



## Committee of the Whole Report

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**Report Number:** ED2023-038

**Meeting Date:** June 6, 2023

**Title:** **Terms of Reference - Cultural Centre Phase 2 Task Force**

**Description:** Establishing a Task Force to guide Phase 2- site exploration, feasibility and analysis of a Cultural Centre(s) in the City of Kawartha Lakes

**Author and Title:** Donna Goodwin, Economic Development Officer – Arts & Culture

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### Recommendations:

**That** Report ED2023-038, **Terms of Reference - Cultural Centre Phase 2 Task Force**, be received;

**That** the Terms of Reference for the **Kawartha Lakes Cultural Centre Phase 2 Task Force, as generally outlined in** Appendix A to Report ED2023-038 be approved by Council;

**That** Deputy Mayor Richardson and Councillor Smeaton be appointed to the Task Force from Council; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

In 2022, Council endorsed the results of the 2021-22 Cultural Centre Phase 1 Feasibility Study:

### **CW2022-142**

**That** Report ED2022-032, Cultural Centre Feasibility Study Findings, be received;

**That** the "Feasibility Study for a Cultural Centre(s) in the City of Kawartha Lakes", dated May 27, 2022, including recommendations and conclusions, prepared by Nordicity and Giaimo, and attached as Appendix A, be endorsed;

**That** up to \$100,000.00 be included in the 2023 Special Project budget to initiate Phase 2 – site exploration, selection and feasibility analysis; and

**That** Council thank the Task Force and its members: Susan Taylor; Athol Hart; Patrick Murphy; Barbara Doyle and former members Dianne Lister and Beverly Jeeves for their essential service.

On February 28, 2023, Council passed the budget allocation of \$100,000 to initiate Phase 2- site exploration, selection and feasibility analysis:

### **CR2023-151**

**That** the Question and Answer Document for the Proposed 2023 Special Projects Budget for the City of Kawartha Lakes, be received; and

**That** the 2023 Special Projects Budget for the City of Kawartha Lakes be approved.

Staff returned to Committee of the Whole on April 18, 2023 to share an opportunity to match Council's Special Projects budget allocation through the Federation of Canadian Municipalities (FCM)'s Green Municipal Fund. During this discussion, Council also requested that a formal Task Force be struck for Phase 2 work.

At the Council Meeting of April 18, 2023, Council adopted the following resolution:

## **CR2023-225**

That the Cultural Centre Feasibility Task Force be reactivated.

This report addresses that direction.

### **Rationale:**

Exploration of a Cultural Centre(s) within the City of Kawartha Lakes has been a community/municipal undertaking since 2015. To ensure that meaningful collaboration continues during Phase 2, a Task Force will be created with representation from council and community. The draft Terms of Reference, provided in Appendix A, includes the Task Force's mandate, member composition and duration.

### **Other Alternatives Considered:**

No alternatives are being suggested.

### **Alignment to Strategic Priorities:**

Creation of this Task Force aligns with the City's Strategic Plan in the following manner.

2. An Exceptional Quality of Life through
  5. Community Building
    - Enhance community involvement
    - Foster civic pride
    - Update and execute the Cultural Master Plan
    - Support and promote arts, culture and heritage

### **Financial/Operation Impacts:**

N/A

### **Consultations:**

Chief Administrative Officer

Manager, Economic Development

## **Attachments:**

Appendix A – Kawartha Lakes Cultural Centre Feasibility Task Force Terms of Reference



2023 Terms of  
Reference\_CCFSP2.doc

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**Department Head:** Richard Holy, Director of Development Services