

Engineering and Corporate Assets

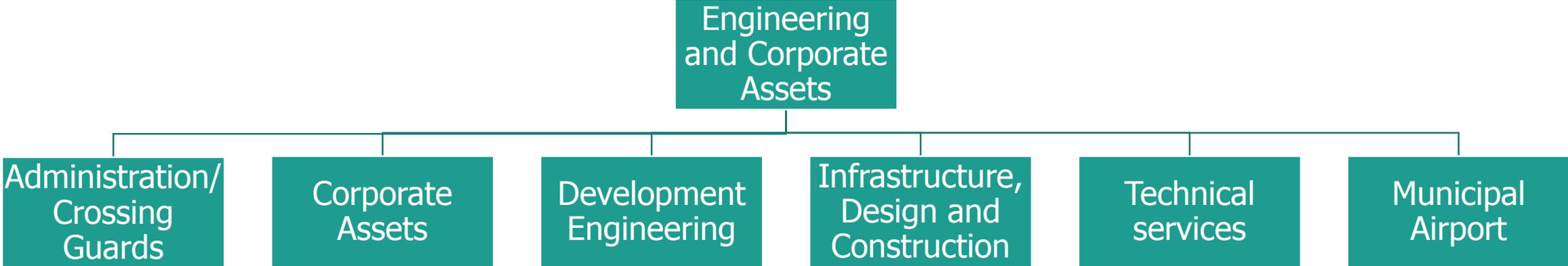
2025 Operating Budget Overview

September 12, 2024

Agenda

1. Organization Chart
2. Department Overview
3. Division Overview
4. Variance
5. Accomplishment and Priorities
6. 2025 Budget Pressures
7. Requested Changed to Operating Budget

Department Organizational Chart



Engineering and Corporate Assets

Department Overview

Engineering and Corporate Assets is responsible for the overall management of various divisions, including, but not limited to:

- Crossing Guard Program, management of Municipal Airport, feasibility planning, department goals
- Capital budgets, maintain asset registry, capital planning studies, major grant applications
- Development with infrastructure that conforms to City standards
- Capital construction, including Roads, WWW, Landfill
- Programs for roads, traffic signals, streetlights, drainage and sidewalks



Department Financial Summary

Account	Actuals 2022	Actuals 2023	Budget 2024	Draft Budget 2025	Budget Variance (Favourable) / Unfavourable
Revenue					
Grants	(58,250)	(58,909)	(60,741)	(69,200)	(8,459)
Other Revenues		(4,073)	(5,000)	(4,000)	1,000
User Fees, Licenses and Fines	(773,734)	(1,569,083)	(1,241,150)	(1,238,200)	2,950
Total - Revenue	(831,984)	(1,632,065)	(1,306,891)	(1,311,400)	(4,509)
Expenses					
Salaries, Wages and Benefits	2,265,566	2,441,707	2,313,263	2,689,683	376,420
Materials, Training, Services	440,106	418,228	546,050	449,450	(96,600)
Contracted Services	364,991	431,374	371,900	296,400	(75,500)
Rents and Insurance		10,969	11,000	11,000	
Debt, Lease and Financial	20,172	8,077	12,500	13,000	500
Interfunctional Adjustments	(143,569)	(23,735)	272,715	361,416	88,701
Total - Expenses	2,947,266	3,286,621	3,527,428	3,820,949	293,521
Grand Total	2,115,282	1,654,556	2,220,537	2,509,549	289,012

Administrative Overview



Overall management and budgeting of all Divisions, Crossing Guard program, management of the Municipal Airport, financial management, long range needs and feasibility planning, ensures department goals align with corporate strategy

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Revenue							
User Fees, Licenses and Fines	(130,361)	(3,110)	(4,458)	(3,000)	149%	(5,000)	(2,000)
Expenses							
Salaries, Wages and Benefits	1,720,660	502,277	204,866	403,899	51%	528,101	124,202
Materials, Training, Services	715	(34,682)	13,801	62,000	22%	(35,250)	(97,250)
Contracted Services	45,815	2,282	9,043	50,000	18%	35,000	(15,000)
Interfunctional Adjustments	(53,561)	121,775	50,065	148,656	34%	213,287	64,631
6 Grand Total	1,583,268	588,542	273,316	661,555		736,138	74,583

Corporate Assets Overview

Responsible for asset registry stewardship, compliance with asset management legislation, capital planning, long-term financial planning, capital budgeting, development and capital charges by-laws, and capital grant applications.

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Expenses							
Salaries, Wages and Benefits	330,508	292,537	80,537	204,187	39%	225,365	21,178
Materials, Training, Services	8,059	9,657	8,860	17,600	50%	13,600	(4,000)
Contracted Services	123,700	231,067	73,229	105,400	69%	35,000	(70,400)
Interfunctional Adjustments	(179,121)	(194,116)					
	283,145	339,146	162,626	327,187		273,965	(53,222)

Development Engineering Overview

Responsible for ensuring responsible development with infrastructure that conforms to City standards but does not negatively impact surrounding properties.

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Revenue							
Other Revenues		(4,073)		(5,000)	0%	(4,000)	1,000
User Fees, Licenses and Fines		(937,576)	(326,284)	(561,000)	58%	(593,000)	(32,000)
Expenses							
Salaries, Wages and Benefits	8,460	596,773	363,652	860,453	42%	982,020	121,567
Materials, Training, Services	270	2,043	1,960	8,500	23%	4,100	(4,400)
Interfunctional Adjustments		(57,071)					
	8,730	(399,905)	39,328	302,953		389,120	86,167

Infrastructure, Design and Construction Overview

Responsible for managing, coordinating, designing, constructing and administrating of engineering construction services for capital construction projects

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Expenses							
Salaries, Wages and Benefits	2,618	274,451	125,296	168,131	75%	221,374	53,243
Materials, Training, Services		12,996	7,919	9,000	88%	13,300	4,300
Interfunctional Adjustments		(25,231)					
	2,618	262,216	133,215	177,131		234,674	57,543

Technical Services Overview

Responsible to manage the City's municipal drain infrastructure, asset management with GIS adaptability, manage and implement capital improvement projects

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Revenue							
Grants	(58,250)	(58,909)	(33,669)	(60,741)	55%	(69,200)	(8,459)
User Fees, Licenses and Fines		(200)	(200)				
Expenses							
Salaries, Wages and Benefits	102,979	628,752	334,838	532,393	63%	580,609	48,216
Materials, Training, Services	1,130	(3,039)	7,452	10,250	73%	5,750	(4,500)
Interfunctional Adjustments	12,924	13,100	7,782	15,559	50%	15,279	(280)
	58,783	579,704	316,203	497,461		532,438	34,977

Crossing Guard Program Overview



The mandate of the program is to ensure elementary school students cross streets safely as they walk to and from school

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Expenses							
Salaries, Wages and Benefits	100,342	146,917	90,726	144,200	63%	152,214	8,014
Materials, Training, Services	24,368	25,569	14,592	7,500	195%	26,750	19,250
Contracted Services	371	203		500	0%	400	(100)
	125,080	172,690	105,318	152,200		179,364	27,164

Kawartha Lakes Municipal Airport Overview



The City's airport is an important asset that offers significant economic and community benefits. It brings visitors to our community, creates jobs and supports local business by making their customers and suppliers more accessible

Account	Actual 2022	Actual 2023	Actuals to June 2024	Budget 2024	% Budget Spent	Draft Budget 2025	Budget Variance
Revenue							
User Fees, Licenses and Fines	(643,373)	(628,197)	(305,624)	(677,150)	45%	(640,200)	36,950
Expenses							
Materials, Training, Services	405,564	405,683	208,248	431,200	48%	421,200	(10,000)
Contracted Services	195,106	197,822	123,515	216,000	57%	226,000	10,000
Rents and Insurance		10,969	5,355	11,000	49%	11,000	
Debt, Lease and Financial Interfunctional Adjustments	20,172	8,077	6,531	12,500	52%	13,000	500
	76,189	117,808	88,558	108,500	82%	132,850	24,350
	53,658	112,162	126,583	102,050		163,850	61,800

Preliminary Department 2024 to 2025 Budget Variance

Account	Draft Budget 2025	Budget 2024	Budget Variance (Favourable) / Unfavourable	Budget Variance
Revenue				
Grants	(69,200)	(60,741)	(8,459)	14%
Other Revenues	(4,000)	(5,000)	1,000	-20%
User Fees, Licenses and Fines	(1,238,200)	(1,241,150)	2,950	0%
Expenses				
Salaries, Wages and Benefits	2,689,683	2,313,263	376,420	16%
Materials, Training, Services	449,450	546,050	(96,600)	-18%
Contracted Services	296,400	371,900	(75,500)	-20%
Rents and Insurance	11,000	11,000		0%
Debt, Lease and Financial	13,000	12,500	500	4%
Interfunctional Adjustments	361,416	272,715	88,701	33%
Grand Total	2,509,549	2,220,537	289,012	

Accomplishment and Priorities

2024 Accomplishments	2025 Priorities
Supported the housing commitment through the successful development review and approvals	Continue to support the housing commitment while improving communication of requirements and timelines
Rainbow Bridge Construction Completion	Colborne Street Bridge design completion
2014 DC By-Law Appeals	Commence construction of Highway 7 PS and associated infrastructure along Lindsay Street South
Asset Management Plan for Non-Core Assets	Consolidated Asset Management Plan
Long-Term Financial Plan Update	Long-Term Financial Plan
Tax-Supported and Water-Wastewater Capital Budgets	Tax-Supported and Water-Wastewater Capital Budgets

Accomplishment and Priorities

2024 Accomplishments	2025 Priorities
2014 DC By-Law Appeals	2015 and 2019 DC By-Law Appeals
Transportation Master Plan	Water-Wastewater Rate Study and Financial Plan
Kenhill Beach Drainage Improvement Construction	Storm Water Master Plan
Curtin Municipal Drain Construction	

2025 Budget Pressures

- Recruiting and retention may influence the operating budget
- Utilization of consultants for Development review for larger and unique applications
- Extended timeframe duration of construction for staff contract administration and inspection

Questions

