5,812			
TOTAL	21,312	10,301	0	0	21,312	22,312	0	0	22,312
									Deferred 5,000 Durham 17,312

	Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
Flood Mapping - ORCA - Thompson Ck											
Wages & Benefits		5,876	5,621								
Expenses											
TOTAL		5,876	5,621	0	0	5,876					
Haliburton Floodplain Mapping											
2											
Wages & Benefits		180,300	176,892				187,300				
Expenses		35,000	39,978				28,000				
Motor Pool		100	0				100			5,000	Survey Equipment KRCA
Consulting		0	0				0				
TOTAL		215,400	216,870	0	0	215,400	215,400	0	0	210,400	Deferred 10,400
										215,400	Cty of Haliburton 200,000
Clarington NDMP Flood Plain Mapping Update											
- Graham Creek											
Wages & Benefits		24,500	24,500								
Expenses		1,602	1,602								
TOTAL		26,102	26,102	0	0	26,102					
- Wilmot Creek											
Wages & Benefits		29,900	29,900								
Expenses		2,253	2,253								
TOTAL		32,153	32,153	0	0	32,153					
Brook Creek Flood Mitigation											
Wages & Benefits		20,000	22,000								
Expense		5,000	3,000								
Total		25,000	25,000	0	0	25,000					
Durham Risk Assessment											
Wages & Benefits		32,000	32,800								
Expenses		2,000	1,200								
TOTAL		34,000	34,000	0	0	34,000					
GIS SERVICES & REMOTE SENSING											
Storm Sewer Asset Management											
2											
Wages & Benefits		32,059	29,000				32,059				
Expenses		2,500	2,300				2,500				
Capital Asset Replacement		941	941				941				
TOTAL		35,500	32,241	0	0	35,500	35,500	0	0	35,500	Deferred 10,500
											Port Hope 25,000
GIS SERVICES - Other CA's & Partners											
2											
Wages & Benefits		22,325	21,342				22,325				
Expenses		5,175	1,500				5,175				
TOTAL		27,500	22,842	0	0	27,500	27,500	0	0	27,500	ORCA
Peterborough DEM											
2											
Wages & Benefits		8,100	8,000								
Expenses		4,400	4,400	0							
TOTAL		12,500	12,400	0	0	12,500					

Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
Peterborough City DEM										
Wages & Benefits	3,200	2,400								
Expenses	0	800								
TOTAL	<u>3,200</u>	<u>3,200</u>	<u>0</u>	<u>0</u>	<u>3,200</u>					
Brighton Remote Sensing										
Expenses	15,000	15,000			15,000					
TOTAL	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>15,000</u>					
Soil Vulnerability Project										
Wages & Benefits	23,000	22,400								
Expenses	11,000	10,900								
Contractor Quinte	17,850	17,900								
TOTAL	<u>51,850</u>	<u>51,200</u>	<u>0</u>	<u>0</u>	<u>51,850</u>					
SOURCE PROTECTION PLANNING										
Source Protection Planning - TCC	1									
Wages & Benefits	82,700	67,000				96,700				
Materials, Expenses & Training	1,000	3,540				1,000				
TOTAL	<u>83,700</u>	<u>70,540</u>	<u>0</u>	<u>1,000</u>	<u>82,700</u>	<u>97,700</u>	<u>0</u>	<u>0</u>	<u>97,700</u>	Deferred 11,700; TCC 86,000
Source Protection Municipal Implementation										
Hamilton Township RMO	2									
Wages & Benefits	2,000	2,000			2,000	2,000			2,000	
TOTAL	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	Hamilton
TOTAL WATER MANAGEMENT & HEALTH MONITORING	<u>1,265,333</u>	<u>1,101,120</u>	<u>51,863</u>	<u>202,652</u>	<u>936,818</u>	<u>960,186</u>	<u>51,863</u>	<u>203,052</u>	<u>705,271</u>	



ENVIRONMENTAL ADVISORY SERVICES

ENVIRONMENTAL ADVISORY SERVICES

The environmental advisory services program costs are those associated with providing environmental review of development proposals submitted by municipalities, general public and developers. General levy and plan review fees for stormwater management fund this service area.

Municipal/Public Plan Input & Review – Includes municipal/public official plan review, comprehensive zoning bylaws, secondary plan review and general planning studies.

Development Plan Input & Review – Includes development driven review of plans of subdivision and condos, official plan amendments, land division review, site plans and zoning bylaws and variances. Ganaraska Region Conservation Authority also provides engineering services to neighbouring conservation authorities on a fee for service basis.

Watershed Ecology – Includes the ecological program of the Authority.

2022-10-13

	Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
ENVIRONMENTAL ADVISORY SERVICES:											
MUNICIPAL/PUBLIC PLAN INPUT & REVIEW											
	1										
Wages & Benefits		82,000	75,925				82,000				
Training and Development		300	100				300				
Motor Pool		700	625				700				
Materials & Supplies		400	0				400				
Consulting		100	0				100				
Legal Expenses		1,000	0				1,000				
Capital Asset Replacement		2,004	2,004				2,004				
TOTAL		86,504	78,654	0	86,504	0	86,504	0	86,504	0	
DEVELOPMENT PLAN REVIEW											
	2										
Wages & Benefits		115,800	114,245			56,000	121,404			56,000	Fees
Training and Development		300	50			55,000	300			70,000	Deferred
Motor Pool		1,100	625				1,100				
Materials & Supplies		1,000	1,012				1,000				
ORCA Shared Planning		43,000	43,000			43,000	43,000			43,000	ORCA
Legal Expenses		1,000	0				1,000				
Liability Insurance		10,000	18,205				20,800				
Capital Asset Replacement		2,004	606				2,004				
TOTAL		174,204	177,743	0	20,204	154,000	190,608	0	21,608	169,000	
WATERSHED ECOLOGY											
	2										
Wages & Benefits		29,750	29,635				30,000				
Expenses, Training		16,000	16,000				15,900				
Motor Pool		100	450				100				
Capital Asset Replacement		150	0				0				
TOTAL		46,000	46,085	0	0	46,000	46,000	0	0	46,000	Durham 46,000
TOTAL ENVIRONMENTAL ADVISORY SERVICE											
		306,708	302,482	0	106,708	200,000	323,112	0	108,112	215,000	



WATERSHED STEWARDSHIP

WATERSHED STEWARDSHIP

The watershed stewardship program costs are those associated with providing and/or assistance to watershed residents on sound environmental practices that will enhance, restore or protect their properties.

Land Stewardship

Clean Water-Healthy Land - The Clean Water-Healthy Land program is a stewardship program funded by Durham Region, Trees Ontario, Oak Ridges Moraine Foundation and landowners. For Durham Region landowners, this program is subsidized by the Region of Durham. This program is also offered by the Municipality of Port Hope and the Township of Hamilton for the landowners, within the municipalities in partnership with the Conservation Authority.

Partner Projects includes the partnership with the Greater Golden Horseshoe Conservation Authorities Coalition (GGH CAC).

	Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
WATERSHED STEWARDSHIP:											
LAND STEWARDSHIP											
Fisheries Review	3	5,200	3,200				4,200				
Fish Trap		18,100	11,600			16,200	13,180			16,200	DFO
Expenses		100	647				100				
Motor Pool		300	434				300				
Capital Asset Replacement		435	425				435				
TOTAL		24,135	16,306	0	7,935	16,200	18,215	0	2,015	16,200	
Clean Water - Healthy Land											
Tree Plant	3										
Wages & Benefits		20,000	18,642				20,000				
Contractor		31,500	24,000				31,500				
Motor Pool		500	100				500				
Materials & Supplies (incl Forest Ontario)		58,230	48,600				58,230				
Capital Asset Replacement		520	512				520				
TOTAL		110,750	91,854	0	0	110,750	110,750	0	0	110,750	41,800 Deferred Tree plant
Financial Assistance Program											
Landowner Program Projects	2	95,850	90,513				95,850				
Kawartha Farm Stewardship Collaborative		0	0				0				
Program Admin/Expenses		12,000	11,874				12,000				Deferred 42,850
TOTAL		107,850	102,387	0	0	107,850	107,850	0	0	107,850	Durham 20,000; Port Hope 20,000 Hamilton 20,000; Lusi 5,000
TOTAL		218,600	194,241	0	0	218,600	218,600	0	0	218,600	
OPG Projects											
Wages & Benefits	3	0	4,000				0				
Expenses & Consulting		9,000	1,000				4,000				
TOTAL		9,000	5,000	0	0	9,000	4,000	0	0	4,000	Deferred 4,000
Durham Collaborative Tree Program											
Wages & Benefits	2	33,000	26,000				20,000				
Expenses		19,000	0				9,000				
Marketing		23,000	1,000				23,000				
Other CA funds (transferred)		162,000	120,000				81,000				
TOTAL		237,000	147,000	0	0	237,000	133,000	0	0	133,000	Durham 133,000
Partner Projects											
OPG Projects	2	11,277	9,512			11,277	11,277			11,277	OPG Wesleyville
Enbridge		1,307	1,307			1,307					
MNR Partner Project		0	0								
GGH CAC		5,000	2,500			2,500	5,000			2,500	Durham
TOTAL		17,584	13,319	0	2,500	15,084	16,277	0	2,500	13,777	
TOTAL WATERSHED STEWARDSHIP		506,319	375,866	0	10,435	495,884	390,092	0	4,515	385,577	



CONSERVATION LAND MANAGEMENT

CONSERVATION LAND MANAGEMENT

This program area includes all expenses associated with land or buildings either owned or managed by the Authority. This area is divided into passive recreation and programmed recreation.

Passive Recreation – The costs associated with lands and buildings that do not have active programming. The expenses included are the costs for owning or managing the land.

Programmed Recreation – The direct costs associated with delivering active programming on Conservation Authority lands. This includes the Ganaraska Forest Centre and the Ganaraska Forest.

Ganaraska Forest Centre - For over forty years, the Ganaraska Region Conservation Authority has provided a unique outdoor education experience to elementary and secondary students at the Ganaraska Forest Centre. The outdoor education facility offers both day and overnight education programming. Such programs offered are: map reading, orienteering, forest studies and stream and pond study. As well, the facility is rented out to Scouts and Girl Guides for weekend use. COVID-19 continues to impact the Forest Centre revenues areas including but not limited to outdoor education programming as well as wedding venue rentals.

Ganaraska Forest – On April 1st, 1997, the Conservation Authority took back management of the Ganaraska Forest from the Ministry of Natural Resources. Revenue from the forest comes from the sale of timber and membership fees. For 2023, the revenue from timber contracts are estimated at \$250,000.00. The membership revenue expected to be significantly decrease given that 2022 memberships will be extended as a result of the forest closure caused by the derecho storm of May 21, 2022. It is anticipated that the damage caused by this storm will impact future forest timber management revenues. The partnership with Treetop Trekking continues and revenues are estimated at \$36,000.00.

2022-10-13

Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds
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CONSERVATION LAND MANAGEMENT:

PASSIVE RECREATION

1

Wages & Benefits	175,000	167,900			10,000	191,500			10,000	Employment Program
Staff Expenses, Training	500	0				500				
Maintenance of C.A.'s	47,000	2,000				37,000				Hazard trees, invasive species
Equipment Fuel & Repairs	5,000	1,500				5,000				
Motor Pool	6,000	10,000				10,000				
Taxes	8,000	5,500				8,000				
Insurance	13,000	14,197				14,900				
Signage	20,000	0				20,000				
Capital Asset Replacement	54,896	41,230			30,000	34,896			20,000	Capital Asset Replacement
TOTAL	329,396	242,327	0	289,396	40,000	321,796	0	291,796	30,000	

PROGRAMMED RECREATION:

Ganaraska Forest Centre

3

Wages & Benefits	238,240	234,991			198,700	267,940			208,700	GFC Bookings
Training and Development	400	340				400				
Books, Equipment (inc.donations)	3,200	5,300				3,300				
Office Services (Stationary, Copier)	1,400	1,200			5,000	1,400			5,000	Employment Program
Building Maintenance	39,700	58,541			12,000	20,000			12,000	Cabin Rental
Hydro	14,000	6,288			54,900	14,000			54,900	Nature Nuts Camps
Propane	8,000	2,000				8,000				
Postage	300	100				200				
Telephone	1,800	1,277			5,000	1,600			5,000	TTT
Internet Charges	1,500	1,069			2,000	1,500			2,000	Solar Generation
Motor Pool	1,100	700			135,000	1,100			135,000	Wedding
Credit Card Services	2,800	3,200			1,800	3,000			1,800	Internet charge Out
Advertising & Publications	800	0			2,000	800			2,000	Donations
Staff Expense	100	0				100				
Waste Disposal	1,300	2,927				1,800				
Security	3,000	2,800				3,000				
Kitchen Equipment	2,400	500				1,900				
Food/Catering	34,177	23,000				33,977				
Public Programs	200	0				200				
Insurance	14,000	14,000				14,000				
Nature Camp Supplies & Expenses	2,500	2,616				2,500				
Taxes	5,000	5,149				5,200				
Capital Asset Replacement	62,483	15,736			22,000	40,483				
TOTAL	438,400	381,734	0	0	438,400	426,400	0	0	426,400	

Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
Ganaraska Forest & Trail Head Centre										
										1,3
Wages & Benefits	549,594	506,367			320,000	457,315			180,000	Memberships
Training and Development	1,600	500			4,400	900			4,400	Employment Program
Equipment Purchase	4,000	3,000				3,500				
Equipment Maintenance	9,000	4,000			36,000	6,000			36,000	Treetop Trekking
Motor Pool	6,900	6,800				6,900				
Road Maintenance & Tree Maintenance	20,000	8,000				10,000				
Pay Duty/Volunteer Program	12,000	6,000				8,000				
Advertising	400	100				400				
Invasive Species Control	8,000	1,500				5,000				
Tree Marking	8,000	10,000			341,000	2,000			250,000	Forest Contracts
Telephone	2,900	2,300				2,900				
Hydro & Propane	42,000	39,944				42,000				
Supplies & General Expenses	17,955	8,000				8,000				
Building Repairs & Maintenance	60,000	13,867				20,000				
Taxes	41,000	38,456				40,000				
Insurance	20,000	22,391				23,000				
Signage/Maps/Brochures	68,250	2,000			48,250	20,000				
Special Events/Public Programs	200	0				200				
Garbage Disposal	2,100	2,900				3,200				
Office Services	1,800	2,700				2,700				
Credit Card Services	16,000	10,000				13,000				
Membership, Remote Site & Kiosk	26,131	12,000			150,000	12,000			100,000	Deferred
Capital Asset Replacement	186,142	48,142			113,000	128,142			100,000	Gym
TOTAL	1,103,972	748,967	0	91,322	1,012,650	815,157	0	144,757	670,400	
TOTAL PROGRAMMED RECREATION	1,542,372	1,130,701	0	91,322	1,451,050	1,241,557	0	144,757	1,096,800	
TOTAL CONSERVATION LAND MGMT	1,871,768	1,373,028	0	380,718	1,491,050	1,563,353	0	436,553	1,126,800	



CORPORATE SERVICES

CORPORATE SERVICES

This budget area is composed of the wages and benefits of staff of the Conservation Authority, whose main function is to provide coordination, support and services to all programs rather than specific programs. All expenses associated with the Board of Directors are directed to this area. As well, expenses associated with the operations of the administration building.

Specific items include:

Corporate/Finance Management - includes all administrative and financial staff wages, benefits and expenses, general membership expenses as well as corporate expenses for the Conservation Authority, which includes the levy to Conservation Ontario.

Office Services – includes all wages and benefits for IT staff as well as expenses, supplies, equipment, computer services, maintenance and utilities for the main administrative building for the various program areas.

Corporate Communications – includes wages and benefits for staff working on communication projects as well as community and public relations expenses, website maintenance as well as any information costs. All publications, advertising and Authority staff uniforms are included in this program area.

Category (1,2,3)	2022 Budget	2022 Projected Total	2022 Grant	2022 Levy	2022 Other Funds	2023 Budget	2023 Grant	2023 Levy	2023 Other Funds	
CORPORATE SERVICES:										
1										
CORPORATE/FINANCE MANAGEMENT										
Salaries, Wages & Benefits	255,000	229,800				245,100				
Workers Compensation (incl consultant)	6,000	5,019				6,000				
Staff Expenses, training	3,600	2,600				3,500				
Members Allowance & Expenses	4,500	2,400				4,500				
Chair/Vice Chair Honorarium & Expenses	3,200	2,500				3,200				
CAO's Expenses	5,700	5,483				5,600				
Conservation Ontario Levy	26,000	25,354				26,000				
Compensation Plan	23,300	23,200			23,000	0				
Legal Fees	3,000	1,400				2,000				
Audit Fees	5,660	5,492				5,660				
Insurance	13,500	11,800				13,000				
General Expenses	900	50			1,000	700			1,000	Donations
TOTAL	350,360	315,098	0	326,360	24,000	315,260	0	314,260	1,000	
OFFICE SERVICES										
Wages & benefits - IT & temp support	8,000	6,058			70,000	8,000			65,600	Program Administration
Office & computer equipment & support	21,200	17,000				18,000				
Copier & P/B Leasing, Internet	6,700	5,880				6,700				
Payroll/Credit Card Services	4,900	4,658				4,900				
IMSystem	10,000	10,000				10,000				
IMSystem - Wages	16,000	15,287		0		16,000				
Postage	2,500	1,600				2,000				
Stationary & Supplies	5,000	2,019				3,000				
Telephone	4,000	3,403				4,000				
Light, Heat & Hydro	24,000	19,598				22,000				
Taxes	4,000	1,000				2,500				
Office Maintenance	95,000	78,000			55,000	23,000				
Health & Safety	3,500	900				3,000				
General-courier, meetings, subscriptions	3,500	2,438				3,500				
Capital Asset Replacement	69,077	44,077			20,000	64,077			20,000	Millenium Decks
TOTAL	277,377	211,918	0	132,377	145,000	190,677	0	105,077	85,600	
CORPORATE COMMUNICATIONS										
Wages & Benefits	40,000	22,300				60,000				
Publications & Advertising	3,000	1,500				3,000				
Special Events & Marketing	3,000	2,823				3,000				
Website Redesign	24,600	21,450			22,500	0				
Uniforms	1,000	960				1,000				
Capital Asset Replacement	400	400				400				
TOTAL	72,000	49,433	0	49,500	22,500	67,400	0	67,400	0	
TOTAL CORPORATE SERVICES	699,737	576,449	0	508,237	191,500	573,337	0	486,737	86,600	
TOTAL OPERATING BUDGET	4,649,865	3,728,945	51,863	1,208,750	3,315,252	3,810,080	51,863	1,238,969	2,519,248	

LEVY

GANARASKA REGION CONSERVATION AUTHORITY

2023 GENERAL LEVY

	2022 Levy	2023 Proposed Levy (with CVA adj)
Municipality of Clarington	617,833.23	635,528.22
Town of Cobourg	244,671.37	251,353.43
Municipality of Port Hope	195,856.40	199,414.81
Township of Alnwick/Haldimand	13,459.55	13,824.17
Township of Hamilton	129,203.99	130,803.78
Township of Cavan Monaghan	4,559.44	4,708.90
City of Kawartha Lakes	3,166.02	3,336.65



RESERVES and OPERATING SURPLUS

RESERVES and OPERATING SURPLUS

The Ganaraska Region Conservation Authority has two reserves.

Capital Asset Replacement Reserve

The Ganaraska Region Conservation Authority developed a Capital Asset Replacement plan in 2016. The goal of every capital asset management plan is to define the use of assets in order to streamline productivity and delivery with minimal loss of capital. This reserve will replace the equipment reserve that had been previously established in 1992 and does not include any grant dollars. This reserve is allocated to major maintenance and replacement of the Ganaraska Region Conservation Authority's capital assets. This reserve is an essential part of GRCA's ongoing fiscal responsibility framework, as it guides the purchase, maintenance, and disposal of every asset GRCA needs in order to conduct business.

Forest Purchase Reserve

This reserve was established in 2001 with a \$10,000.00 donation by the Township of Cavan Monaghan to be used for costs associated with a land purchase within the Peterborough County jurisdiction.

Operating Surplus/Deficit

The Ganaraska Region Conservation Authority's operating surplus is attributable to the change in recording tangible capital assets at cost in accordance with the recent change in Public Sector Accounting Board (PSAB) rules.