

Kawartha Lakes Fire Rescue Service

Establishing and Regulating Bylaw

May 7, 2024

Background

- Maintaining a regulating bylaw for Fire Services is legislated and mandatory
- Current bylaw has not been updated since 2002
- Recommendation of the Master Fire Plan to review and update
- Provides a framework for efficient fire service delivery

Purpose

- Ensures department operates within a structured, efficient and legally compliant framework
- Identifies cores services and the types and level of services
- Transparency/accountability to residents around scope of services
- Defines responsibilities of the Fire Chief and Council

Establishment of Fire Department

- Subsection 2(1) of the *Fire Protection and Prevention Act, 1997, S.O., c. 4* requires every municipality to establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and other fire protection services as it determines may be necessary in accordance with its needs and circumstances
- Subsection 5(1) of the *Fire Protection and Prevention Act, 1997, S.O., c. 4* requires a fire department to provide fire suppression services and permits the fire department to provide other fire protection services in the municipality

Fire Chief Responsibilities

- The Fire Chief is responsible to council as set out in subsection 6(3) of the *Fire Protection and Prevention Act*
- The Fire Chief shall be deemed the Chief Fire Official of the municipality and shall have all statutory authority and carry out all prescribed duties and responsibilities of the *Fire Protection and Prevention Act* and regulations enacted thereunder and the *Emergency Management and Civil Protection Act, 1990, c. E. 9*
- Enforcement of the Establishing and Regulating bylaw and any other bylaws respecting the administration and operation of the Fire Department
- Developing, establishing and implementing policies, standard operating guidelines, general orders as necessary for the proper administration and efficient operation of the department

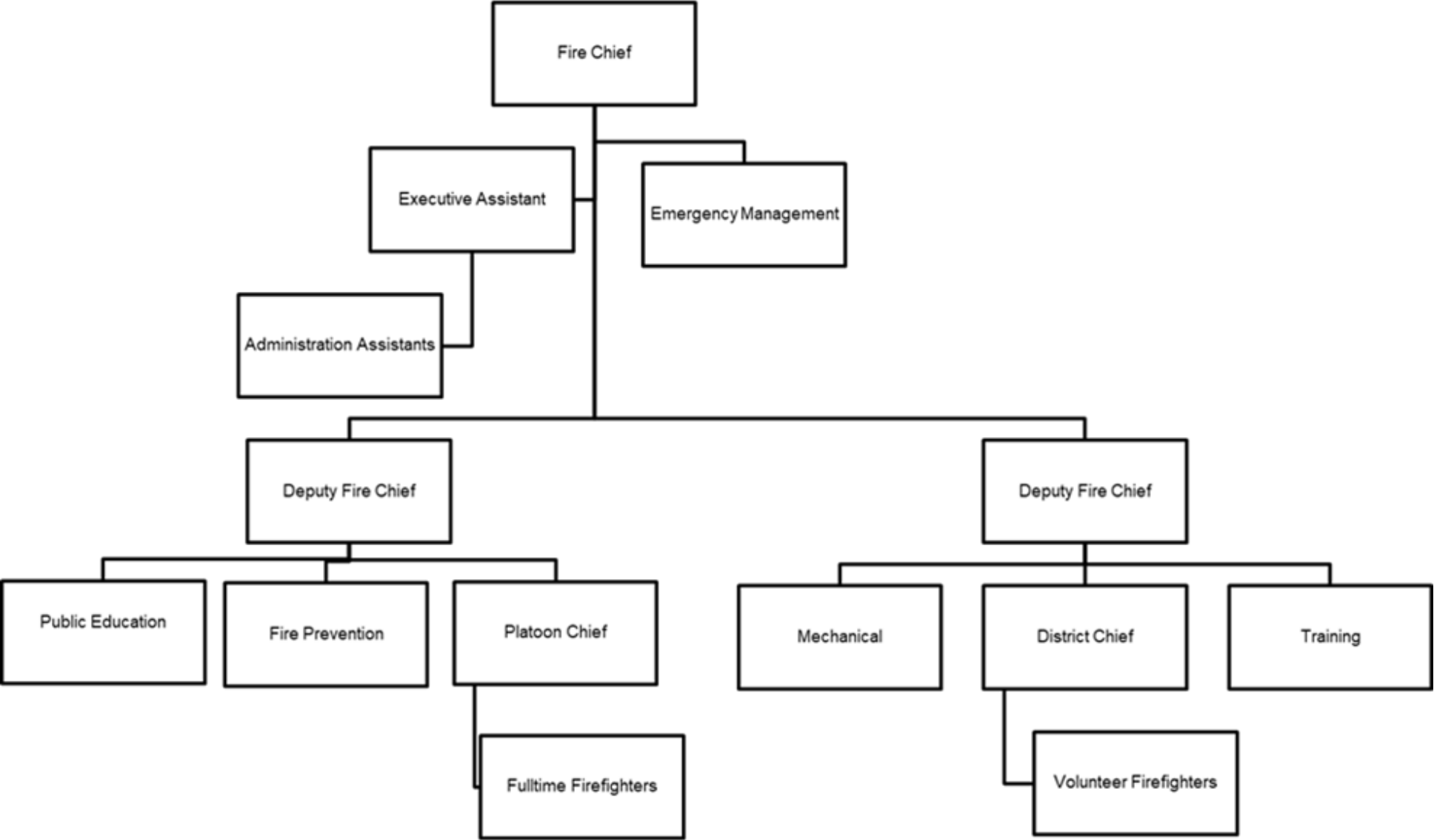
Fire Chief Responsibilities

- Emergency Management Program
 - CEMC (Community Emergency Management Coordinator)
 - assist with the preparation, implementation and maintenance of the municipal Emergency Plan pursuant to the *Emergency Management and Civil Protection Act, 1990, c. E. 9*
 - currently meeting minimum requirements under the Act.

Department Organization

- Council shall by bylaw appoint a Fire Chief who shall be the highest ranking Officer and Director of the Fire Department
- Council shall by bylaw appoint two Deputy Fire Chiefs who report to the Fire Chief as the second ranking Officers of the Fire Department and shall have the powers and perform the duties of the Fire Chief during their absence
- Other Fire Department divisions – emergency management, training, mechanical, administrative support staff, fire suppression, Fire Prevention, Public Education

Department Structure



Recovery of Costs

- The Corporation may recover costs incurred by necessary actions in accordance with the fees prescribed by the applicable Fees and Charges bylaw of the Corporation
- Costs recoverable as the result of a Fire Department response to a fire, rescue or other emergency:
 - retain a private contractor
 - rent special equipment
 - remove hazardous materials
 - conduct an investigation to determine the cause of a fire

Services – Schedule B of the Establishing By-Law

- Fire Suppression and Emergency Response
 - Structural Firefighting – Interior firefighting, search and rescue, forcible entry,
 - Vehicle and Equipment Fires
 - Open air Fires (grass fires)
 - Emergency Medical Response – tiered medical response
 - Rescues including extrication

Services – Schedule B of the Establishing By-Law

- Special Rescue/Technical Response
 - large animal
 - marine rescue utilizing water craft
 - water/ice rescue shore based and technician level
 - hazardous materials response operations level
 - elevator rescue not exceeding operations level

Services – Schedule B of the Establishing By-Law



- Training – as per legislated requirements - National Fire Protection Association (NFPA)
- Fire Prevention
 - Inspections/Enforcement
 - Plans Review
- Public Education
 - Fire Safety Programs
- Fire Investigations

Services – Schedule B of the Establishing By-Law



Other technical and/or specialized rescues response service (including trench rescue, rope rescue, building collapse, confined space, swift water, and any other technical rescue not included in approved services listed in Appendix B shall not be provided by the Kawartha Lakes Fire Rescue Service beyond the Awareness level

Questions????