



## Municipal Heritage Committee Report

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**Report Number:** KLMHC2024-061  
**Meeting Date:** December 9, 2024  
**Title:** **Archaeological Management Plan Presentation**  
**Description:** Presentation on the current status of the Archaeological Management Plan  
**Author and Title:** Emily Turner, Economic Development Officer – Heritage Planning

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### **Recommendation(s):**

**That** Report KLMHC2024-061, **Archaeological Management Plan**, be received; and

**That** the presentation regarding the current status of the Archaeological Management Plan be received for information.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

The City is in the process of developing an Archaeological Management Plan (AMP) for Kawartha Lakes. An AMP is a planning tool that identified areas of archaeological potential using known archaeological site locations, changes in landforms and waterways over time and takes into consideration traditional land use patterns and areas of historic settlement. The AMP is being created to help address provincially-mandated requirements for the conservation of archaeological sites and resources in communities across the province. The AMP has two primary outcomes: a GIS-based archaeological potential model and strategic policy and planning direction for the use of the model and the protection of archaeological resources in the City. The City's AMP process was initiated in late winter 2024 and is anticipated to be presented to Council in late winter or early spring 2025.

Timmins Martelle Heritage Consultants (TMHC) have been hired by the City to complete the AMP. TMHC has extensive experience in the cultural heritage resource management field with particular strength related to archaeology and Indigenous engagement. TMHC has recently completed the AMP for Bruce County and has experience in working with rural municipalities with larger towns and villages such as Kawartha Lakes.

The AMP process has been ongoing throughout 2024 and has included stakeholder, community and Indigenous consultation to inform the potential mapping and the policy directions report. At present, the potential mapping is nearing completion with additional review required by Indigenous communities and refinement in process. The policy directions report remains under development to best recommend new policies and processes for the City to manage its archaeological resources.

Staff from TMHC will provide a presentation to the Committee to provide an update on the current status of the AMP process and next steps.

## **Rationale:**

The presentation from TMHC is intended as an update on the current status of the AMP to the Archaeological Management Plan project for the Municipal Heritage Committee. The Committee is an important stakeholder in the development of the AMP and its feedback is important in the mapping and policy directions.

When complete, the AMP will be an important aspect of the City's cultural resource management strategy to ensure the protection, preservation and sensitive treatment of

archaeological sites throughout the City as part of the development and capital project processes.

### **Potential Mapping**

The archaeological potential mapping identifies known and suspected archaeological sites and specific historic and geographic features in Kawartha Lakes to determine areas of archaeological potential. Areas of archaeological potential predict where archaeological sites might be found in the City. The goal of the archaeological potential map is to help inform planning decisions about a property regarding whether an archaeological site is present and if there is the potential for a site to be found to ensure an archaeological assessment is completed prior to ground disturbing activities taking place.

The potential mapping for the City has been developed and is currently being refined.

### **Policy Direction Report**

The policy direction report will provide the City with policy and process recommendations specific to local needs regarding archaeological management. The policy directions report is currently in preparation. Possible tools being considered in the policy report are as follows:

- Amended Official Plan policies
- Complete application requirements
- Zoning overlays
- Roster of qualified firms
- Legal deposit requirements
- Requirement for confirmation of Indigenous engagement
- Emergency and discovery protocols
- Coordination strategies with other approval bodies
- Parkland conveyance
- Collections management tools

### **Engagement and Consultation**

So far, there has been extension engagement and consultation on the development of the AMP. TMHC and City staff have been engaging with Williams Treaties First Nations and other Indigenous communities since the initiation of the project and that consultation remains ongoing to ensure that Indigenous interests and knowledge are

considered and incorporated into the final mapping and policy report. There has also been outreach to key local stakeholders including Parks Canada, Ontario Parks and the conservation authorities.

Public engagement was initiated at the beginning of the project through the creation of a Jump In engagement page for the project which remains live and with a Q&A and comment section for public contributions. Staff are in the process of an extensive series of in-person public consultations, including pop-up meetings at all 14 of the City's public library branches, in partnership with the Peterborough Chapter of the Ontario Archaeological Society, which will continue until the end of December and a public meeting was held in Lindsay on November 28. Individual presentations for local groups have also been undertaken and will continue to be held into early 2025.

The City has also developed a technical team to guide the process and includes staff from across different departments whose work touches on archaeology.

**Other Alternatives Considered:**

There are no recommended alternatives.

**Financial/Operation Impacts:**

There are no financial or operational impacts as a result of the recommendations of this report.

**Consultations:**

Indigenous communities  
City technical team  
Local stakeholders  
Community members

**Attachments:**

N/A

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**Department Head:** Leah Barrie, Director of Development Services