

## Committee Work Plan Tool

<b>Committee Name:</b>	Fenelon Landfill Public Review Committee
<b>Work plan for Year:</b>	2018
<b>Approved by Council:</b>	

Goal	Measurement Stages	Timeline	Measurement for Success
2017 Annual Monitoring Report Review	<ol style="list-style-type: none"> <li>1. Review environmental monitoring program at Fenelon Landfill.</li> <li>2. Review 2017 Annual Monitoring Report.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing</li> <li>2. June 2018</li> </ol>	Understanding and open dialogue for details surrounding the Site's environmental monitoring program and operations.
Review Ministry of Environment and Climate Change (MOECC) Correspondence.	<ol style="list-style-type: none"> <li>1. Review all Ministry of Environment and Climate Change (MOECC) correspondence regarding the annual monitoring report and site operation.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing</li> </ol>	Understanding and open dialogue for details surrounding the Site's environmental monitoring program, operations and related MOECC correspondence.

Phase I Progressive Closure	<ol style="list-style-type: none"> <li>1. Monitor Phase I closure activities (final clay and vegetative cover) and progress.</li> <li>2. Work cooperatively with CKLEAC to monitor and make recommendations regarding the Fenelon pollinator pilot project.</li> </ol>	<ol style="list-style-type: none"> <li>1. Late Spring and Summer 2018</li> <li>2. Ongoing</li> </ol>	Reduction in leachate outbreaks and success of pollinator seed mix in establishing vegetation and supporting pollinator habitat.
Fenelon Site Redesign	<ol style="list-style-type: none"> <li>1. Review and comment on site specifications for re-design, including peer review document of original specifications.</li> <li>2. Oversee progress of Fenelon redesign construction and provide comment on operational impacts.</li> <li>3. Increase public awareness and inform residents of the project to help minimize any operational disruptions.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing</li> <li>2. Ongoing</li> <li>3. Ongoing</li> </ol>	Council Approval to begin Fenelon Redesign with appropriate bidder, effective outreach to community regarding site operations during construction.
Diversion Program Promotion and Public Awareness	<ol style="list-style-type: none"> <li>1. Inform public and promote the clear bag program and backyard composting program.</li> <li>2. Engage public interest for 2018 spring start of Paint Reuse Program.</li> <li>3. Provide comment and suggestions on promotional and educational material for various diversion programs.</li> <li>4. Public outreach for volunteers for environment days in the City.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing</li> <li>2. April</li> <li>3. Ongoing</li> <li>4. April</li> </ol>	Data at year's end to determine public participation in Paint Reuse Program, new waste management programs and environment days.

Integrated Waste Management Strategy	<ol style="list-style-type: none"> <li>1. Review and make recommendations for Fenelon Re-use Centre (fees or no fees) as well as develop SOP for re-use centre operation.</li> <li>2. Monitor Fenelon pilot program for Alternative Daily Cover Steel Plates and provide recommendations.</li> <li>3. Disseminate information regarding the Clear Bag Waste Collection Program to the public. Review preliminary success.</li> <li>4. Promote backyard digester/composting program.</li> <li>5. Advise and comment on possible local business partnerships for potential reuse options.</li> <li>6. C&amp;D Project Tracking</li> <li>7. Mattress Recycling Tracking</li> </ol>	<ol style="list-style-type: none"> <li>1. Ongoing</li> <li>2. Ongoing</li> <li>3. Ongoing</li> <li>4. Ongoing</li> <li>5. Ongoing</li> <li>6. Ongoing</li> <li>7. Ongoing</li> </ol>	Data review to determine success of steel plates in reducing daily cover used and clear bag program for increases in diversion material quantities
2018 and 2019 Work Plans	<ol style="list-style-type: none"> <li>1. Provide 2018 Work Plan progress summary</li> <li>2. Develop 2019 Work Plan</li> <li>3. Submit both documents to Council</li> </ol>	<ol style="list-style-type: none"> <li>1. October to November 2018</li> <li>2. November 2018</li> <li>3. December 2018/January 2019</li> </ol>	Council approval of work plans.