

**Victoria Manor Committee of Management
Report VMC2023-09**

Meeting Date: October 2, 2023

Meeting Time: 10:00 a.m.

Meeting Place: Victoria Manor Boardroom, 220 Angeline St., Lindsay

OR Electronic Video Meeting

Subject: 2024 Victoria Manor Capital Budget

**Author Name and Title: Philippa Welch, VP Regional Operations Sienna
Pamela Kulas, Executive Director**

Recommendation(s):

Resolved That Report VMC2023-09, "2024 Victoria Manor Capital Budget", be received; and

That the Committee of Management recommends to City Council the approval of the Victoria Manor 2024 Capital Budget, included in Table 1 Report VMC2023-09, "Victoria Manor 2024 Capital Budget", in the amount of \$118,000.

Director

Other

Background

In the development and approval of the annual capital budget, the Terms of Reference of the Victoria Manor Committee of Management describe the Committee's role as follows:

Advice to Council

The Committee may make recommendations to Council on the following matters, for which Council retains the decision-making role:

1. The annual capital and operating budget;

In 2022 and previous years, the Ministry of Health and Long Term Care (MOHLTC) provided a Structural Compliance per diem to eligible long term care homes. This program has now evolved and is known as the Comprehensive Minor Capital Funding. Included in this annual funding are funds for repairs, maintenance and upgrades to the home; funds for Infection Control Personnel; and funds for falls prevention. For Victoria Manor, the repairs and maintenance portion funding was allocated to fund the annual capital budget. For the purposes of the proposed 2023 Capital Budget, \$118,000 will be allocated within the existing funding structure.

The requirements for capital projects in the home remain and are recommended to continue to maintain the home.

Rationale

The recommended 2024 capital projects, totaling \$118,000, are shown in Table 1 below.

Table 1: Proposed 2024 Capital Budget Projects

Item	Costs	Description
Fire doors	\$29,000	To repair and ensure fire code standards are maintained
Furniture - resident common area	\$25,000	To replace current furniture to infection control standards and improve resident experience
Wall protection	\$19,000	To provide wall protection coverings on one home area to prevent damage from resident and operational equipment
Resident Room Wardrobes	\$20,000	To replace resident room wardrobes in one home area

Dining Room tables and chairs	\$25,000	To begin replacement program for resident dining room tables and chairs; provide for greater accessibility for residents
Total	\$118,000	

Financial Considerations

From a financial standpoint, the proposed budget requires no municipal tax support.

Consultations

Victoria Manor Leadership Team
Philippa Welch, Sienna Senior Living
Cheryl Faber, Director Human Services
Carolyn Daynes, City Treasurer

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