

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Roads Task Force Meeting**

**RT2024-02**  
**Tuesday, September 17, 2024**  
**1:00 P.M.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Councillor Mike Perry**  
**Councillor Pat Warren**  
**Councillor Ron Ashmore**  
**Councillor Eric Smeaton**

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**1. Call to Order**

Chair M. Perry called the meeting to order at 1:00 p.m. Roads Task Force members P. Warren, E. Smeaton, and R. Ashmore were in attendance. Executive Assistant to Mayor and Council C. Ellison was also in attendance in Council Chambers.

**2. Administrative Business**

2.1 Adoption of Agenda

**RT2024-07**

**Moved By** Councillor Warren

**Seconded By** Councillor Smeaton

**That** the Agenda for the Roads Task Force Meeting of September 17, 2024 be adopted as circulated.

**Carried**

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes from Previous Meeting

**RT2024-08**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Ashmore

**That** the Minutes of the Roads Task Force Meeting of Tuesday, August 6, 2024, be received and adopted.

**Carried**

**3. Deputations**

There were no deputations.

**4. Correspondence**

Councillor Perry read an email from a concerned resident regarding expectancy and a more proactive repair policy and invited other members to bring correspondence of a similar nature to the committee. Residents can also send in correspondence for the agenda to potentially give staff time to provide a response at the same meeting.

4.1 RT2024-02.4.1

**Mayoral Memos regarding the Mayor's Priorities for the 2025 Budget**

Councillor Mike Perry

Councillor Perry presented the two Mayoral Memos addressed to the Budget Committee to the members of the Task Force for informational purposes. Individual councillors were encouraged to submit similar memos to the Mayor for the budget process in future and to include any responses from staff that they had received.

It was also noted that there are productive monthly meetings with Managers in the Roads Division, led by Director Robinson to address ongoing questions or general concerns. There was a suggestion that perhaps similar meetings may be useful with the Engineering division.

**RT2024-09**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Warren

**That the Mayoral Memos 01-2024 and 02-2024** be received.

**Carried**

4.2 RT2024-02.4.2

**Memorandum regarding Capital Financing Options for CKL Infrastructure**

Councillor Ron Ashmore

Councillor Ashmore spoke to his memorandum that there may be other viable financing options available, and while staff may have looked at this in the past, circumstances and options change over time and now may be a prudent time to re-evaluate the suggestion.

**RT2024-10**

**Moved By** Councillor Smeaton

**Seconded By** Councillor Warren

**That the Memorandum regarding Capital Financing Options for CKL Infrastructure** from Councillor Ashmore be received, and **That** the memorandum be referred to Treasury staff with a report back regarding financing options in Q2 of 2025.

**Carried**

## 5. New Business

### 5.1 RT2024-02.5.1

#### **Roads 101 Presentation**

Bryan Robinson, Director of Public Works

Juan Rojas, Director of Engineering

[2019 Roads 101](#)

Director Rojas and Director Robinson presented a revised Roads 101 presentation from 2019.

It was emphasized that the City of Kawartha Lakes has 7 households per lane km to support maintenance of the road network; in comparison, the City of Toronto has 100 households per land km and the City of Peterborough has 37. Maintenance costs are outpacing the rate of inflation and weather events are becoming more frequent, both pressures having a greater impact on the budget. The different types of roads that are maintained were highlighted, and it was noted that there are 6 classifications of roads, of which there are 5 that the City maintains. The classification of a road determines the standards to which it must be maintained. A Class 2 road (such as CKL 36) must meet higher maintenance standards than a Class 5 road. Class 6 roads, of which there are 386kms (772 Lane Kms or 14% of the road network) in the City, do not qualify for Minimum Maintenance Standards; the rest are patrolled and meet the legislated minimum standards. There is a database of all road segments that is jointly administered that outlines the classification of each road; its status as assumed, unassumed, private, or forced; the maintenance requirements; and other specifications. The meeting adjourned before the presentation could be completed. The presentation will continue in the next meeting from slide 33 and will be formally received then.

### 5.2 RT2024-02.5.2

#### **Review of Latest Updates to 5 Year Roads Plan**

This item was deferred until the next meeting.

### 5.3 RT2024-02.5.3

#### **Sources of Funding**

No additional discussion was had beyond the earlier discussion of Councillor Ashmore's memorandum.

### 5.4 RT2024-02.5.4

#### **Case Studies**

There were no case studies presented.

**6. Other Business**

There was a request of Director Robinson to provide an overview of the Roads Database to members of the Task Force. Director Robinson offered to present that at the next meeting.

**7. Adjournment**

**RT2024-11**

**Moved By** Councillor Warren

**Seconded By** Councillor Ashmore

**That** the Meeting adjourn at 2:42 p.m.

**Carried**