

The Corporation of the City of Kawartha Lakes
Minutes
Victoria Manor Committee of Management Meeting

VMC2024-006
Tuesday, September 24, 2024
8:00 A.M.
Electronic Participation Meeting

Members:
Deputy Mayor Charlie McDonald
Councillor Mike Perry
Councillor Emmett Yeo

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1. Call to Order

Deputy Mayor Charlie McDonald called the meeting to order at 8:02 a.m. with Councillor Emmet Yeo, Councillor Mike Perry in attendance electronically.

Director Cheryl Faber, Treasurer Carolyn Daynes, Executive Assistant Andrew Wright, Executive Director Pamela Kulas, Deputy Clerk Sarah O'Connell, Vice President Regional Operations LTC Sienna Senior Living Philippa Welch and Senior Manager Operations Finance Michael Spray were also in attendance electronically.

2. Adoption of Agenda

Carried

VMC2024-037

Moved By Councillor Yeo

Seconded By Councillor Perry

That the Agenda for the Victoria Manor Committee of Management Meeting of September 24, 2024 be adopted, as circulated.

Carried

3. Disclosures of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations and Presentations

There were no deputations and presentations

5. Approval of the Minutes of the Previous Meeting

Victoria Manor Committee of Management Meeting, June 17, 2024

VMC2024-038

Moved By Councillor Perry

Seconded By Councillor Yeo

That the Minutes of the Victoria Manor Committee of Management Meeting of June 17, 2024, be received.

Carried

6. Correspondence

No correspondence

7. Presentations

7.1 VMC2024-006.7.1

Overview of the Draft 2025 Operating Budget for Victoria Manor

Cheryl Faber, Director of Human Services

Philippa Welch, VP Regional Operations, Sienna

The Draft 2025 Operating Budget for Victoria Manor was presented. The budget focuses on maintaining high-quality direct nursing and allied health care to residents every day, while also addressing ministry funding assumptions, as well as the inflationary increases impacting operations.

VMC2024-039

Moved By Councillor Yeo

Seconded By Councillor Perry

That the presentation by Cheryl Faber, Director of Human Services, **regarding an Overview of the Draft 2025 Operating Budget for Victoria Manor**, be received.

Carried

7.1.1 Report VMC2024-09

Draft 2025 Victoria Manor Operating Budget Report

Phillipa Welch, VP Regional Operations, Sienna

Pam Kulas, Executive Director, Victoria Manor

Michael Spray, Senior Manager Operations Finance

The Draft 2025 Victoria Manor Operating Budget Report shared provided an overview of the 2025 budget preparation assumptions, as well as the draft 2025 projections in comparison to the actual approved 2024 budget.

The report provides a detailed breakdown of anticipated costs for labor, utilities, maintenance, and other operational expenses, as well as projected income from resident fees and other sources. Overall, the operating budget report sets a strategic financial plan for Victoria Manor to continue providing exceptional care and support to its residents in the coming year.

VMC2024-040

Moved By Councillor Perry

Seconded By Councillor Yeo

That Report VMC2024-09, **2025 Victoria Manor Operating Budget Report**, be received.

Carried

7.2 VMC2024-006.7.2

Overview of the Draft 2025 Capital Budget for Victoria Manor

Cheryl Faber, Director of Human Services

The Overview of the Draft 2025 Capital Budget for Victoria Manor provides a comprehensive analysis of the proposed budget for the upcoming year. The budget outlines key investments in infrastructure, technology, and equipment to enhance the quality of services provided to residents at Victoria Manor.

VMC2024-041

Moved By Councillor Perry

Seconded By Councillor Yeo

That the presentation by Cheryl Faber, Director of Human Services, **regarding an Overview of the Draft 2025 Capital Budget for Victoria Manor**, be received.

Carried

8. Reports

9. Closed Session

10. Matters from Closed Session

11. Other New Business

12. Next Meeting

October 21, 2024 commencing at 1:00 p.m.

13. Adjournment

VMC2024-042

Moved By Councillor Yeo

Seconded By Councillor Perry

That the Victoria Manor Committee of Management Meeting adjourn at 8:27 a.m.

Carried