



Council Report

Report Number: EMS2023-004

Meeting Date: August 29, 2023

Title: Data Sharing Agreement and Network Sharing Agreement with Home and Community Care Support Services: Central East and Ontario Health

Description: This report includes a Data Sharing Agreement and a Network Sharing Agreement between the Kawartha Lakes Paramedic Service, Ontario Health and Home and Community Care Support Services Central East(HCCSS) to implement an EMS e-notification system.

Author and Title: Jamie Golden, Deputy Chief of Professional Standards.

Recommendation(s):

That Report EMS2023-004, Data Sharing Agreement and Network Sharing Agreement with Home and Community Care Support Services: Central East and Ontario Health, be received;

That the Data Sharing Agreement and Network Sharing Agreement with Home and Community Care Support Services: Central East and Ontario Health as generally outlined in Appendix A and B to Report EMS2023-004, be approved; and

That the Mayor and Clerk be authorized to execute the agreement.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Our Community Paramedic Team is expanding and improving our services that are available to our community. As our provided services expand, the health information that we collect needs to be secure and we need to be accountable for this. We have recently hired a data analyst to assist our team in taking our data and developing trend analyses, statistics and gaps in what is needed and available to the patients in our community. These agreements will enable an EMS e-notification system that will assist in the management of our data and allowing for better communication with other community stakeholders. This EMS e-notification system is an integration between HCCSS and the Community Paramedic Team when a paramedic visit occurs with an existing HCCSS patient. This will identify if a visit has occurred, or a transport to hospital has occurred. This will provide both the HCCSS and the Community Paramedic Team insight into their patients who call 911, but may not be transported to the hospital, so that the care coordinators and/or community paramedic team members can follow up with these patients to better understand the root cause or reason for the 911 call. This will prompt a service plan review to ensure the appropriate services and supports are in place and potentially refer them to other services within the community. Ultimately, this entire process is utilized to improve service delivery and help prevent future 911 calls and emergency room visits.

Rationale:

These Data and Network Sharing Agreements are a necessity for our Community Paramedic Team to have direct communication with other care givers for shared patients. These agreements will assist with service delivery and provide insight into the reasons for these patients to generate a 911 call and potentially be transported to the hospital. These agreements allow the sharing of the data and to make sure we are diligently maintaining compliance with the Personal Health Information Protection Act (PHIPA).

Alignment to Strategic Priorities

These agreements align with several components of the Kawartha Lakes Strategic Plan:

- **Mission:** To deliver the highest standard of municipal service, while creating a healthy and sustainable future for all Kawartha Lakes residents and businesses
- **Values:** The agreement allows the Community Paramedic Team to be accountable, respectful of the process, and work in collaboration with Ontario Health

▪ **Strategic Priorities:**

1. **Healthy Environment:** This agreement allows us to reduce our corporate carbon footprint. These agreements allow for paperless communication and storage of Personal Health Information.
2. **An Exceptional Quality of Life:** These agreements will allow improved service delivery and to assist in preventing future 911 calls and emergency room visits. The improved communication between service providers will also allow for better care and supports provided for these patients.
3. **Good Government:** These agreements allow our team to collaborate with Ontario Health and HCCSS ensure compliance with the Personal Health Information Protection Act.

Financial/Operation Impacts:

There are no financial obligations on behalf of these Data and Network Sharing Agreements

Consultations:

These agreements were not consulted with the legal department; these agreements are similar to the existing data sharing / privacy agreements we currently have in place with Ontario Health.

Attachments:

Appendix A – Data Sharing Agreement (HCCSS)



Adobe Acrobat
Document

Appendix B – Network Sharing Agreement (Ontario Health)



Adobe Acrobat
Document

Department Head email: sjohnston@kawarthalakes.ca

Department Head: Sara Johnston, Chief