



## Council Report

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**Report Number:** PUR2023-009  
**Meeting Date:** April 18, 2023  
**Title:** Request for Quotation 2023-22-OQ Street Sweeping Services – Multi Year Contract  
**Author and Title:** Marielle van Engelen, Buyer  
Benjamin Van Der Werff, Engineering Technician

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### Recommendation(s):

**That** Report PUR2023-009 Request for Quotation 2023-22-OQ Street Sweeping Services – Multi Year Contact, be received;

**That** Cardan Road Cleaners Inc. be awarded Request for Quotation 2023-22-OQ Street Sweeping Services – Multi Year Contact for an initial one (1) year term at the estimated annual spend of \$203,000.00 plus HST;

**That** Council authorize the option to renew the contract, after the initial term for an additional four (4) one (1) year terms, pending successful completion of the initial term and each subsequent renewal, budget approval, Consumer Price Index All Items excluding Energy – Ontario increase and mutual agreement;

**That** subject to the receipt of the required documents the Mayor and Clerk be authorized to execute the agreement; and

**That** the Procurement Division be authorized to issue a purchase order.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

**Background:**

A request for quotation for street sweeping services was issued in accordance with the City’s Purchasing Policy. The quotation closed on March 9, 2023 and was opened by Launa Macey, Supervisor of Procurement Services with the following results:

<b>Company Name</b>	<b>Public Works Operating Area</b>	<b>Estimated Quoted Amount</b>
Cardan Road Cleaners Inc.	North West	\$53,810.00
	North East	\$53,810.00
	South West	\$49,730.00
	South East	\$45,650.00
A &G The Road Cleaners Ltd.	North West	\$74,620.00
	North East	\$74,620.00
	South West	\$74,620.00
	South East	\$74,620.00

Submissions were checked for compliancy to the procurement document. References were checked and found to be satisfactory.

As per the Purchasing Policy, procurement awards for operation contracts with an aggregate value of \$100,000 or greater must be approved by Council if the recommendation encumbers future operating budgets.

**Rationale:**

Street sweeping services are an important factor into maintaining the City’s municipal roadways after winter operations. Sweepers clean up left over debris such as sand and prevents salt from entering the storm systems. Further, it aids in maintaining a clean road surface for vehicular traffic.

Staff recommends that Cardan Road Cleaners Inc. be awarded Request for Quotation 2023-22-OQ Street Sweeping Services – Multi Year Contract for an initial one (1) year term at the estimated annual spend of \$203,000.00 plus HST.

Staff recommends that Council authorize the option to renew the contract, after the initial term for an additional four (4) one (1) year terms, pending successful completion of the initial term and each subsequent renewal, budget approval, Consumer Price Index All Items excluding Energy – Ontario increase and mutual agreement

**Other Alternatives Considered:**

No other alternative is being considered as the recommendation to award was achieved through an open, fair and transparent competitive procurement process.

**Alignment to Strategic Priorities**

Street sweeping is a component of effective road maintenance and enhances the safety of the travelling public. As such it supports the Strategic Plan for “A Vibrant and Growing Economy”.

**Financial/Operation Impacts:**

Street sweeping services are allocated in the 2023 Public Works Operating Budget. The Department will monitor the budget to ensure that the work remains within budget and will ensure that the required funds are incorporated in subsequent annual Public Works – Road operating budgets. The procurement documents allowed for hourly rates and the work is on an as required basis.

**Consultations:**

Senior Engineering Technician

**Department Head email:** brobinson@kawarthalakes.ca

**Department Head:** Bryan Robinson, Director of Public Works

**Department File:** 2023-22-OQ