



Council Report

Report Number: PUR2024-014
Meeting Date: May 21, 2024
Title: **Single Source for the Engineering Design for the Lindsay Street South Servicing Extension**
Author and Title: Linda Lee, Buyer
Corby Purdy, Manager, Infrastructure Design and Construction

Recommendation(s):

That Report **PUR2024-014, Single Source for the Engineering Design for the Lindsay Street South Servicing Extension**, be received;

That Valdor be awarded the single source for the Engineering design for Lindsay Street South Water and Sanitary Sewer Extension for a total quoted price of \$153,418.00 plus applicable HST;

That subject to receipt of the required documents, the Director of Engineering and Corporate Assets be authorized to execute the agreement to award the contract; and

That the Department be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

A Request for Informal Quotation was issued and closed on April 15, 2024, for the Engineering Design for the Lindsay Street South Servicing Extension.

The scope of work for this project will be to carry out a topographical and legal boundary survey, geotechnical services, and a complete design including subsurface utility investigation, preliminary design, detailed design, assistance with the Request for Quotation (RFQ) package and excess soil management requirements, for the servicing extension on Lindsay Street South in the Town of Lindsay from Logie Street to Highway 7 in accordance to the OPS Specifications. The Consultant shall extend water and sanitary sewer infrastructure so that all lands identified in the former Southeast Development Charge (DC) Study can be serviced from Lindsay Street South. The Southeast DC has been incorporated into the current City wide DC by-law.

In accordance with the Procurement Policy, single source purchases over \$121,000 must be approved by Council.

Rationale:

Valdor Engineering Inc. was the sole submission received and is the engineer of record for the Gateway Subdivision. Therefore, staff recommend the Single Source award. Rationale is for consistent alignment and servicing schematics that are required.

Other Alternatives Considered:

No other alternatives are being considered as the City's Purchasing Policy allows for a single source to ensure standardization and compatibility with existing services.

Alignment to Strategic Priorities

The recommendation in the report contributes to Council's adopted strategic plan namely:

1. An Exceptional Quality of Life
2. A Vibrant and Growing Economy
3. Good Government

Financial/Operation Impacts:

Financing for the Design of the Lindsay Street Water and Sanitary Sewer Extension is included in the 2024 Capital budget:

| Project Number | Original Project Budget | Other Committed Funds *see below | Project Balance | Purchase Amount (excl. HST) | HST Payable | Forecasted Staff Time 6% | Total Amount | Project Balance |
|----------------|-------------------------|----------------------------------|------------------|-----------------------------|----------------|--------------------------|------------------|-----------------|
| 998240404 | \$200,000 | \$0 | \$200,000 | \$153,418 | \$2,700 | \$9,205 | \$165,323 | \$34,677 |
| Totals | \$200,000 | \$0 | \$200,000 | \$153,418 | \$2,700 | \$9,205 | \$165,323 | \$34,677 |

Any remaining surplus or deficit will be addressed through the Council capital close report process in accordance with the Capital Close Policy.

Servicing Implications:

N/A

Consultations:

Executive Assistant – Engineering and Corporate Assets
 Junior Accountant
 Supervisor Procurement
 Treasurer
 Director of Engineering and Corporate Assets
 Director of Corporate Services

Attachments:

N/A

Department Head email: jrojas@kawarthalakes.ca

Department Head: Juan Rojas

Department File: 2024-057-SS