

The Corporation of the City of Kawartha Lakes

Council Report

Report Number CEM2019-001

Date: July 16, 2019

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: 3

Title: Fenelon Falls Cemetery Board Transition Update

Description: Update on plan for transition of Fenelon Falls Cemetery Board into the Kawartha Lakes Cemetery Board

Author and Title: Craig Shanks, Director of Community Services

Recommendation(s):

That Report CEM2019-001, **Fenelon Falls Cemetery Board Transition Update**, be received.

**Department
Head:**

Financial/Legal/HR/Other: _____

**Chief Administrative
Officer:**

Background:

At the Council Meeting of December 11, 2018 Council adopted the following resolution:

That the proposed terms of reference for various legislated and non-legislated Committees and Boards of Council, as outlined in Appendix B and C to Report CAO2018-006, save and except Appendices C2 being the Bobcaygeon Legacy C.H.E.S.T. Fund Grant Committee, C3 being the Lindsay Legacy C.H.E.S.T. Fund Grant Committee, and C6 being the Fenelon Falls Museum Board, be approved, and replace all predecessor versions of terms of reference; and

Terms of Reference were not provided for the Fenelon Falls Cemetery Board. The previous Council recommended that this Board consolidate with the Kawartha Lakes Cemetery Board. Correspondence was received from the Board, dated November 29, 2018 (see Appendix A) requesting that Council maintain the current Board to allow time for them to review and provide recommendations to Council on this Board. They have committed to a report back to Council in Q1 2019. Councillor Elmslie is recommended for reappointment to this Board (under their current terms of reference) to oversee and assist in this review and report back.

This report addresses that direction.

Rationale:

Through discussions with the Fenelon Falls Cemetery Board a plan has been implemented to consolidate the Board with the Kawartha Lakes Cemetery Committee for January 1, 2023 (end of the current Council term).

This action will allow staff to work with the Cemetery Board and caretaker on its operations and will also allow the current Board and its Council representative to complete their terms. Staff are already working with the cemetery caretaker on various operations and will continue to do so until the 2023 merger.

A merger will see the Fenelon Falls Cemetery be managed within the Kawartha Lakes Cemetery Board portfolio. This will allow for a smooth transition for the cemetery operations and management.

Other Alternatives Considered:

Council could choose to implement a merger sooner, however this is not being recommended based on the wishes of the volunteer Fenelon Falls Cemetery Board and to allow them to complete their term and for a smooth transition into the Kawartha Lakes Cemetery Board transition.

Financial/Operation Impacts:

There are no financial implications within this report.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The actions within this Report contributes to the Council Adopted Strategic Plan. It can identify one of the Goals, namely:

- Goal 2 – An Exceptional Quality of Life

Link to Strategic Plan

<http://links/corpdocs/Corporate/2016%20Strategic%20Plan%20-%20City%20of%20Kawartha%20Lakes.pdf?Web=1>

Consultations:

Fenelon Falls Cemetery Board
Councillor Doug Elmslie

Attachments:

Appendix A: Correspondence from the Fenelon Falls Cemetery Board



FF Cemetery Board
Letter, Nov 29, 2018.p

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Department Head: Craig Shanks

Department File: