



## Council Report

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<b>Report Number:</b>	<b>RA2024-003</b>
<b>Meeting Date:</b>	April 30, 2024
<b>Title:</b>	<b>Policy for the Replevin of City Owned Records</b>
<b>Description:</b>	A policy for a legal means to request the return of records to the City of Kawartha Lakes
<b>Author and Title:</b>	Angela Fornelli, Manager Corporate Records and Archival Services

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### Recommendation(s):

**That** Report RA2024-003, **Policy for the Replevin of City Owned Records**, be received; and

**That** the policy entitled Replevin of the City of Kawartha Lakes Records Policy appended to Report RA2024-003, be adopted, numbered and inserted in the Corporate Policy Manual.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

In 2001 the amalgamation of the sixteen predecessor municipalities and the County of Victoria formed the City of Kawartha Lakes. Upon amalgamation city owned records were placed with outside repositories. One of the ways in which government entities are able to recover such records is through the legal use of replevin.

## **Rationale:**

To give the City of Kawartha Lakes a tool by which it is able to recover municipal records of which it has not ceded ownership or control it may be necessary to use the process of replevin to have these records returned.

## **Other Alternatives Considered:**

No other alternatives are recommended

## **Alignment to Strategic Priorities**

This Replevin Policy aligns with the strategic priority of Good Government through transparency of its historic and active records.

## **Consultations:**

City Clerk,  
City Solicitor,  
Manager, Economic Development

## **Attachments:**

Appendix A – Replevin of the City of Kawartha Lakes Policy



Replevin of the City  
of Kawartha Lakes R

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**Department Head:** Ron Taylor, CAO