

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2024-06**  
**Tuesday, June 4, 2024**  
**Open Session Commencing at 11:00 a.m.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Doug Elmslie**  
**Deputy Mayor Charlie McDonald**  
**Councillor Ron Ashmore**  
**Councillor Dan Joyce**  
**Councillor Mike Perry**  
**Councillor Tracy Richardson**  
**Councillor Eric Smeaton**  
**Councillor Pat Warren**  
**Councillor Emmett Yeo**

**Please visit the City of Kawartha Lakes YouTube Channel at**  
**<https://www.youtube.com/c/CityofKawarthaLakes>** **to view the proceedings**  
**electronically.**

**Accessible formats and communication supports are available upon request. The**  
**City of Kawartha Lakes is committed to accessibility for persons with disabilities.**  
**Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible**  
**accommodation request.**

**1. Call to Order**

Mayor Elmslie called the Meeting to order at 11:00 a.m. Councillors R. Ashmore, D. Joyce, M. Perry, T. Richardson, E. Smeaton, and P. Warren were in attendance in Council Chambers.

Deputy Mayor C. McDonald was in attendance electronically.

Councillor E. Yeo was absent.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, B. Robinson, J. Rojas, Fire Chief T. Jones and Deputy Paramedic Chief S. Lucas, were also in attendance in Council Chambers.

**2. Adoption of Agenda**

**CW2024-130**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** the Agenda for the Open Session of the Committee of the Whole of Tuesday, June 4, 2024, be adopted as circulated and with the following amendments:

Additions:

8.4 being a deputation by Evelyn Pascoe and Rebecca Wood, of the Green Advocates at IE Weldon Secondary School, regarding Input on Long Term Direction Provided by Council, including Advocacy for a Go Transit Bus Link in Lindsay

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Presentation**

4.1 COW2024-06.4.1

**Accessibility Awareness Recognition Awards Presentation**

Kate Lowes, Chair, Accessibility Advisory Committee

Gigi Porteous, Accessibility Advisory Committee

Christine Briggs, IDEA Partner

Kate Lowes, Chair of the Accessibility Advisory Committee, paid tribute to and celebrated the life of Kathryn Peeters, recipient of the 2023 Barbara McArthur Memorial Award of Distinction. Kathryn's tireless dedication to accessibility will have an enduring impact on the community.

Accessibility Awareness Recognition Awards were presented as follows:

- Outstanding Contribution - Brouwer Bakeshop
- Outstanding Contribution Business - On The Locks
- Outstanding Contribution Business - Pie Eyed Monk
- Outstanding Contribution Business - The Queen's Bistro
- Outstanding Contribution Business - Wilson's Fresh Blueberries
- Outstanding Contribution New Build or Modification - Pinnguaq
- Outstanding Contribution City Employee or Team - Brianne Harrison
- Outstanding Contribution City Employee or Team - Kirsten Meehan
- Barbara McArthur Memorial Award of Distinction - Lee-Ann Grof

4.2 Report CORP2024-016

**Municipal Accessibility Master Plan**

Christine Briggs, IDEA Partner

**CW2024-131**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Ashmore

**That** Report CORP2024-016, **Kawartha Lakes Municipal Accessibility Master Plan 2024-2029**, be received;

**That** the Kawartha Lakes Municipal Accessibility Master Plan 2024-2029, substantially in the form provided in Appendix A to Report CORP2024-016, be endorsed by Council; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**5. The Meeting will Recess at 12:00 p.m. and Reconvene at 1:00 p.m.**

The Meeting recessed at 11:22 a.m.

Mayor Elmslie reconvened the Meeting at 1:00 p.m. with Councillors R. Ashmore, D. Joyce, M. Perry, T. Richardson, E. Smeaton, and P. Warren in attendance in Council Chambers.

Councillor C. McDonald was in attendance electronically.

Councillor E. Yeo was absent.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors L. Barrie, S. Beukeboom, C. Faber, B. Robinson, J. Rojas, Fire Chief T. Jones, Deputy Paramedic Chief S. Lucas, Treasurer C. Daynes and Senior Accountant J. Hood were also in attendance in Council Chambers.

City Solicitor R. Carlson and Manager of Planning J. Connolly were in attendance electronically.

**6. Land Acknowledgement and Observance of National Indigenous Peoples Day**

Mayor Elmslie read the Land Acknowledgement for the City of Kawartha Lakes. Mayor Elmslie also spoke to National Indigenous Peoples Day which serves as a reminder of the resilience and strength of Indigenous communities. It is a day when we come together to honor their unique heritage, traditions, and knowledge that has been passed down through generations.

**7. Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**8. Deputations**

8.1 COW2024-06.8.1

**Advocacy for a Go Transit Bus Link in Lindsay**

Marilas McInnis

Marilas McInnis spoke on behalf of the local branch of the Retired Teachers of Ontario group to advocate for an integrated transportation network which should include a Go Transit bus link within Kawartha Lakes. She spoke to healthy aging which implies a healthy and active lifestyle and sustainable transportation network lends to that lifestyle. A sustainable transportation network should include a Go Transit bus link within Kawartha Lakes. She encouraged Council to advocate for a Go Transit bus link.

**CW2024-132**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the deputation of Marilas McInnis, **regarding Advocacy for a Go Transit Bus Link in Lindsay**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

8.2 COW2024-06.8.2

**Short Term Rental Licensing Program**

Siamak Shirzad

Siamak Shirzad provided comments on the Short Term Licensing Program. He outlined concerns relating to the application process and also outlined concerns relating to the process that is used to notify landowners of the Program. He also outlined a concern with the fees that are payable for the initial application and for the renewal process and expressed that the renewal fee should be less than the application fee.

**CW2024-133**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the deputation of Siamak Shirzad, **regarding the Short Term Rental Licensing Program**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

8.3 COW2024-06.8.3

**Request to Purchase Sylvester Lane, Lindsay**

Wesley Found

Wesley Found provided an overview of a request to purchase Sylvester Lane in Lindsay, that was submitted to the Land Management Team by Linborough Development Corp. The request to purchase the road allowance, with an easement in favour of the City for underground infrastructure, was denied by the Land Management Team. He outlined that Linborough Development Corp. would

like to acquire Sylvester Lane as it would allow for the reconfiguration of the parking area for the balance of the lands owned by the Corporation. He asked Council to reconsider the request to purchase the lands.

**CW2024-134**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Ashmore

**That** the deputation of Wesley Found, **regarding a Request to Purchase Sylvester Lane, Lindsay**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

Item 8.4 was moved down on the Agenda to accommodate the timed appointment of 3:00 p.m.

**9. Correspondence**

9.1 COW2024-06.9.1

**Concerns Regarding By-Law 2017-151, being the By-Law to Regulate Access to Municipal Right of Ways in the City of Kawartha Lakes**

Eileen Arnaud

**CW2024-135**

**Moved By** Councillor Joyce

**Seconded By** Councillor Ashmore

**That** the correspondence from Eileen Arnaud, **regarding Concerns about By-Law 2017-151, being the By-Law to Regulate Access to Municipal Right of Way in the City of Kawartha Lakes**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**10. Presentations**

10.1 COW2024-06.10.1

**Intimate Partner Violence within the City of Kawartha Lakes**

Denise Williams, Chair of the Advocacy Committee, Women's Resources -

Kawartha Lakes

Johnine Harris, Women's Resources - Kawartha Lakes

Denise Williams and Johnine Harris, of Women's Resources of Kawartha Lakes, provided an overview of the Women's Resources Organization and how they work to ensure that women and their children can get the help they need to lead lives free of abuse and violence. They encouraged Council to declare intimate partner violence as an epidemic in Kawartha Lakes.

**CR2024-136**

**Moved By** Councillor Warren

**Seconded By** Councillor Richardson

**That** the presentation by Denise Williams and Johnine Harris, of Women's Resources - Kawartha Lakes, **regarding Intimate Partner Violence within the City of Kawartha Lakes**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

10.2 COW2024-06.10.2

**Partnership with the Community Foundation of Kawartha Lakes  
Presentation**

Ron Taylor, Chief Administrative Officer

Laurie Dillon-Shalk, Executive Director, Community Foundation of Kawartha Lakes

Mark Knoester, Board Chair, Community Foundation of Kawartha Lakes

Chris Appleton, Community Foundation of Kawartha Lakes

Ron Taylor, Chief Administrative Officer, and Laurie Dillon-Schalk, Mark Knoester and Chris Appleton, of the Community Foundation of Kawartha Lakes, provided an overview of a proposed partnership between the City of Kawartha Lakes and the Community Foundation of Kawartha Lakes for the establishment of a Social Sustainability Fund. The proposed fund would be managed by the Community Foundation of Kawartha Lakes with the City contributing \$126,000.00 to the fund. The overview outlined how the proposed fund would be managed by the Community Foundation of Kawartha Lakes.

**CR2024-137**

**Moved By** Councillor Warren

**Seconded By** Councillor Joyce

**That** the presentation by Ron Taylor, Chief Administrative Officer, and Laurie Dillon-Schalk, Mark Knoester and Chris Appleton, of the Community Foundation of Kawartha Lakes, **regarding a Partnership with the Community Foundation of Kawartha Lakes (CFKL)**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

10.2.1 Report CAO2024-004

**Partnership with the Community Foundation of Kawartha Lakes (CFKL)**

Ron Taylor, Chief Administrative Officer

**CR2024-138**

**Moved By** Councillor Richardson

**Seconded By** Councillor Warren

**That** Report CAO2024-004, **Partnership with the Community Foundation of Kawartha Lakes (CFKL)**, be received;

**That** total operating funding in the amount of \$126,000.00 be committed and provided to the Community Foundation of Kawartha Lakes over a three-year period, beginning in 2024, as outlined in Report CAO2024-004;

**That** Staff be directed to develop a partnership agreement with the Community Foundation of Kawartha Lakes, outlining service(s) that the CFKL can deliver on the City's behalf, by end of Q3, 2024;

**That** the Mayor and Clerk be authorized to execute the resultant partnership agreement with the Community Foundation of Kawartha Lakes; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

The Meeting recessed at 2:02 p.m. and reconvened at 2:15 p.m.

10.3 COW2024-06.10.3

**Kawartha Moves: Active Transportation Master Plan Presentation**

Claire Basinski, CIMA+

Brandon Quigley, of CIMA+, spoke on behalf of Claire Basinski, to provide an update on the Active Transportation Master Plan which is known as Kawartha



Moves. The Plan is being presented to Council for consideration and the update included a summary of the steps that were taken to compile the Plan. The update also included an outline of the steps to be taken once the Plan has been implemented by Council, including planning for future projects and the coordination of Active Transportation Programs, Policies and Guidelines.

**CW2024-139**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Warren

**That** the presentation by Brandon Quigley, of CIMA+, **regarding Kawartha Moves: the Active Transportation Master Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

10.3.1 Report PLAN2024-037

**Kawartha Moves: Active Transportation Master Plan**

Jonathan Derworiz, Senior Planner, RPP, MCIP (WSP)

**CW2024-140**

**Moved By** Councillor Warren

**Seconded By** Councillor Perry

**That** Report PLAN2024-037, **Kawartha Moves: Active Transportation Master Plan**, be received;

**That** the Kawartha Moves: Active Transportation Master Plan, substantially in the form attached as Appendix A to Report PLAN2024-037 be endorsed; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

8.4 COW2024-06.8.4

**Input on Long Term Direction Provided by Council, including Advocacy for a Go Transit Bus Link in Lindsay**

**Timed Appointment 3:00 p.m.**

Evelyn Pascoe, Green Advocates, IE Weldon Secondary School

Evelyn Pascoe and Rebecca Wood, of the Green Advocates at I.E. Weldon Secondary School, spoke to green initiatives and encouraged Council to support green energy technology.

**CW2024-141**

**Moved By** Councillor Richardson

**Seconded By** Councillor Smeaton

**That** the deputation of Evelyn Pascoe and Rebecca Wood, of the Green Advocates at I.E. Weldon Secondary School, **regarding Input on Long-Term Direction Provided by Council, Including Advocacy for a Go Transit Bus Link in Lindsay**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

10.4 COW2024-06.10.4

**Long Term Financial Plan Update Presentation**

Sara Beukeboom, Director of Corporate Services

Sara Beukeboom, Director of Corporate Services, and Carolyn Daynes, Treasurer, provided an update on the Long Term Financial Plan which focused on an update on the Operating Budget, a Debenture Strategy, a Reserve Strategy and an update on the Capital Budget.

**CW2024-142**

**Moved By** Councillor Perry

**Seconded By** Councillor Richardson

**That** the presentation by Sara Beukeboom, Director of Corporate Services, **regarding an Update on the Long Term Financial Plan**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

11. **Consent Matters**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Perry

**That** all of the proposed recommendations shown in Section 11.1 of the Agenda, save and except for Item 11.1.1, be approved by the Committee of the Whole in the order that they appear on the Agenda, sequentially numbered and forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

11.1 Reports

11.1.2 ENG2024-014

**Request for an All Way Stop at William Street North and Colborne Street West, and, William Street North and Elgin Street, Lindsay**

Joseph Kelly, Traffic Management Supervisor

**CW2024-143**

**That** Report ENG2024-014, **Request for All-Way Stop – William Street North and Colborne Street West, and, William Street North and Elgin Street, Lindsay**, be received;

**That** an all-way stop be installed at the intersection William Street North and Colborne Street West;

**That** flashing red beacons be installed above the stop signs, warning of the all-way stop at the intersection of William Street North and Colborne Street West; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

11.1.3 WWW2024-004

**Extra Strength Surcharge Program**

Ben Leggo, Water and Wastewater Technician

**CW2024-144**

**That** Report WWW2024-004, **Extra Strength Surcharge Program**, be received;

**That** the policy entitled Extra Strength Surcharge Policy appended to Report WWW2024-004 be adopted, numbered and inserted in the Corporate Policy and Procedure Manual;

**That** the Extra Strength Surcharge Management Directive be received; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

11.2 Reports Extracted from Consent

11.1.1 RD2024-008

**By-Law 2017-151 - By-Law to Regulate Access to Municipal Right of Ways in the City of Kawartha Lakes**

Bryan Robinson, Director of Public Works

**CW2024-145**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Warren

**That** Report RD2024-008, **Review of By-Law 2017-151 - A By-Law to Regulate Access to Municipal Right of Ways in the City of Kawartha Lakes**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**12. New or Other Business**

12.1 COW2024-06.12.1

**Memorandum Regarding a Heavy Truck By-Law**

Councillor Smeaton

**CW2024-146**

**Moved By** Councillor Smeaton

**Seconded By** Deputy Mayor McDonald

**That** the Memorandum from Councillor Smeaton, **regarding a Heavy Truck By-Law**, be received;

**That** the matter be referred to Staff for review and report back, with a draft By-Law, by the end of Q3, 2024, prohibiting Heavy Truck traffic on Regent Street (William Street to Victoria Avenue), Elgin Street (William Street to Victoria Avenue), Pottinger Street (William Street to Victoria Avenue), and William Street North (Colborne Street to Orchard Park Road) permanently; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

12.2 COW2024-06.12.2

**Memorandum Regarding the Council Expense Policy**

Councillor Joyce

**CW2024-147**

**Moved By** Councillor Joyce

**Seconded By** Councillor Richardson

**That** the Memorandum from Councillor Joyce, **regarding the Council Expense Policy, being Council Policy CP2021-013**, be received;

**That** the Council Expense Policy be revised to include a one-time \$500.00 capital expense allowance for security camera(s) installed at their primary and/or secondary home;

**That** the Council Expense Policy be revised to include a \$50.00 monthly expense allowance for home security monitoring; and

**That** the Council Expense Policy be revised to increase the monthly cell phone expense allowance to \$100.00 per month;

**That** the Council Expense Policy be revised to increase the monthly internet expense allowance to \$100.00 per month; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

12.3 COW2024-06.12.3

**Memorandum Regarding a Request for a Flashing Red Light (Beacon)**

Councillor Joyce

**CW2024-148**

**Moved By** Councillor Joyce

**Seconded By** Councillor Smeaton

**That** the Memorandum from Councillor Joyce, **regarding a Request for a Flashing Red Light (Beacon)**, be received;

**That** a solar flashing beacon be installed on the stop sign located at the intersection of Kirkfield Road and Woodville Road (#970 Woodville Road) in 2024; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**13. Adjournment**

**CW2024-149**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Warren

**That** the Committee of the Whole Meeting adjourn at 5:06 p.m.

**Carried**

---

Doug Elmslie, Mayor

---

Cathie Ritchie, City Clerk