

The Corporation of the City of Kawartha Lakes
Minutes
Committee of the Whole Meeting

COW2024-01

Tuesday, January 16, 2024

Open Session Commencing at 1:00 p.m.

Council Chambers

City Hall

26 Francis Street, Lindsay, Ontario K9V 5R8

Members:

Mayor Doug Elmslie

Deputy Mayor Charlie McDonald

Councillor Tracy Richardson

Councillor Ron Ashmore

Councillor Dan Joyce

Councillor Mike Perry

Councillor Eric Smeaton

Councillor Pat Warren

Councillor Emmett Yeo

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1. Call to Order

Mayor Elmslie called the Meeting to order at 1:00 p.m. Deputy Mayor C. McDonald and Councillors R. Ashmore, D. Joyce, M. Perry, T. Richardson and E. Smeaton were in attendance in Council Chambers.

Councillor P. Warren was in attendance electronically.

Councillor E. Yeo was absent.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, B. Robinson, J. Rojas, C. Shanks, Paramedic Chief S. Johnston and Fire Chief T. Jones were also in attendance in Council Chambers.

City Solicitor R. Carlson, Manager of Economic Development R. Mustard and Economic Development Officer, Heritage Planning, E. Turner were also in attendance electronically.

2. Adoption of Agenda

CW2024-001

Moved By Councillor Perry

Seconded By Councillor Ashmore

That the Agenda for the Committee of the Whole of Tuesday, January 16, 2024, be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

Councillor Joyce declared a pecuniary interest for Item 7.1.2 for discussion relating to emergency management or Intertek-SAI Global as those items are related to his employment.

4. Deputations

4.1 COW2024-01.4.1

Backyard Chicken Pilot Program

Christa Blanchard

Christa Blanchard spoke the Backyard Chicken Pilot Program. She outlined how her family benefits from the chickens that they have acquired and she asked Council to consider reducing the minimum lot size that is required within the

Backyard Chicken Pilot Program. Reducing the lot size requirement will make it possible for more residents to qualify for the Program.

CW2024-002

Moved By Deputy Mayor McDonald

Seconded By Councillor Richardson

That the deputation of Christa Blanchard, **regarding the Backyard Chicken Pilot Program**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.2 COW2024-01.4.2

Request to Purchase the Shoreline Road Allowance Adjacent to Grove Road, Fenelon Township

Shane Baker

Michael Brooks

Shane Baker, President of Cameron Lake South Shore Road Association, and Michael Brooks, the former President of the Cameron Lake South Shore Road Association, provided an overview of seventeen (17) applications to purchase the shoreline road allowance adjacent to Grove Road that were submitted to the Land Management Team. They noted that the shoreline road allowance looks like waterfront property and there are no beaches or public points of access that would be affected by the sale of the property. They outlined that the requests to purchase were denied by the Land Management Team due to concerns regarding road maintenance. It was noted that Grove Road is subject to a Limited Service Agreement for maintenance and they did not believe that the sale would have any implications on that Agreement. Residents would like to purchase the shoreline area so that it forms part of their property.

CW2024-003

Moved By Councillor Perry

Seconded By Councillor Joyce

That the deputation of Shane Baker and Michael Brooks, **regarding a Request to Purchase the Shoreline Road Allowance Adjacent to Grove Road, Fenelon Township**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.3 COW2024-01.4.3

Entrance to Severed Property Off of Highway 121, Kinmount

Keith Stata

Keith Stata provided an overview of a parcel of land that was severed in 1977 and the issue that he has encountered relating to an entrance permit for that severed lot. He outlined that the severed lot was listed for sale and a prospective purchaser raised the issue of an entrance permit. Since that time Mr. Stata has been working with Staff to confirm the entrance to the severed lot. The overview provided a description of the area surrounding the severed lot and Council was asked to assist with the resolution of the matter.

CW2024-004

Moved By Councillor Ashmore

Seconded By Councillor Warren

That the deputation of Keith Stata, **regarding an Entrance to Severed Property Off of Highway 121, Kinmount**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.4 COW2024-01.4.4

Request to Purchase Unopened Road Allowance Adjacent to Part Lot 32, Concession 9, Fenelon

James R. Webster

James R. Webster provided an overview of a request to purchase the unopened road allowance adjacent to Part Lot 32, Concession 9, Fenelon. He outlined that the request was reviewed by the Land Management Team and the request was denied as the land is needed for future road connectivity. Mr. Webster questioned whether the unopened road allowance would be suitable for road connectivity due to extensive wetlands in the area. He asked for the request to purchase the unopened road allowance to be reconsidered by the Land Management Team.

CW2024-005

Moved By Councillor Perry

Seconded By Councillor Smeaton

That the deputation of James R. Webster, **regarding a Request to Purchase the Unopened Road Allowance Adjacent to Part Lot 32, Concession 9, Township of Fenelon**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.5 COW2024-01.4.5

2024 Tax Increase and the Allocation of Fines Collected by Provincial Offences Administration

William Denby

William Denby spoke to the 2024 Budget for the City of Kawartha Lakes and questioned how many fines are collected through the Provincial Offences Administration Offices. He also asked when additional services will be implemented to assist individuals experiencing homelessness.

CW2024-006

Moved By Councillor Warren

Seconded By Councillor Joyce

That the deputation of William Denby, **regarding the 2024 Tax Increase and the Allocation of Fines Collected by Provincial Offences Administration**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.6 COW2024-01.4.6

2024 Water-Wastewater Rates

Doug Shaw

Doug Shaw spoke to the 2024 Water-Wastewater Rates. He questioned why there are varying water rates throughout the municipality and also questioned why residents are being charged for water-wastewater services when they are not accessing the system.

CW2024-007

Moved By Councillor Smeaton

Seconded By Councillor Joyce

That the deputation of Doug Shaw, **regarding 2024 Water-Wastewater Rates**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

4.7 COW2024-01.4.7

Installation of Rebar at the Soccer Fields at Wilson Fields, Lindsay

Harry Luchies

Harry Luchies spoke to an issue involving the installation of rebar stakes at Wilson Fields in Lindsay. He outlined that he reported the issue to Staff and provided a summary of their response to him.

CW2024-008

Moved By Deputy Mayor McDonald

Seconded By Councillor Perry

That the deputation of Harry Luchies, **regarding the Installation of Rebar at the Soccer Fields at Wilson Fields, Lindsay**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5. **Correspondence**

6. **Presentations**

6.1 COW2024-01.6.1

Harm Reduction Afforded by Publicly Available Sharps Bins

Dr. Natalie Bocking, Medical Officer of Health, Haliburton, Kawartha, Pine Ridge District Health Unit
Dane Record, PARN

Dr. Natalie Bocking, Medical Officer of Health for the Haliburton, Kawartha, Pine Ridge District Health Unit, and Dane Record, Executive Director of the Peterborough Aids Resource Network, provided an overview of the drug

poisoning crisis and the benefits that are associated with publicly available sharps bins.

CW2024-009

Moved By Councillor Richardson

Seconded By Councillor Perry

That the presentation by Dr. Natalie Bocking, Medical Officer of Health for Haliburton, Kawartha, Pine Ridge District Health Unit, and Dane Record, of PARN, **regarding Harm Reduction Afforded by Publicly Available Sharps Bins**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.2 COW2024-01.6.2

Active Transportation Master Plan Update

Claire Basinski, CIMA+

Claire Basinski, of CIMA+, provided an update on the proposed Active Transportation Master Plan. The update included an overview of the project objectives and benefits, project processes and the public consultation that was completed. She reviewed the recommended changes to the Active Transportation Network within Kawartha Lakes, the associated cost and how those changes could be implemented as short, medium and long term goals.

CW2024-010

Moved By Councillor Ashmore

Seconded By Councillor Perry

That the presentation by Claire Basinski, of CIMA+, **regarding an Update on the Active Transportation Master Plan**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.3 COW2024-01.6.3

Kawartha Lakes Strategic Plan 2024-2027 Overview

Ron Taylor, Chief Administrative Officer

Brenda Stonehouse, Manager, Strategy and Innovation

Ron Taylor, Chief Administrative Officer, and Brenda Stonehouse, Manager of Strategy and Innovation, provided an overview of the proposed Strategic Plan for Kawartha Lakes for 2024-2027. The Strategic Plan is developed for Kawartha Lakes to outline priority areas and goals for Council and Staff. The Strategic Plan is a foundational document that guides the work of the municipality and provides a framework for decision making. The overview included a summary of the main components of the plan being the Vision, Mission, Values, Guiding Principles and Priority Areas for Kawartha Lakes.

CW2024-011

Moved By Councillor Richardson

Seconded By Deputy Mayor McDonald

That the presentation by Ron Taylor, Chief Administrative Officer, and Brenda Stonehouse, Manager of Strategy and Innovation, **regarding an Overview of the Kawartha Lakes Strategic Plan 2024-2027**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.3.1 Report CAO2024-001

Kawartha Lakes Strategic Plan 2024-2027

Brenda Stonehouse, Manager, Strategy and Innovation

CW2024-012

Moved By Councillor Richardson

Seconded By Councillor Joyce

That Report CAO2024-001, **Kawartha Lakes Strategic Plan 2024-2027** be received;

That the Kawartha Lakes Strategic Plan 2024-2027 contained in Appendix A to Report CAO2024-001 be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7. Consent Matters

Moved By Deputy Mayor McDonald

Seconded By Councillor Warren

That all of proposed recommendations shown in Section 7.1 of the Agenda be approved by the Committee of the Whole in the order that they appear on the agenda, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

Carried

7.1 Reports

7.1.1 ED2024-001

Proposed Heritage Designation of 91 William Street North, Town of Lindsay (Bell Telephone Company Exchange)

Emily Turner, Economic Development Officer, Heritage Planning

CW2024-013

That Report ED2024-001, **Proposed Heritage Designation of 91 William Street North, Town of Lindsay (Bell Telephone Company Exchange)**, be received;

That the Municipal Heritage Committee's recommendation to designate 91 William Street North under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

That Staff be authorized to proceed with the process to designate the subject properties under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate, and preparation of the designating by-laws; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.1.2 WWW2024-001

Drinking Water Quality Management System Annual Summary and Review

Julie Henry, Quality Management and Policy Coordinator

CW2024-014

That Report WWW2024-001, **Drinking Water Quality Management System Summary and Review**, be received;

That the City of Kawartha Lakes Water and Wastewater (as the accredited Operating Authority) Quality Management System Policy statements be received;

That the Ontario Clean Water Agency (as the second accredited Operating Authority) Quality Management System Policy statements be received;

That the external audit report for the Water and Wastewater Division be received;

That the external audit report for the Ontario Clean Water Agency be received;

That the Water and Wastewater Division Management Review Summary be received;

That the Ontario Clean Water Agency Management Review Summary be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7.1.3 CEM2024-001

Assumption of St. Alban's Cemetery

Pat Wykes, Cemetery Administrator

CW2024-015

That Report CEM2024-001, **Assumption of St. Alban's Cemetery**, be received;

That Staff take the necessary action to assume ownership of St. Alban's Cemetery as set out in the Funeral, Burial and Cremation Services Act, 2002, Section 101.1 Subsections 1 to 8; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8. Memorandums

8.1 COW2024-01.8.1

Memorandum Regarding a Joint Venture Between the City of Kawartha Lakes and the Ministry of Transportation to Re-establish the Street Light at 929 Cottingham Road, Township of Emily

Councillor Richardson

CW2024-016

Moved By Councillor Richardson

Seconded By Councillor Smeaton

That the Memorandum from Councillor Richardson, **regarding a Joint Venture between the City of Kawartha Lakes and the Ministry of Transportation to Re-establish the Street Light at 929 Cottingham Road, Township of Emily**, be received;

That Staff report back by Q2, 2024; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.2 COW2024-01.8.2

Memorandum Regarding Calcium Chloride Program for Gravel Roads

Councillor Richardson

CW2024-017

Moved By Councillor Richardson

Seconded By Councillor Perry

That the Memorandum from Councillor Richardson, **regarding Calcium Chloride Program for Gravel Roads**, be received.

That Staff report back to Council by Q3, 2024 with a report on the status of the calcium chloride program for gravel roads, including target and achieved calcium chloride application rates, direct program costs, service and lifecycle cost impacts of the program.

That Staff determine whether the program requires adjustment to better minimize gravel road lifecycle costs; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.3 COW2024-01.8.3

Memorandum Regarding Service Club Signs

Councillor Smeaton

CW2024-018

Moved By Councillor Smeaton

Seconded By Councillor Perry

That the Memorandum from Councillor Smeaton, **regarding Service Club Signs**, be received;

That Staff report back to Council by end of Q2, 2024 with an update on service club and general community signs in Kawartha Lakes; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.4 COW2024-01.8.4

Memorandum Regarding Community Centre Road, Dunsford

Councillor Ashmore

CW2024-019

Moved By Councillor Ashmore

Seconded By Councillor Warren

That the Memorandum from Councillor Ashmore, **regarding Community Centre Road, Dunsford**, be received; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

9. Adjournment

CW2024-020

Moved By Councillor Perry

Seconded By Councillor Smeaton

That the Committee of the Whole Meeting adjourn at 4:23 p.m.

Carried

Doug Elmslie, Mayor

Cathie Ritchie, City Clerk