



## Council Report

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**Report Number:** PUR2024-003  
**Meeting Date:** February 20, 2024  
**Title:** **Single Source Purchase of Cardiac Monitors for Paramedic Service**  
**Author and Title:** Ashley Wykes, Buyer  
Steve Lucas, Deputy Chief - Operations

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### Recommendation(s):

**That** Report PUR2024-003, **Single Source Purchase of Cardiac Monitors for Paramedic Service**, be received;

**That** Stryker be awarded the single source purchase of four (4) cardiac monitors for 2024 at a total cost of \$134,260 plus HST;

**That** following successful completion of the 2024 purchases, Stryker be awarded an additional four (4), one (1) year optional renewals to December 31, 2028, to provide cardiac monitors to the City on an as required basis; and

**That** the Paramedic Service Department be authorized to issue a purchase order.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

Paramedic Service has a current inventory of 27 cardiac monitors. These monitors are the same make and model purchased from Stryker Canada. Of those, 18 are for Operations and 9 are for the Community Paramedicine Program. The monitors have proven to be a reliable product with timely and effective service when required.

It is important to keep the inventory of cardiac monitors consistent within the service to ensure the paramedics are familiar with the device. This is imperative for safe patient care and will eliminate the need for training or education.

## **Rationale:**

In 2024, there are four monitors required for the Paramedic Service. Two will be designated for Operations and two will be designated for the Community Paramedicine Program. The two designated for the Community Paramedicine Program are funded 100% by a provincial grant.

This single source will cover purchases of cardiac monitors from 2024 until the end of 2028. At which time, Paramedic Service will be conducting a more robust competitive process for a complete replacement of all cardiac monitors, as the entire inventory will be end of life. Until then, it is necessary to keep the inventory consistent and standardized to provide the best possible care to patients.

## **Other Alternatives Considered:**

No other alternative is being considered as the Procurement Policy allows for single source purchases for an absence of competition for technical reasons, that being in this case, the importance of the standardizing of equipment used by Paramedics in the course of their duties.

## **Alignment to Strategic Priorities**

The cardiac monitor purchases fall within the strategic priorities of an "Exceptional Quality of Life and Good Government". Standardization of paramedic equipment aids in ensuring the Paramedics provide the best possible care and maintaining the equipment utilized aids in ensuring community safety and wellness.

## **Financial/Operation Impacts:**

The financing for the four cardiac monitors was approved in the 2022 Community Paramedicine budget and the 2024 operations capital budgets as per the chart below:

<b>Capital Project Number</b>	<b>Project Budget</b>	<b>Other Committed Funds</b>	<b>Capital Project balance</b>	<b>Purchase Amount (excluding HST)</b>	<b>HST Payable</b>	<b>Total Purchase</b>	<b>Project Balance</b>
938240203	\$63,000	\$0	\$63,000	\$63,630	\$1,120	\$64,750	(\$1,750)
938220303	\$629,000	\$432,262	\$196,738	\$70,630	\$1,243	\$71,873	\$124,865

The remaining money in the 2022 capital budget will be used to purchase any outstanding equipment required for the Community Paramedicine Program.

Any surplus or deficit will be addressed through the Treasury Department’s Capital and Special Project Policy.

**Consultations:**

- Chief of Paramedic Services
- Deputy Chief - Professional Standards
- Acting Executive Assistant to the Paramedic Chief
- Treasurer
- Supervisor, Procurement
- Junior Accountant

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**Department Head:** Sara Johnston

**Department File:** 2024-025-SS