



Council Report

Report Number:	CA2023-001
Meeting Date:	January 31, 2023
Title:	Contract Administration for Phase 3 of Lindsay-Ops Landfill Cells 4 and 5
Description:	This report seeks authorization for staff to retain WSP Canada Inc. to provide contract administration services for Phase 3 of Lindsay-Ops Landfill Cells 4 and 5.
Author and Title:	Adam Found, Manager of Corporate Assets

Recommendation(s):

That Report CA2023-001, **Contract Administration for Phase 3 of Lindsay-Ops Landfill Cells 4 and 5**, be received;

That staff be authorized to issue a purchase order, with an upset value of \$132,000.00, to WSP Canada Inc. for the purpose of retaining that firm to provide contract administration services for the construction of Phase 3 of Lindsay-Ops Landfill Cells 4 and 5; and

That the purchase order be accompanied by a contingency allowance of up to 15% of the value thereof and be committed to capital project 997230102 (Lindsay-Ops Landfill Cells 4 and 5 – Phase 3 of 4).

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Within the current provincially approved footprint of the Lindsay-Ops Landfill, there remains just two more cells to be constructed: Phases 3 and 4 of Cells 4 and 5. Based on projected fill rates indexed for anticipated community growth, it is expected that these phases will provide landfill capacity through to 2031-2032.

Through the 2021 capital budget development process, Solid Waste Division advised that phase 3 cell would be needed by the end of 2023 based on prevailing demand for waste disposal. Consequently, staff proposed and Council approved, as part of the 2021 Tax-Supported Capital Budget, a capital project for the design of phase 3 cell. That project was assumed by Corporate Assets Division to help address staff shortages in Infrastructure Division, and it was completed in 2022. As explained in Report CA2022-012, the construction of phase 3 cell must commence in the spring of 2023 to ensure continuance of landfill capacity and operations and thus avoid forced landfill closure.

Accordingly, at its meeting of December 13, 2022, Council adopted the following resolution:

CR2022-431

Moved By Deputy Mayor Richardson

Seconded By Councillor Smeaton

That Report CA2022-012, **Early-Start Approval for Certain Proposed 2023 Capital Projects**, be received; and

That the proposed capital projects identified in Table 1 of Report CA2022-012 be approved as part of the 2023 Tax-Supported Capital Budget.

Carried

Included in the above-referenced Table 1 is the capital project to construct phase 3 cell, which now has early-start approval and is being assumed by Corporate Assets Division to maintain administrative continuity. In accordance with the City's Purchasing Policy, this report flows from that direction and requests authorization to single-source WSP Canada Inc. to provide contract administration services for the project.

Rationale:

As a matter of standard practice, the City strives to ensure that design engineers and architects are retained to provide contract administration for the capital projects which implement their designs. Experience demonstrates the benefits of maintaining professional continuity between design and construction, including effective

implementation of design and efficient and timely completion of construction. To ensure timely commencement of phase 3 cell construction, moreover, WSP Canada Inc. should be retained no later than February, 2023.

As a consequence of those considerations and Council's approval of the capital project for phase 3 cell construction on December 13, 2022, staff obtained from WSP Canada Inc. a proposal to provide contract administration for that project. Staff finds the proposal, which is attached hereto as Appendix A, to be reasonable and consistent with previously approved proposals for similar work. For the foregoing reasons, staff recommends that WSP Canada Inc. be single-sourced to provide contract administration for capital project 997230102 (Lindsay-Ops Landfill Cells 4 and 5 – Phase 3 of 4).

Other Alternatives Considered:

If the recommendations of this report are not approved by Council, then a lengthy procurement process will ensue for contract administration services, which will unduly delay commencement of phase 3 cell construction and result in that construction being less effective, efficient and timely than it could be. Such circumstances will create an unacceptable risk of forced landfill closure in late 2023 or early 2024, which could have negative environmental and or regulatory consequences (e.g. roadside dumping).

Alignment to Strategic Priorities

The recommendations of this report advance the Integrated Waste Management Strategy and support responsible financial and asset management, and hence align with the strategic priorities of "A Healthy Environment" and "Good Government" identified in the City's 2020-2023 Strategic Plan.

Financial/Operation Impacts:

Attached hereto as Appendix A is the proposal by WSP Canada Inc. to provide contract administration for phase 3 cell construction. At \$132,000, the estimated cost of this work plus a 15% contingency allowance are easily accommodated by the budget of \$3,422,000 for the capital project. The balance of that budget is earmarked for direct construction costs yet to be incurred.

Consultations:

Manager of Environmental Services

Director of Engineering and Corporate Assets

Attachments:

Appendix A: Proposal by WSP Canada Inc. for Contract Administration for Phase 3 Cell Construction



Proposal by WSP for
Contract Administratic

Department Head email: jrojas@kawarthalakes.ca

Department Head: Juan Rojas, Director of Engineering and Corporate Assets