

The Corporation of The City of Kawartha Lakes

By-Law 2024-____

A By-Law to Appoint a Deputy Fire Chief and to Create and Prescribe the Duties and Responsibilities of this Office in The City of Kawartha Lakes

Recitals

1. Council established a Fire Department with the passage of By-law 2024-110 and by authority of the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4 (FPPA).
2. If a fire department is established under the FPPA, Section 6.1 states that the Council of the municipality shall appoint a Fire Chief for the Fire Department.
3. Council considers it advisable to create the office of and to appoint a Deputy Fire Chief to fulfill the obligations of the FPPA.
4. This By-law confirms the decision of Council with the passage of By-law 2024-110.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2024-____.

Section 1.00: Definitions and Interpretation

1.01 **Definitions:** In this by-law,

“**Act**” means the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4.

“**CAO**” means the Chief Administrative Officer of the City as appointed by Council;

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes;

“**City Clerk**” means the person appointed by Council to carry out the duties of the clerk described in section 228 of the Municipal Act, 2001;

“**Council**” or “**City Council**” means the municipal Council for the City;

“**Deputy Fire Chief**” means a person appointed by Council to act as Fire Chief of the Fire Department in the case of an absence or a vacancy in the office of Fire Chief.

“**Fire Chief**” means the person who holds that position and his or her delegate(s) or, in the event of organizational changes, another person designated by Council.

1.02 Interpretation Rules:

- (a) The Schedules attached to this by-law form part of the by-law, and are enforceable as such.
- (b) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 Statutes: References to laws in this by-law are meant to refer to the statutes, as amended from time to time that are applicable within the Province of Ontario.

1.04 Severability: If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Offices Established

2.01 The Office of the Deputy Fire Chief for the City of Kawartha Lakes is hereby established.

Section 3.00: Appointments

3.01 Shaun Moore is hereby appointed as Deputy Fire Chief for the City of Kawartha Lakes.

Section 4.00: Duties and Responsibilities

4.01 The duties and responsibilities of the Deputy Fire Chief shall be as set forth in the Statutes and Regulations of the Province of Ontario and in the By-laws and Policies of the Corporation of the City of Kawartha Lakes which have been or may hereafter be passed.

4.02 The Deputy Fire Chief shall report to and be under the direction of the Fire Chief for the Corporation of the City of Kawartha Lakes.

Section 5.00: Effective Date

5.01 **Administration of the By-law:** The Fire Chief is responsible for the administration of this by-law.

5.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 25th day of June, 2024.

Doug Elmslie, Mayor

Cathie Ritchie, City Clerk