



## Council Report

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**Report Number:** PUR2023-014  
**Meeting Date:** April 18, 2023  
**Title:** 2023-26-CQ Renovations to the Janetville  
Community Centre  
**Author and Title:** Ashley Wykes, Buyer

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### Recommendation(s):

**That** Report PUR2023-014, **2023-26-CQ Renovations to the Janetville Community Centre**, be received;

**That** Jeffrey G. Wallans Construction Ltd., being the lowest compliant submission be awarded Request for Quotation 2023-26-CQ Renovations to the Janetville Community Centre for the amount of \$294,800 not including HST;

**That** the additional funding required of \$124,463 be funded from the Capital Contingency Reserve (1.32248); and

**That** the Mayor and Clerk be authorized to sign the agreement.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

The Janetville Community Centre is a staple in the Janetville and surrounding community. The facility is open year round, with several community and private events taking place throughout the year.

The improvements to the building include:

- Remove and replace siding, fascia, soffit and gutters
- Install insulation and air barriers
- Replace trim
- Site grading
- Kitchen renovations
- Remove and replace asphalt shingles
- Remove and replace metal roof
- Install east and west entry

Request for quotation 2023-26-CQ Renovations to the Janetville Community Centre was issued in accordance with the Purchasing Policy. The submissions were opened by Launa Macey, Supervisor of Procurement with the following results:

<b>Company Name</b>	<b>Submission</b>
Jeffrey G. Wallans Construction Limited	\$294,800.00
Androus GC Inc.	\$304,701.40
MVW Construction & Engineering Inc.	\$334,160.00
Joe Pace & Sons Contracting Inc	\$359,762.00
Gay Contracting Limited	\$678,100.00

Submissions were evaluated for compliancy to the quotation document and Jeffrey G. Wallans Construction Ltd. was found to be the lowest compliant bidder. References were checked and found to be favorable.

In accordance with the Purchasing Policy, Council approval is required when the additional funds exceed \$10,000 in order to complete the project.

## **Rationale:**

The building is in need of capital repairs. If these renovations are not completed, it could result in additional repairs in the future.

Therefore, staff recommend that Jeffrey G. Wallans Construction Ltd., being the lowest compliant submission, be awarded request for quotation 2023-26-CQ Renovations to the Janetville Community Centre for the amount of \$294,000 not including HST and that the additional expenditure of \$124,463 be funded from the Capital Contingency Reserve (1.32248).

**Other Alternatives Considered:**

No other alternative is being considered as a competitive process was issued and the lowest, compliant submission is being recommended.

**Alignment to Strategic Priorities**

The Janetville Community Centre helps boost community involvement with the many events held there each year. Renovating the centre allows the building to remain in a state of good repair for residents to enjoy. Therefore, this project aligns with the strategic priorities of "An Exceptional Quality of Life, Good Government".

**Financial/Operation Impacts:**

Capital funds for 2023-26-CQ Renovations to the Janetville Community Centre were approved through the 2022 capital budget. The additional funding required for this project will come from the uncommitted portion of the Capital Contingency Reserve.

<b>Project Number</b>	<b>Project Budget</b>	<b>Other Committed Funds *see below</b>	<b>Project Balance</b>	<b>Purchase Amount (excl. HST)</b>	<b>Contingency 10%</b>	<b>HST Payable</b>	<b>Total Amount</b>	<b>Project Balance</b>
950220207	\$235,000	\$29,475	\$205,524	\$294,800	\$29,480	\$5,708	\$329,988	(\$124,464)

\* Other committed funds include architectural drawings, specifications and contract administration.

The cost estimate would not have anticipated inflationary changes due to the global economy, hence why the additional funding is being requested.

Any surplus or deficit will be dealt with by the Treasury Department according to the Capital Close policy.

**Consultations:**

Supervisor, Capital and Special Projects

Treasurer

Junior Accountant

Supervisor, Procurement

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**Department Head:** Craig Shanks

**Department File:** 2023-26-CQ