

The Corporation of the City of Kawartha Lakes
Minutes
Committee of the Whole Meeting

COW2023-07

Tuesday, September 12, 2023

Open Session Commencing at 10:00 a.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Doug Elmslie

Deputy Mayor Tracy Richardson

Councillor Ron Ashmore

Councillor Dan Joyce

Councillor Charlie McDonald

Councillor Mike Perry

Councillor Eric Smeaton

Councillor Pat Warren

Councillor Emmett Yeo

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electronically.**

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accommodation request.**

1. Call to Order

Mayor Elmslie called the Meeting to order at 10:00 a.m. Deputy Mayor T. Richardson and Councillors R. Ashmore, C. McDonald, M. Perry, E. Smeaton, and P. Warren were in attendance in Council Chambers.

Councillor D. Joyce was in attendance electronically. Councillor E. Yeo joined the Meeting electronically at 10:15 a.m.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors S. Beukeboom, R. Holy and C. Shanks, Fire Chief T. Jones, Paramedic Chief S. Johnston and Deputy Paramedic Chief J. Golden, were also in attendance in Council Chambers.

City Solicitor R. Carlson, Manager of Realty Services S. Dyer and Economic Development Officer – Heritage Planning E. Turner were in attendance electronically.

2. Adoption of Agenda

CW2023-204

Moved By Deputy Mayor Richardson

Seconded By Councillor Warren

That the Agenda for the Committee of the Whole Meeting of Tuesday, September 12, 2023, be adopted as circulated and with the following amendments:

Addition:

Item 5.7 Being a Deputation by Margaret Hope Braun, Regarding the Climate Change Health Vulnerability Report Provided by the Haliburton, Kawartha, Pine Ridge District Health Unit

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Paramedic Service Update (10:00a.m. to 12:00 p.m.)

Paramedic Chief S. Johnston provided an introduction for Deputy Paramedic Chief S. Lucas, Deputy Paramedic Chief J. Golden, Community Paramedic Supervisor A. Campbell, Paramedic Superintendent B. Ferguson, and Administrative Assistants C. Minaker and B. Johnson.

Chief Johnston provided a general update on the Paramedic Service, including an overview of Provincial funding updates for 2023.

Chief Johnston congratulated those members of Paramedic Services that had received their 20 year service medals and 30 year service bars. CAO Taylor also congratulated recipients of the Governor General Emergency Services Exemplary Service Medals, being John Potts, Brent Dixon, Michelle Bell, Darcy Caffin, Deb Norris, Trent Watson and Chief Sara Johnston.

4.1 COW2023-07.4.1

Paramedic Service Master Plan Refresh Presentation

Sara Johnston, Paramedic Chief

John Prno, Performance Concepts

Todd MacDonald, Performance Concepts

Hannah Mayes-Frenett, Operational Research in Health Limited

Paramedic Chief S. Johnston introduced J. Prno and Todd MacDonald, of Performance Concepts, and H. Mayes-Frenett, of Operational Research in Health Limited. Chief Johnston outlined that the 10-year Resources and Facilities Master Plan for Paramedic Service was completed by Performance Concepts Consulting in 2021. A supplementary analysis has been completed for that Master Plan.

H. Mayes-Frenett outlined that Operational Research in Health Limited worked identify optimal deployment locations throughout the City of Kawartha Lakes and Peterborough County for paramedic services. H. Mayes-Frenett provided an overview of that analysis and outlined how deployment locations affect call response times.

J. Prno and T. MacDonald provided an overview of the system performance analytics that were completed by Performance Concepts. A detailed review of call response times was provided which highlighted peak hours of use, an increase in offload delays and a review of Code Black metrics. A forecasted demand of service was also reviewed in light of a potential increase in population.

CW2023-205

Moved By Deputy Mayor Richardson

Seconded By Councillor Warren

That the presentation by Sara Johnson, Paramedic Chief, John Prno and Todd MacDonald, of Performance Concepts, and Hanna Mayes-Frenett, of

Operational Research in Health Limited, **regarding the Paramedic Service Master Plan Refresh**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.1.1 Report EMS2023-006

Paramedic Service Master Plan Refresh

Sara Johnston, Paramedic Chief

CW2023-206

Moved By Councillor McDonald

Seconded By Councillor Smeaton

That Report EMS2023-006, **Paramedic Service Master Plan Refresh**, be received;

That the recommendations, analytics, metrics and forecasting contained in Appendix A and B to Report EMS2023-006, specifically reports completed by Ontario Research in Health Limited (ORH) and Performance Concepts Consulting, be incorporated and included in the Paramedic Service Master Plan (2021); and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.2 COW2023-07.4.2

Paramedic Service Operational Key Performance Indicators Presentation

Sara Johnston, Paramedic Chief

Chief Johnston provided an overview of the operational key performance indicators for Paramedic Service. The overview is aimed to provide the City and the public an view of the operational efficiency for Paramedic Service and to also provide bench marking that will form the basis of an ongoing evaluation and performance strategy.

CW2023-207

Moved By Deputy Mayor Richardson

Seconded By Councillor Ashmore

That the presentation by Sara Johnston, Paramedic Chief, **regarding the Paramedic Service Operational Key Performance Indicators**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.2.1 Report EMS2023-005

Paramedic Service Operational Key Performance Indicators

Sara Johnston, Paramedic Chief

CW2023-209

Moved By Councillor Yeo

Seconded By Councillor Perry

That Report EMS2023-005, **Paramedic Service Operational Key Performance Indicators**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.3 COW2023-07.4.3

Paramedic Service Response Time Performance Plan Presentation

Jamie Golden, Deputy Paramedic Chief, Professional Standards

Deputy Chief Golden provided an overview of the Paramedic Service Response Time Performance Plan for 2024. The Response Time Performance Plan is reviewed annually and the results are submitted to the Ministry of Health, as is required by legislation.

CW2023-208

Moved By Councillor Warren

Seconded By Deputy Mayor Richardson

That the presentation by Jamie Golden, Deputy Chief, Professional Standards, **regarding the Paramedic Service Response Time Performance Plan**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.3.1 Report EMS2023-007

2024 Response Time Performance Plan

Jamie Golden, Deputy Chief, Professional Standards

CW2023-210

Moved By Councillor Ashmore

Seconded By Councillor Perry

That Report EMS 2023-007, **2024 Response Time Performance Plan**, be received;

That the 2024 Response Time Performance Plan (RTPP) as outlined in Table 1 to Report EMS 2023-007, be approved;

That Staff be authorized to submit the 2024 RTPP to the Ministry of Health under part VIII of Ontario Regulation 257/00 made under the Ambulance Act, including Response Time Performance Targets; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

The Meeting recessed at 12:33 p.m. and reconvened at 1:00 p.m.

5. Deputations

5.1 COW2023-07.5.1

Encroachments on Monty's Inn Street, Former Township of Ops

(Relating to Report RS2023-037, being Item 8.3 on the Agenda)

Shelly Turner

James Turner

Shelley and James Turner provided an overview of the encroachments that are adjacent to their property at 8 Monty's Inn Street. They advised that they were unaware that the front of the property was a road allowance when they acquired the land. In 2008 they obtained an encroachment agreement for buildings that were located on the road allowance. They have since been advised that there are additional items that are encroaching on the road allowance and they would like an additional encroachment agreement to allow those items to remain in their current location or they would like to purchase the lands.

CW2023-211

Moved By Councillor McDonald

Seconded By Deputy Mayor Richardson

That the deputation of Shelly Turner and James Turner, **regarding Encroachments on Monty's Inn Street, Former Township of Ops**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.2 COW2023-07.5.2

Request for the Resurfacing of Lightning Point Road, Former Township of Somerville

John Piper

John Piper provided an overview of Lightning Point Road and noted that the condition of the road has deteriorated and it needs to be resurfaced. The road is currently scheduled to be resurfaced in 2027 and residents would like that time frame moved up.

CW2023-212

Moved By Councillor Warren

Seconded By Councillor Perry

That the deputation of John Piper, **regarding a Request for the Resurfacing of Lightning Point Road, Former Township of Somerville**, be received;

That the resurfacing of Lightning Point Road, Somerville, be brought forward for consideration as a decision unit for the 2024 Capital Budget; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.3 COW2023-07.5.3

Improved Access to Pickleball in the City of Kawartha Lakes

Stan Tisshaw, President, Kawartha Lakes Pickleball Association

Ken Haggert, Vice-President, Kawartha Lakes Pickleball Association

Ken Haggert, Vice-President of the Kawartha Lakes Pickle Ball Association, provided an overview of Pickleball in Kawartha Lakes. The Kawartha Lakes Pickle Ball Association has a membership of over 460 local residents and they are asking for Council to support Pickleball by:

- ensuring that all outdoor courts are Pickleball enabled;
- provide indoor access where available and practical;
- implement a medium range plan to build dedicated Pickleball courts in Lindsay, Bobcaygeon, Fenelon Falls and Coboconk; and
- implement a long range plan to build a gymnasium/recreational facility.

CW2023-213

Moved By Councillor Warren

Seconded By Councillor Perry

That the deputation of Ken Haggert, of the Kawartha Lakes Pickleball Association, **regarding Improved Access to Pickleball in the City of Kawartha Lakes**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.4 COW2023-07.5.4

Request for Fence Encroachment Adjacent to 51 Cambridge Street South, Lindsay

(Relating to Report RS2023-040, being Item 8.4 on the Agenda)

Paul Kennedy

Carolyn Kennedy

Paul Kennedy provided an overview of the fence that is around his property and outlined that it was installed to prevent property damage. Mr. Kennedy outlined that he would like the fence to remain in its current location.

CW2023-214

Moved By Councillor McDonald

Seconded By Councillor Smeaton

That the deputation of Paul Kennedy and Carolyn Kennedy, **regarding a Request for a Fence Encroachment Adjacent to 51 Cambridge Street South, Lindsay**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.5 COW2023-07.5.5

Maintenance of a Retaining Wall on Lots 74 and 75, Plan 365, (Helen Street) Former Township of Emily

Bill Diamond

Rob Parkhurst

Bill Diamond advised that the retaining wall that is behind his home was maintained by the former Township of Emily. The retaining wall is now failing and he would like the City to complete the repairs that are necessary.

CW2023-215

Moved By Councillor Ashmore

Seconded By Councillor Smeaton

That the deputation of Bill Diamond and Rob Parkhurst, **regarding Maintenance of a Retaining Wall on Lots 74 and 75, Plan 365, (Helen Street) Former Township of Emily**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.6 COW2023-07.5.6

City of Kawartha Lakes By-Law 2014-026, Being the Clean and Clear By-Law for the City of Kawartha Lakes

William Denby

Doug Shaw

William Denby and Doug Shaw outlined that they believe that City is not complying with By-Law 2014-026, being the Clean and Clear By-Law. They

suggested that City owned property is not maintained according to the requirements of By-Law 2014-026. Mr. Denby outlined that complaints have been filed with Municipal Law Enforcement relating to the condition of City owned land and those complaints have gone unanswered. Mr. Denby and Mr. Shaw asked that a third party investigation be conducted to confirm that City Departments are completing necessary work.

CW2023-216

Moved By Councillor Warren

Seconded By Councillor Perry

That the deputation of William Denby and Doug Shaw, **regarding City of Kawartha Lakes By-Law 2014-026, being the Clean and Clear By-Law for the City of Kawartha Lakes**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.7 COW2023-07.5.7

The Climate Change Health Vulnerability Report Provided by the Haliburton, Kawartha, Pine Ridge District Health Unit (Relating to Item 7.1 on the Agenda)

Margaret Hope Braun

Margaret Braun spoke in opposition to the Climate Change Health Vulnerability Assessment Report from the Haliburton, Kawartha, Pine Ridge District Health Unit. Ms. Braun encouraged Council to focus on local issues as representatives of the local community and encouraged an open line of communication.

CW2023-217

Moved By Councillor McDonald

Seconded By Councillor Perry

That the deputation of Margaret Hope Braun, **regarding the Climate Change Health Vulnerability Report Provided by the Haliburton, Kawartha, Pine Ridge District Health Unit**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6. **Correspondence**

7. **Presentations**

7.1 COW2023-07.7.1

Overview of the Haliburton, Kawartha, Pine Ridge District Health Unit's Climate Change Health Vulnerability Assessment

Sue Shikaze, Health Promoter, Haliburton, Kawartha, Pine Ridge District Health Unit

Sue Shikaze, Health Promoter with the Haliburton, Kawartha, Pine Ridge District Health Unit (HKPR), provided an overview of the Climate Change Health Vulnerability Assessment Report that was prepared by HKPR. As part of the Report, the HKPR reviewed who is vulnerable to the affects that are imposed by Climate Change and how those affects can be mitigated.

CW2023-218

Moved By Councillor Warren

Seconded By Deputy Mayor Richardson

That the presentation by Sue Shikaze, Health Promoter, Haliburton, Kawartha, Pine Ridge District Health Unit, **regarding a Climate Change Health Vulnerability Assessment**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

The Meeting recessed at 2:04 p.m. and reconvened at 2:16 p.m.

8. **Reports**

8.1 LGL2023-001

Proposed Amendments to Yard Clean and Clear By-Law to Permit Long Grass and Native Plants in Urban Areas

Robyn Carlson, City Solicitor

CW2023-219

Moved By Councillor Warren

Seconded By Councillor Smeaton

That Report LGL2023-001, **Proposed Amendments to Yard Clean and Clear By-law to permit Long Grass and Native Plants in Urban Areas**, be received;

That proposed amendments to the City's Yard Clean and Clear By-law 2014-026, as amended, as outlined in Attachment A, be advanced to Council for approval; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.2 RS2023-033

Proposed Amendments to Policy CP2021-033, Being the Disposal of Real Property Policy - Affordable Housing First

Laura Carnochan, Law Clerk - Realty Services

CW2023-220

Moved By Councillor Perry

Seconded By Deputy Mayor Richardson

That Report RS2023-033, **Proposed Amendments to CP2021-033 Disposal of Real Property Policy – Affordable Housing First**, be received;

That the proposed amendments to Council Policy CP2021-033, Disposal of Real Property Policy, consolidated with the existing policy in track change format at Appendix B and in clean format at Appendix C, be approved; and

That these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.3 RS2023-037

Request for Encroachment Agreement - 8 Monty's Inn Street

Lucas Almeida, Realty Services Law Clerk

CW2023-221

Moved By Councillor McDonald

Seconded By Councillor Warren

That Report RS2023-037, **Request for Encroachment Agreement – 8 Monty's Inn Street**, be received;

That the request for an additional License Agreement be denied and no additional encroachments be allowed, other than the existing structures that are currently permitted pursuant to the existing License Agreement; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting

Carried

8.4 RS2023-040

Request for an Encroachment Agreement - 51 Cambridge Street South

Lucas Almeida, Law Clerk - Realty Services

CW2023-222

Moved By Councillor McDonald

Seconded By Councillor Ashmore

That Report RS2023-040, **Request for License Agreement – 51 Cambridge Street South**, be received;

That an encroachment agreement be offered to the owners of 51 Cambridge Street south to allow the encroaching fence to remain in its current location;

That the Mayor and Clerk be authorized to sign an Encroachment Agreement;
and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.5 ED2023-031

Proposed Heritage Designation of 13-19 Colborne Street, Village of Fenelon Falls (McArthur Block)

Emily Turner, Economic Development Officer - Heritage Planning

CW2023-223

Moved By Councillor Perry

Seconded By Councillor Warren

That Report ED2023-031, **Proposed Heritage Designation of 13-19 Colborne Street, Village of Fenelon Falls (McArthur Block)**, be received;

That the Municipal Heritage Committee's recommendation to designate 13 Colborne Street, 15 Colborne Street, 17 Colborne Street and 19 Colborne Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject properties under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, and preparation of the designating by-laws; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.6 ED2023-032

Proposed Heritage Designation of 21-25 Colborne Street, Village of Fenelon Falls

Emily Turner, Economic Development Officer - Heritage Planning

CW2023-224

Moved By Councillor Perry

Seconded By Deputy Mayor Richardson

That Report ED2023-032, **Proposed Heritage Designation of 21-25 Colborne Street, Village of Fenelon Falls**, be received;

That the Municipal Heritage Committee's recommendation to designate 21 Colborne Street, 23 Colborne Street, and 25 Colborne Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject properties under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, and preparation of the designating by-laws; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.7 ED2023-033

Proposed Heritage Designation of 38-40 Colborne Street, Village of Fenelon Falls (Mansion House Hotel)

Emily Turner, Economic Development Officer - Heritage Planning

CW2023-225

Moved By Councillor Perry

Seconded By Councillor Warren

That Report ED2023-033, **Proposed Heritage Designation of 38-40 Colborne Street, Village of Fenelon Falls (Mansion House Hotel)**, be received;

That the Municipal Heritage Committee's recommendation to designate 38-40 Colborne Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.8 ED2023-034

Proposed Heritage Designation of 39-43 Colborne Street, Village of Fenelon Falls (Jordan Block/Bank of Montreal)

Emily Turner, Economic Development Officer - Heritage Planning

CW2023-226

Moved By Councillor Perry

Seconded By Councillor Joyce

That Report ED2023-034, **Proposed Heritage Designation of 39-43 Colborne Street, Village of Fenelon Falls (Jordan Block/Bank of Montreal)**, be received;

That the Municipal Heritage Committee's recommendation to designate 39 Colborne Street and 43 Colborne Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.9 ED2023-035

Proposed Heritage Designation of 4 May Street, Village of Fenelon Falls

Emily Turner, Economic Development Officer - Heritage Planning

CW2023-227

Moved By Councillor Perry

Seconded By Councillor Warren

That Report ED2023-035, **Proposed Heritage Designation of 4 May Street, Village of Fenelon Falls (McArthur Livery Stable)**, be received;

That the Municipal Heritage Committee's recommendation to designate 4 May Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

9. Memorandums

9.1 COW2023-07.9.1

Memorandum Regarding an Evaluation of the City's Roads Program

Councillor Perry

CW2023-228

Moved By Councillor Perry

Seconded By Councillor Ashmore

That the Memorandum from Councillor Perry, **regarding an Evaluation of the City's Roads Program**, be received;

That Engineering Staff be directed to bring forward an evaluation of the roads plan to Council;

That the evaluation plan include: performance and progress on targets; contingencies and process(es) for re-prioritizing road work; recommendations

regarding climate change, new technology, and links to transit and active transportation by end of Q1 2024; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

9.2 COW2023-07.9.2

Memorandum Regarding the Closure of Lady Eaton Elementary School, Omemee

Councillor Ashmore

Moved By Councillor Ashmore

Seconded By Councillor Perry

That the Memorandum from Councillor Ashmore, **regarding Support to Keep Lady Eaton Elementary School Open**, be received;

That Council ask that the Trillium Lakelands District School Board re-consider their decision to close Lady Eaton Elementary School in Omemee, Ontario; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Motion Failed

CW2023-229

Moved By Councillor Ashmore

Seconded By Councillor Warren

That the Memorandum from Councillor Ashmore, **regarding Support to Keep Lady Eaton Elementary School Open**, be received.

Carried

10. Adjournment

CW2023-230

Moved By Councillor Smeaton

Seconded By Councillor Yeo

That the Committee of the Whole Meeting adjourn at 3:55 p.m.

Carried

Doug Elmslie, Mayor

Cathie Ritchie, City Clerk