

2024 Fenelon Landfill PRC Work Plan Tool	
Committee Name:	Fenelon Landfill Public Review Committee
Work plan for Year:	2024
Approved by Council:	

Goal	Measurement Stages	Timeline	Measurement for Success
Customer Service Survey Preparation & Strategy	1. Plan to develop a customer service survey for the Fenelon Landfill. 2. Execute Survey 3. Compile results for discussion	Q1 Q2-Q3 Q4	Successful customer participation
2023 Annual Monitoring Report	Review 2023 Annual Monitoring Report and committee questions.	Q3-Q4	Dialogue with committee to ensure ECA conditions are met.
Review of Ministry of the Environment Conservation and Parks (MECP) Correspondence	Review all MECP correspondence regarding the annual monitoring report as well as any MECP inspection reports.	Ongoing	Any Ministry correspondence is addressed in a timely manner by committee and staff for response to MECP.
Fenelon Site Future Plans	Site expansion/ winter closure/ post closure transfer station. PRC will be updated as details come forward.	Ongoing	Dialogue with committee as details come forward.
Development of 2024 Work Plan	Review and acceptance of 2024 Work Plan. Staff Report to Council for approval.	Q4 2023 or Q1 of 2024	Approval of 2024 work plan by Lindsay Ops PRC Committee and Council.

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Work to Attract more members to the Fenelon Landfill Public Review Committee	Review any applicants from the advertising completed in Q4 of 2023. Reach out to members of other Committees to find others that may be interested in becoming a member of the Fenelon PRC.	2024	New members in the committee by the end of 2024.