

**Kawartha Lakes
Public Library**

2018 Operating Budget

Presentation to City Council

17 October 2017



Presentation Outline

- Library Overview.
- Some Usage Numbers
- Significant Developments in 2017
- Strategic Priorities for 2018
- 2018 Budget Request

Library Overview: Our Library System

- 14 branches open a total of 320 hrs/wk.
- 7 Full-time Staff
 - CEO, Area Coordinators (2), Library Specialist (3), Administration Assistant.
- 29 Part-Time Branch Staff (14.74 FTE)
- 9 Student Pages (3.05 FTE)

Usage Numbers

	2016	To Aug. 2016	To Aug. 2017
Items Circulated	452,189	301,642	321,282
E-books / audiobooks	66,240	43,883	61,742
Branch Visits	232,955	161,393	155,227
Questions Answered	19,369	13,623	11,855
# of Programs	1,599	1,091	1,099
Program Attendance	15,777	11,252	11,357
Computer Users	53,878	33,899	36,330

2017 Developments: Service Review Follow-through

Closure of Carden branch

2017 Developments: Service Review Follow-through

Dunsford branch

- Background
- Decision and implications

2017 Developments: Service Review Follow-through

Omemee Relocation

Other Developments

- MOU (Memorandum of Understanding) with City

Other Developments

- New Leadership

Strategic Priorities for 2018 (and implications for Budget)

1. Increase residents' use of libraries and of library resources through promotion and community engagement.
2. Ensure a solid foundation for next Board and next Strategic Plan.

2018 Library Budget - Overview

2018 LIBRARY BUDGET	2017 Approved Budget	2018 Proposed Budget	Change from 2017 Budget
Revenues			
Grants (Federal & Provincial)	(\$208,833.00)	(\$214,133.00)	(\$5,300.00)
User Fines and Fees	(\$22,825.00)	(\$18,700.00)	\$4,125.00
Development Charges	(\$63,000.00)	(\$63,000.00)	\$0.00
Donations and Services	(\$20,060.00)	(\$21,020.00)	(\$960.00)
TOTAL REVENUES	(\$314,718.00)	(\$316,853.00)	(\$2,135.00)
Expenditures			
Staffing	\$1,377,803.00	\$1,436,854.00	\$59,051.00
Library Operations	\$143,702.00	\$167,000.00	\$23,298.00
Telecommunications	\$36,930.00	\$54,210.00	\$17,280.00
Collections & Library Supplies	\$350,750.00	\$350,750.00	\$0.00
Rents and Leases	\$24,873.00	\$25,350.00	\$477.00
Electronic Resources	\$103,000.00	\$103,000.00	\$0.00
Other Expenses	\$3,830.00	\$3,800.00	(\$30.00)
Computer Hardware/Software	\$27,220.00	\$29,020.00	\$1,800.00
TOTAL EXPENSES	\$2,068,108.00	\$2,169,984.00	\$101,876.00
NET BUDGET	\$1,753,390.00	\$1,853,131.00	\$99,741.00

2018 Library Budget - Revenue

2018 LIBRARY BUDGET	2017 Approved Budget	2018 Proposed Budget	Change from 2017 Budget
Revenues			
Grants (Federal & Provincial)	(\$208,833.00)	(\$214,133.00)	(\$5,300.00)
User Fines and Fees	(\$22,825.00)	(\$18,700.00)	\$4,125.00
Development Charges	(\$63,000.00)	(\$63,000.00)	\$0.00
Donations and Services	(\$20,060.00)	(\$21,020.00)	(\$960.00)
TOTAL REVENUES	(\$314,718.00)	(\$316,853.00)	(\$2,135.00)

- Grants:
 - Public Library Operating Grant \$178,733
 - Service Ontario Grant \$5,100
 - Improving Library Digital Services \$30,300
- User Fines and Fees – Refinement of budget to match actual results

2018 Library Budget - Expenditures

2018 LIBRARY BUDGET	2017 Approved Budget	2018 Proposed Budget	Change from 2017 Budget
Expenditures			
Staffing	\$1,377,803.00	\$1,436,854.00	\$59,051.00
Library Operations	\$143,702.00	\$167,000.00	\$23,298.00
Telecommunications	\$36,930.00	\$54,210.00	\$17,280.00
Collections & Library Supplies	\$350,750.00	\$350,750.00	\$0.00
Rents and Leases	\$24,873.00	\$25,350.00	\$477.00
Electronic Resources	\$103,000.00	\$103,000.00	\$0.00
Other Expenses	\$3,830.00	\$3,800.00	(\$30.00)
Computer Hardware/Software	\$27,220.00	\$29,020.00	\$1,800.00
TOTAL EXPENSES	\$2,068,108.00	\$2,169,984.00	\$101,876.00

Staffing Costs – increase relates to Pay Equity

Library Operations – increase relates to marketing and promotion activities

Telecommunications – refinement of budget to match actual results

2018 Library Budget - Overview

2018 LIBRARY BUDGET	2017 Approved Budget	2018 Proposed Budget	Change from 2017 Budget
TOTAL REVENUES	(\$314,718.00)	(\$316,853.00)	(\$2,135.00)
TOTAL EXPENSES	\$2,068,108.00	\$2,169,984.00	\$101,876.00
NET BUDGET	\$1,753,390.00	\$1,853,131.00	\$99,741.00

2018 Library Net Budget Request is **\$1,853,131**

Increase over last year is **\$99,741(5.7%)**

Increase in Wages makes up 4.3% of this increase leaving a net increase to operations of approximately 1.4%

Thank you

Jamie Morris,
Chair, Library Board

Diane Lansdell,
Acting CEO & Chief Librarian

Carolyn Daynes,
Treasurer

2018 Library Budget Request

Questions?