



**ADR**  
C H A M B E R S

**Integrity Commissioner Office**  
for the City of Kawartha Lakes

**CHARLES A. HARNICK**  
**Integrity Commissioner**  
City of Kawartha Lakes  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

April 8, 2024

**Sent by e-mail to:**

**Cathie Ritchie**  
**City Clerk, City of Kawartha Lakes**  
26 Francis Street  
Lindsay, Ontario K9V 5R8  
[critchie@kawarthalakes.ca](mailto:critchier@kawarthalakes.ca)

**Re: File No.: IC-30227-0324: City of Kawartha Lakes Integrity Commissioner Annual Report for the operating period of February 28, 2023 to February 27, 2024**

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Dear Ms. Ritchie:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the City of Kawartha Lakes (the “City”) over the past year. In accordance with the terms of our agreement with the City, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of February 28, 2023 to February 27, 2024.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the City’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

### **MCIA Complaints**

The Integrity Commissioner received two complaints alleging contravention of the MCIA during this operating period. One complaint resulted in a finding of no breach of the MCIA and was thus, dismissed. The other complaint resulted in the investigation being closed due to the complainant's concern regarding public disclosure.

### **Requests for Advice**

During this operating period, the Integrity Commissioner received and responded to one request for advice.

### **Education Session**

During this operating period, the Integrity Commissioner presented one education seminar to City Council about the Code of Conduct and the role of the Integrity Commissioner.

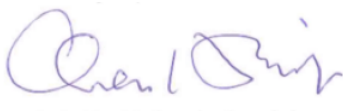
### **Billings**

In accordance with our contract with the City, the billings for the operating period, commencing February 28, 2023 and ending February 27, 2024, totaled 19,099.83.

### **Final Comments**

We look forward to assisting the City and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours truly,

A handwritten signature in blue ink, appearing to read "Charles A. Harnick".

Charles A. Harnick  
Office of the Integrity Commissioner for the City of Kawartha Lakes