

The Corporation of the City of Kawartha Lakes

Minutes

Special Council Meeting

CC2023-022

Tuesday, October 17, 2023

Open Session Commencing at 1:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Doug Elmslie

Deputy Mayor Tracy Richardson

Councillor Ron Ashmore

Councillor Dan Joyce

Councillor Charlie McDonald

Councillor Mike Perry

Councillor Eric Smeaton

Councillor Pat Warren

Councillor Emmett Yeo

**Please visit the City of Kawartha Lakes YouTube Channel at
<https://www.youtube.com/c/CityofKawartha> Lakes to view the proceedings
electronically.**

**Accessible formats and communication supports are available upon request. The
City of Kawartha Lakes is committed to accessibility for persons with disabilities.**

**Please contact AgendaItems@kawarthalakes.ca if you have an accessible
accommodation request.**

1. Call to Order

Mayor Elmslie called the Meeting to order at 9:00 a.m. Deputy Mayor T. Richardson and Councillors R. Ashmore, D. Joyce, C. McDonald, M. Perry, E. Smeaton, P. Warren and E. Yeo were in attendance in Council Chambers.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors S. Beukeboom, C. Faber, R. Holy, B. Robinson, J. Rojas, C. Shanks, Fire Chief T. Jones, Paramedic Chief S. Johnston, Treasurer C. Daynes and Manager of Corporate Assets A. Found were also in attendance in Council Chambers.

City Solicitor R. Carlson was in attendance electronically.

2. Adoption of Agenda

CR2023-471

Moved By Councillor Perry

Seconded By Councillor Warren

That the agenda be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

Councillor Joyce advised that he would be making a declaration of pecuniary interest should any items relating to emergency management arise during the Meeting.

4. Presentations

4.1 CC2023-022.4.1

Presentation of the Long Term Financial Plan

Introduction of the Proposed 2024 Budget for the City of Kawartha Lakes

Ron Taylor, Chief Administrative Officer

Sara Beukeboom, Director of Corporate Services

Ron Taylor, Chief Administrative Officer, and Sara Beukeboom, Director of Corporate Services, provided an update on the Long-Term Financial Plan for the City of Kawartha Lakes, a financial overview of the City of Kawartha Lakes and a brief outline of the draft capital budget, the draft operating budget, the draft special projects budget and the draft water-wastewater (both operating and capital) budget for the City of Kawartha Lakes. Council also received an overview of the budget book for the draft 2024 Budget and an outline of the next steps that will be involved in the budget process.

CR2023-472

Moved By Councillor Warren

Seconded By Councillor Yeo

That the presentation by Ron Taylor, Chief Administrative Officer, and Sara Beukeboom, Director of Corporate Services, **regarding the Long Term Financial Plan and the Introduction of the Proposed 2024 Budget for the City of Kawartha Lakes**, be received.

Carried

4.2 CC2023-022.4.2

Review of Corporate Items within the Proposed 2024 Budget for the City of Kawartha Lakes

Sara Beukeboom, Director of Corporate Services

Sara Beukeboom, Director of Corporate Services, provided an overview of the Corporate Items within the draft Budget for the City of Kawartha Lakes. The overview included an outline of items contained therein, a summary of the accomplishments that were made within 2023 and an outline of the priorities that will be focused on within 2024.

CR2023-473

Moved By Councillor Ashmore

Seconded By Councillor McDonald

That the presentation by Sara Beukeboom, Director of Corporate Services, **regarding a Review of Corporate Items within the Proposed 2024 Budget for the City of Kawartha Lakes**, be received.

Carried

5. 2024 Departmental Budget Overviews

Introductory Remarks

Ron Taylor, Chief Administrative Officer

5.1 CC2023-022.5.1

Mayor and Council

Office of the Chief Administrative Officer

Ron Taylor, Chief Administrative Officer

Ron Taylor, Chief Administrative Officer, provided an overview of the Mayor and Council Division. The overview included a description of the highlights and

accomplishments from 2023, the objectives for 2024 as well as a summary of the budget pressures that will apply to 2024.

CR2023-474

Moved By Councillor Joyce

Seconded By Councillor Yeo

That the presentation by Ron Taylor, Chief Administrative Officer, **regarding the 2024 Departmental Budget Overview for the Mayor and Council**, be received.

Carried

The Meeting recessed at 12:03 p.m. and reconvened at 1:00 p.m. Councillors R. Ashmore and E. Yeo were no longer in attendance.

CAO Taylor provided an overview of the Office of the Chief Administrative Officer. The CAO Division includes the Office of the CAO, the Office of the City Clerk's Office (which includes Municipal Law Enforcement and Licensing as well as Records and Archival Services) and Legal Services (which includes the City Solicitor, Realty Services, Provincial Offences Administration and Risk Management). The overview included a description of the highlights and accomplishments from 2023, the objectives for 2024 as well as a summary of the budget pressures that will apply to 2024.

CR2023-475

Moved By Councillor Smeaton

Seconded By Councillor Warren

That the presentation by Ron Taylor, Chief Administrative Officer, **regarding the 2024 Departmental Budget Overview for the Office of the Chief Administrative Officer**, be received.

Carried

The Meeting recessed at 1:24 p.m. and reconvened at 1:30 p.m.

5.2 CC2023-022.5.2

Fire Services

Terry Jones, Fire Chief

Terry Jones, Fire Chief, provided an overview of Fire Services. Fire Services includes Fire Prevention, Emergency Management and the Support Services, Training and Administration Offices that are required for Fire Services. The overview included a description of the highlights and accomplishments from

2023, the objectives for 2024 as well as a summary of the budget pressures that will apply to 2024.

CR2023-476

Moved By Councillor Joyce

Seconded By Councillor Perry

That the presentation by Terry Jones, Fire Chief, **regarding 2024 Departmental Budget Overview for Fire Services**, be received.

Carried

The Meeting recessed at 1:48 p.m. and reconvened at 1:50 p.m.

5.3 CC2023-022.5.3

Paramedic Services

Sara Johnston, Paramedic Chief

Sara Johnston, Paramedic Chief, provided an overview of the Paramedic Service. The divisions within the Paramedic Service includes the Operations, Professional Standards, Logistics and Administrative Support. The overview included a description of the highlights and accomplishments from 2023, the objectives for 2024 as well as a summary of the budget pressures that will apply to 2024.

CR2023-477

Moved By Councillor Warren

Seconded By Councillor McDonald

That the presentation by Sara Johnston, Paramedic Chief, **regarding the 2024 Departmental Budget Overview for Paramedic Services**, be received.

Carried

The Meeting recessed at 2:15 p.m. and reconvened at 2:18 p.m.

5.4 CC2023-022.5.4

Engineering and Corporate Assets

Juan Rojas, Director of Engineering and Corporate Assets

Juan Rojas, Director of Engineering and Corporate Assets, provided an overview of the Engineering and Corporate Assets Division. The Engineering and Corporate Assets Division includes Corporate Assets, Development Engineering, Infrastructure, Design and Construction, Technical Services, Administrative

Support and Crossing Guards as well as the Kawartha Lakes Municipal Airport. The overview included a description of the highlights and accomplishments from 2023, the objectives for 2024 as well as a summary of the budget pressures that will apply to 2024.

CR2023-478

Moved By Councillor Perry

Seconded By Councillor Joyce

That the presentation by Juan Rojas, Director of Engineering and Corporate Assets, **regarding the 2024 Departmental Budget Overview for Engineering and Corporate Assets**, be received.

Carried

The Meeting recessed at 2:15 p.m. and reconvened at 2:18 p.m.

6. Confirming By-Law

By-Law to Confirm the Proceedings of the Special Council Meeting of October 17, 2023

CR2023-479

Moved By Councillor Smeaton

Seconded By Councillor McDonald

That a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, October 17, 2023 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

7. Adjournment

CR2023-480

Moved By Councillor Warren

Seconded By Councillor Perry

That the Council Meeting adjourn at 2:31 p.m.

Carried

Read and adopted this 21st day of November, 2023.

Tracy Richardson, Deputy Mayor

Cathie Ritchie, City Clerk