



## Council Report

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**Report Number:** PUR2023-006

**Meeting Date:** March 21, 2023

**Title:** **Construction of the Bobcaygeon Library – Request for Additional Funding**

**Author and Title:** Ashley Wykes, Buyer  
LeAnn Donnelly, Executive Assistant to the Director of Community Services

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### Recommendation(s):

**That** Report PUR2023-006, **Construction of the Bobcaygeon Library – Request for Additional Funding**, be received;

**That** an additional expenditure in the amount of \$86,736 be funded from the uncommitted portion of the Capital Contingency Reserve (account 1.32248); and

**That** Community Services be authorized to issue the change orders to the purchase orders to add the additional funding.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

In December of 2021, Council approved the award of the renovations to the Bobcaygeon Service Centre to accommodate a new Bobcaygeon Library. Work began in 2022 on the renovation. During the course of construction, it was found that there were health and safety issues with the walkway and the roof design would not work appropriately with the building. In working with the contractor and consultant, a new design was created and the work was completed on the walkway and roof.

With the new design came additional costs associated with materials, labour, design and contract administration that were not included in the original cost estimates for the project submitted by the contractor and consultant.

## **Rationale:**

As the construction on the Bobcaygeon Library progressed, a number of potential health and safety concerns raised by City staff and the Health and Safety Committee became apparent resulting in additional work to address the concerns. It was determined that to safely secure the main entrance ramp to the building, the existing stairs and a portion of the sidewalk required removal to accommodate construction of a ramp wall. In order to prevent slip and falls on the new concrete ramp and entrance, an electric snow and ice melting system was installed. All of this work was necessary to help prevent potential health and safety issues for the building occupants and patrons of the Library and Service Centre. Additionally, and as mentioned, replacement of the roof over the existing Bobcaygeon Service Centre was identified as required. It was determined that the existing roof was coming to the end of its life-cycle as well as there were concerns from the Design Engineers and General Contractor that design items needed to be addressed to connect the old roofing section with the new section.

## **Other Alternatives Considered:**

No other alternative is considered as the work was required to complete the project.

## **Alignment to Strategic Priorities**

The additional funding for the project aligns with the Strategic Priority of “Good Government” as the work was required in order for the construction to continue and be completed.

## **Financial/Operation Impacts:**

The project was approved in the 2020 and 2021 capital budgets. Due to the additional work required for the walkway, roof, design and contract administration, \$86,736 is

required to be used from the Capital Contingency Reserve. This equates to an increase/overage of 3% of the overall \$2.25 M project.

Project Number	Project Budget	Other Committed Funds	Project Balance	Purchase Amount (excl. HST)	HST Payable	Total Amount	Project Balance
953200301	\$2,246,248	\$2,242,118	\$4,129	\$89,293	\$1,572	\$90,865	(\$86,736)

Any remaining surplus or deficit will be dealt with in the Capital Close report created by the Treasury department.

**Consultations:**

Treasurer  
Procurement Supervisor  
Junior Accountant

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**Department Head:** Craig Shanks

**Department File:** 2021-78-CQ