

The Corporation of the City of Kawartha Lakes
Minutes
Roads Task Force Meeting

RT2024-03
Tuesday, October 15, 2024
1:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Councillor Mike Perry
Councillor Pat Warren
Councillor Eric Smeaton
Councillor Ron Ashmore

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1. Call to Order

Chair M. Perry called the meeting to order at 1:00 p.m. Roads Task Force members P. Warren and R. Ashmore were in attendance. Executive Assistant to Mayor and Council C. Ellison was also in attendance in Council Chambers.

Absent: E. Smeaton

2. Administrative Business

2.1 Adoption of Agenda

RT2024-12

Moved By Councillor Warren

Seconded By Councillor Ashmore

That the Agenda for the Roads Task Force Meeting of October 15, 2024 be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes from Previous Meeting

RT2024-13

Moved By Councillor Ashmore

Seconded By Councillor Warren

That the Minutes of the Roads Task Force Meeting of Tuesday, September 17, 2024, be received and adopted.

Carried

3. Deputations

There were no deputations.

4. Deferred Business

4.1 RT2024-03.4.1

RT2024-02.5.1 Roads 101 Presentation - Continuation

Bryan Robinson, Director of Public Works

Juan Rojas, Director of Engineering and Corporate Assets

Director Robinson continued the Roads 101 presentation beginning with a discussion of potholes. He explained how potholes were created and what type of hole can be classed as a pothole per the Minimum Maintenance Standards (MMS) that are provincially regulated. He brought in a visual representation of two types of potholes as defined by MMS and the class of roadway they might appear on. The City does not have any Class 1 roads (e.g. Hwy 401) and Class 6 roads are not subject to MMS per the provincial legislation. On a Class 2 road (e.g. CKL Rd 36 or 121) a pothole is a hole 8cm deep with a surface area of 800cm². According to MMS Legislation, staff have 4 days to respond to those once they are aware of them. On the other classes of roads, a pothole on a paved road is 8cm deep with a surface area of 1000cm². Staff have 7, 14, or 30 days to respond depending on the road class. Potholes on non-paved roads are larger again according to MMS legislation. Director Robinson emphasized that he has staff patrolling roads every day to capture potholes that meet these criteria and staff will respond to those first. Other holes are addressed as resources (staff and material) allow.

Other topics of the presentation included prevention of potholes, repairing of roads, grading, brushing and winter control. Lastly, he discussed the Case Management System used to report resident concerns. In 2023, nearly 5700 cases were assigned to Public Works, largely flagging issues above and beyond regular or legislated duties.

RT2024-14

Moved By Councillor Ashmore

Seconded By Councillor Warren

That the Roads 101 Presentation be received.

Carried

4.2 RT2024-03.4.2

RT2024-02.5.2 - Review of Latest Updates to 5 Year Roads Plan

Juan Rojas, Director of Engineering and Corporate Assets

Director Rojas reviewed the 5 Year Roads Plan and explained the Roads Needs Assessment, which occurs every 5 years to collect Annual Average Daily Traffic data (AADT). This information provides the criteria for road classification (and therefore the level of service), which is then combined with the 5 Year Roads Plan to strategize the priorities of road work for the next cycle. At the mid-way point, an interim report is provided to show what has been completed, what is still planned, and provides an opportunity to make adjustments. It was also noted that any single-year project can be completed within 24 months of the 'expected' year of work, and some projects may be stalled or advanced due to external factors such as legal requirements, other maintenance activity, etc.

RT2024-15**Moved By** Councillor Warren**Seconded By** Councillor Ashmore

That the Review of Latest Updates to 5 Year Roads Plan be received.

Carried**5. New Business**

5.1 RT2024-03.5.1

Roads Database

Bryan Robinson, Director of Public Works

RT2024-16**Moved By** Councillor Ashmore**Seconded By** Councillor Warren

That the Roads Database Presentation be deferred to the November 12th meeting.

Carried**6. Petitions**

6.1 RT2024-03.6.1

Petition Regarding a Request for the Resurfacing of Lightning Point Road**Note: This is an electronic petition with 28 signatures**

RT2024-17

Moved By Councillor Warren

Seconded By Councillor Ashmore

That the Petition Regarding a Request for the Resurfacing of Lightning Point Road be received.

Carried

6.2 RT2024-03.6.2

Petition Regarding a Request for the Resurfacing of County Road 41

Note: A complete copy of the petition with 108 signatures is available at the City Clerk's Office for viewing

RT2024-18

Moved By Councillor Warren

Seconded By Councillor Ashmore

That the Petition Regarding a Request for the Resurfacing of County Road 41 be received.

Carried

7. Case Studies

There were no case studies.

8. Other Business

There was no other business.

9. Adjournment

RT2024-19

Moved By Councillor Warren

Seconded By Councillor Ashmore

That the Meeting adjourn at 2:28 p.m.

Carried