



Council Report

Report Number: CAO2024-003
Meeting Date: February 20, 2024
Title: LDBIA Surveillance Cameras Project Funding
Description: Report back, as requested by Council, respecting a funding request from the Lindsay Downtown BIA to purchase, install and monitor CCTV cameras within downtown Lindsay.
Author and Title: Ron Taylor, Chief Administrative Officer

Recommendation(s):

That Report CAO2024-003, **Lindsay BIA Downtown Surveillance Cameras**, be received.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the November 2, 2023 Special Council Meeting, Council adopted the following resolution:

CR2023-544

Moved By Councillor McDonald

Seconded By Councillor Warren

That the presentation by Wesley Found, Chair of The Lindsay Downtown Business Improvement Association, **regarding the 2024 Budget for The Lindsay Downtown Improvement Association**, be received.

Carried

CR2023-545

Moved By Councillor McDonald

Seconded By Councillor Ashmore

That the funding request from the Lindsay Downtown Business Improvement Association in the amount of \$40,000.00 for the installation of a closed circuit camera system be forwarded to the 2024 budget process for consideration as a decision unit.

Carried

At the December 5, 2023 Special Council Meeting, Council adopted the following resolution:

CR2023-642

Moved By Councillor McDonald

Seconded By Councillor Smeaton

That the request from the Lindsay Downtown Business Improvement Association for funding in the amount of \$40,000.00 for the installation of a closed circuit camera system be referred to Staff for review, consultation with the Lindsay Downtown Business Improvement Association and the Kawartha Lakes Police Service, and report back by the end of February, 2024.

Carried

This report addresses that direction.

Rationale:

The Chair of the Lindsay Downtown BIA (LDBIA), Mr. Wesley Found, provided a presentation to Council at the November 2, 2023 Special Council meeting. Among other funding requests, the LDBIA requested \$40,000.00 as one-time project funds to

acquire, install, monitor and maintain CCTV cameras in downtown Lindsay. Attached as Appendix A is an excerpt of the LDBIA budget presentation and request to Council.

The total project budget is estimated at approximately \$80,000, of which \$28,902 has been secured through the 2023-24 intake of the Ontario CCTV Grant Fund (through the Kawartha Lakes Police Service (KLPS)), and the balance to be paid by the LDBIA membership.

The LDBIA has confirmed that the cameras will be their property, and that they will coordinate installation, monitoring and maintenance of the cameras and supporting systems. The LDBIA will work with the City, and obtain necessary approvals for siting and installation of any of the cameras and supporting infrastructure within the City's road allowances.

Implementing the project, as outlined above, eliminates any data management and system operations and maintenance concerns of the City and KLPS.

Should Council support and fund this project, then staff would work with the LDBIA to review and approve camera installations in public spaces, and advocate for "best practices" by the LDBIA in support of this project, including, but not limited to:

- Registration as a separate institution through the Information and Privacy Commissioner (IPC) for clarity of data and footage ownership, and including appointment of a "Head" contact to be responsible to the IPC for reporting, and decisions of access (Freedom of Information (FOI) requests);
- Completion of a "Privacy Impact Assessment" to guide and inform the LDBIA of managing Personal Information (PI) and Privacy moving forward; and
- Notice and communications with the LDBIA membership, including execution of a Policy to guide use and operations of the cameras, and resultant data/footage management.

Other Alternatives Considered:

Should Council wish to provide one-time funding for this project, then the following additional resolutions should be adopted:

That one-time funding in the amount of \$40,000.00 be provided to the Lindsay Downtown BIA as the City's contribution to the LDBIA Surveillance Camera Project; and

That the Treasurer be authorized to provide funding to an upset limit of \$40,000 from the City's General Contingency Reserve (1.32090).

Alignment to Strategic Priorities

This Project would contribute to an Exceptional Quality of Life, by encouraging innovative programs through partners to ensure community safety and wellness. This project would also contribute to a Vibrant and Growing Economy, by supporting downtown revitalization efforts to ensure our communities have a strong core.

Financial/Operation Impacts:

There will be no financial impact to the 2024 City budget if the LDBIA Surveillance Camera Project is funded by the General Contingency Reserve.

Approvals for camera and supporting infrastructure installation within and on City assets will be required.

Consultations:

Lindsay Downtown BIA
Chief, Kawartha Lakes Police Service
Deputy Clerk, City of Kawartha Lakes

Attachments:

Appendix A – Excerpt from BIA Presentation – November 2, 2023



BIA Presentation
Excerpt

Department Head email: rtaylor@kawarthalakes.ca

Department Head: Ron Taylor