



Municipal Heritage Committee Report

Report Number:	KLMHC2024-062
Meeting Date:	December 9, 2024
Title:	2025 Meeting Dates
Description:	Municipal Heritage Committee meeting dates for 2024
Author and Title:	Emily Turner, Economic Development Officer – Heritage Planning

Recommendations:

That Report KLMHC2023-062, **2025 Meeting Dates**, be received; and

That the meeting dates for 2025 be approved.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Municipal Heritage Committee meets the first Thursday of each month or the second Thursday if the first Thursday falls on or next to a public holiday, or in other circumstances relating to City operations. In 2025, these dates would be:

January 9	July 3
February 6	August 7
March 6	September 4
April 3	October 2
May 1	November 6
June 5	December 4

Historically, the Committee has not met in July and December. However, given the increase in items the Committee has been reviewing with recent changes to the Ontario Heritage Act, staff are anticipating that meetings in those months will be required to adhere to provincial timelines on certain matters.

The dates outlined above are tentative dates and may be subject to change. Reasons for changing the meeting dates are generally related to special meetings of Council or if staff are unavailable. While Council typically meets on Tuesdays, occasionally special meetings are held on Thursdays. Where there is a conflict, Council takes priority.

Rationale:

The establishment of the year’s meeting dates in advance assists with planning and scheduling for staff, the Committee and members of the public who are interested in attending. Should an additional meeting be required or an established meeting moved, a new date can be established as required with sufficient notice.

Other Alternatives Considered:

There are no recommended alternatives.

Financial/Operation Impacts:

There are no financial or operational impacts as a result of the recommendations of this report.

Consultations:

Clerk’s Office

Attachments:

N/A

Department Head email: lbarrie@kawarthalakes.ca

Department Head: Leah Barrie, Director of Development Services