



## Committee of the Whole Report

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**Report Number:** ML2023-005

**Meeting Date:** October 10, 2023

**Title:** **Proposed Parking By-Law Review and Consolidation**

**Summary:** Changes to the Parking By-Law to establish and remove prohibited parking restrictions. Process merge all amendments into a clean version of the by-law.

**Author and Title:** Aaron Sloan, Manager

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### Recommendation(s):

**That** Report ML2023-005 **Proposed Parking By-Law Review and Consolidation**, be received;

**That** the Parking By-Law 2012-173, Schedule "A" be amended to include the listed Schedule "A" prohibited parking areas found in Chart **A** of this report;

**That** the Parking By-Law 2012-173, be amended to remove the listed prohibited parking areas found in Chart **B** of this report;

**That** the Parking By-Law 2012-173 as amended be consolidated creating a new Parking By-Law and renumbered accordingly;

**That** the necessary By-Law be brought forward to council; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

**Background:**

From time to time citizens, businesses and City of Kawartha Lakes staff will bring forward parking concerns, which are then considered for parking by-law amendments based on the specific details. The purpose of parking regulations is to assist with safe movement of traffic and the safety of the public.

Municipal Law Enforcement Officers respond and investigate concerns reported and take enforcement action if warranted.

Complaints by Municipal Law Enforcement are tracked and maintained in a database as a way to guide recommended amendments to the Parking By-Law and enforcement activity. Citizens and Councillors will also request Council by way of correspondence or deputation to amend the Parking By-Law.

Parking sign requests may also be received by Customer Services. These requests are generally entered into the Case management system and vetted by Public Works and Engineering & Assets.

This report aligns with past practice and these amendments will satisfy the current requests and safety concerns brought forward to, and supported by, Municipal Law Enforcement.

**Rationale:**

The purpose of parking regulation is to assist in the safe movement of all traffic, to ensure the safety of the public and to allow for the safe and efficient passage of emergency vehicles. Driveways may be blocked, and the identified roads may be narrow and can become very congested if parking is unregulated. Currently parking is permitted on these roads.

Staff has attended the areas and assessed the parking issues in response to complaints, as listed in the Parking By-Law amendment chart Schedule "A". Staff is advising that the areas are not regulated by the Parking By-Law with the exclusion of the following parking restriction sections:

- park a vehicle for longer than 12 hours;
- November 1<sup>st</sup> of one year to April 30<sup>th</sup> of the following year at any time between 11:00 p.m. and 6:00 a.m.;
- in front of or within 2.0 metres of an entrance or driveway;
- in a manner that obstructs or interferes with vehicular traffic
- in a manner that prevents the convenient movement or removal of another parked, standing or stopped vehicle; and
- park facing the wrong direction

## Proposed Parking By-Law Review and Consolidation

Page 3 of 7

Based on staff's review of these complaints, it is recommended that prohibited parking zones be established (as identified in Schedule A).

**Chart A - No Parking Zones Schedule "A"- Amendments:**

<b>Street</b>	<b>Geographic Area</b>	<b>Side</b>	<b>From</b>	<b>To</b>	<b>Time Restrictions</b>
Cambridge Street North	Lindsay	East	Peel St	Colborne St	
Cedarview Drive	Ward 8	East and West	Mallard Bay Road	A point 40 metres North	
Cottingham Road	Ward 8	Both	Orange Corners Road	A point 700m East	
Cottingham Road	Ward 8	North	Orange Corners Road	A point 330m West	
Kenrei Park Road	Ward 3	South	Angeline Street North	A point 30 metres West of Alpine Street	
Mallard Bay Road	Ward 8	North and South	Cedarview Drive	A point 20 metres East	
Mill Street	Ward 2, Bobcaygeon	North	The Moorings	East Street South	
Scotch Line	Ward 6	East	Bronte Lane	A Point 39 metres North	
Snake Point Road	Ward 2	Both sides	A point in front of # 96, East side of the driveway	A point ending in front of 109 William Street approximately 30 metres	

## Proposed Parking By-Law Review and Consolidation

Page 4 of 7

Street	Geographic Area	Side	From	To	Time Restrictions
Cambridge Street North	Lindsay	East	Peel St	Colborne St	
Cedarview Drive	Ward 8	East and West	Mallard Bay Road	A point 40 metres North	
Cottingham Road	Ward 8	Both	Orange Corners Road	A point 700m East	
Cottingham Road	Ward 8	North	Orange Corners Road	A point 330m West	
Kenrei Park Road	Ward 3	South	Angeline Street North	A point 30 metres West of Alpine Street	
St. Paul Street	Ward 5	East	Queen Street	A point ending 55m north	
Orange Corners Road	Ward 8	Both	Cottingham Road	A point 200m North	
Orange Corners Road	Ward 8	East	Cottingham Road	A point 200m South	
Woodworth Drive	Ward 2	Both sides	East side of the driveway at #11	A point 285 metres east	

Based on staff's review of the current Parking By-Law, it is recommended that Chart B below be referenced to remove focused prohibited parking zones in the following areas as the regulations are no longer required due to proposals in Chart A and also as a result of changes in road design (Cambridge St. N and Fair Avenue).

**Chart B - Schedule “B” by removal of the following:**

Street	Geographic Area	Side	From	To	Time Restrictions
Cambridge Street North	Lindsay	Both	Kent St. W.	Peel St.	
Fair Ave.	Lindsay	South	Albert St.	Adelaide St.	Between the hours 7:00am and 5:00pm - Monday to Friday, inclusive from September 1st to June 1st of the following year.
Orange Corners Road	Ward 8	Both	Cottingham Road	A point 200m North	<b>Nov 1 to April 30 the following year</b>

**Consolidated Parking By-law Review:**

From time to time, staff complete a review of the Parking By-Law and all amendments. The Parking By-law has been amended approximately 20 times since being created in 2012. As a result of a recent review, staff is recommending that the Parking By-law with all amendments be consolidated, creating a new clean version of the by-law and numbered accordingly.

**Other Alternatives Considered:**

Currently, MLE Staff do respond to complaints for the following issues:

- park a vehicle for longer than 12 hours;
- November 1<sup>st</sup> of one year to April 30th of the following year at any time between 11:00 p.m. and 6:00 a.m.;
- in front of or within 2.0 metres of an entrance or driveway;

- in a manner that obstructs or interferes with vehicular traffic
- in a manner that prevents the convenient movement or removal of another parked, standing or stopped vehicle; and
- park facing the wrong direction

The above regulations do not require signs or notice prior to enforcement action. Continuing with the above regulation will not **prohibit** parking in the suggested areas.

Prohibiting parking will satisfy the public requests for regulation and will serve to enhance public safety for the public while using our roadways.

Council can elect not to add the Chart A - Schedule "A" amendments to the Parking By-Law. Complaints received will only be addressed using the alternative listed regulations, which may not resolve the public parking concern. This alternative is not recommended.

## **Alignment to Strategic Priorities**

The amendments suggested in this report align with the guiding principles contained in the 2020-2023 Kawartha Lakes Strategic Plan which are:

1. Healthy Environment
2. An Exceptional Quality of Life
3. A Vibrant and Growing Economy
4. Good Government

## **Financial/Operation Impacts:**

The direct financial impact will be immaterial and labour for the installation of any new signs. Additionally, Staff will coordinate the installations along with their established work, which will result in extended installation periods.

These costs will be absorbed within current budgets.

Enforcement of these Parking By-Law amendments will be reactive type enforcement by the MLE Division's Officers. MLE staff will patrol areas of concern in response to complaints. Complaint response will be reflected in future data collection and as complaint numbers increase, service demand will also increase. This demand may influence future budgets.

Process Change: Currently public parking concern issues are received at the customer service level using the "Report an Issue or Concern" feature on the municipal webpage or by phone call. The concerns are directed to the appropriate staff member that

monitors and studies infrastructure issues. Currently these issues are studied within Engineering & Assets, Public Works and occasionally Municipal Law Enforcement (MLE). MLE often will receive the concern requests without input or supporting study information from others. If the request is a parking complaint, MLE staff will attend and write a Parking Infraction Notice if a parking violation is found. To recognize an efficiency, the concerns and issues when received by MLE staff, if not enforcement related, will be redirected to the department/division that studies road infrastructure issues. If the issue requires a parking by-law amendment, Municipal Law Enforcement will be consulted to determine if the resolution impacts Municipal Law Enforcement services.

## **Attachments:**

Appendix "A"



2012-173  
Consolidated By-law

## **Consultations:**

Engineering, Manager Technical Services

Public Works, Manager Road Operations

Legal, City Solicitor

Economic Development, Manager of Economic Development

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**Department Head: Cathie Ritchie**