

The Corporation of the City of Kawartha Lakes
Minutes
Regular Council Meeting

CC2024-19
Tuesday, December 10, 2024
Open Session Commencing at 1:00 p.m.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Doug Elmslie
Deputy Mayor Charlie McDonald
Councillor Ron Ashmore
Councillor Dan Joyce
Councillor Mike Perry
Councillor Tracy Richardson
Councillor Pat Warren
Councillor Emmett Yeo
Vacancy - Ward 5

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1. Call to Order

Mayor Elmslie called the Meeting to order at 1:00 p.m. Deputy Mayor C. McDonald and Councillors R. Ashmore, D. Joyce, M. Perry, T. Richardson and P. Warren were in attendance in Council Chambers.

Councillor E. Yeo was in attendance electronically.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Directors S. Beukeboom, L. Barrie, C. Faber, J. Johnston, J. Rojas, Fire Chief T. Jones, Paramedic Chief S. Johnston and Area Roads Manager O. Vigelius were in attendance in Council Chambers.

City Solicitor R. Carlson, Deputy Clerk J. Watts, Manager of Strategy and Innovation B. Stonehouse, Manager of Municipal Law Enforcement and Licensing C. McDonald, Manager of Development Engineering C. Sisson and Communications, Marketing and Advertising Officer K. Callaghan were in attendance electronically.

2. Opening Ceremonies

2.1 O Canada

The Meeting was opened with the singing of 'O Canada'.

2.2 Moment of Silent Reflection

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

2.3 Adoption of Open Session Agenda

CR2024-697

Moved By Councillor Perry

Seconded By Councillor Warren

That Section 10.02(i) of By-Law 2024-073, being the By-law to Govern and Regulate the Proceedings of Council, be waived to permit the addition of Item 8.3 to the Agenda for today's Meeting, being a deputation by Cosimo Costa, of SCS Consulting Group Ltd., regarding proposed driveway culverts for the King's Bay Subdivision located at 27 Stub Road, being Item 12.1.14 on the Agenda.

Carried

CR2024-698

Moved By Councillor Ashmore

Seconded By Councillor Richardson

That the Agenda for the Open Session of the Regular Council Meeting of Tuesday, December 10, 2024, be adopted as circulated and with the following amendments:

Additions:

8.2 being a Deputation by Matthew Cory, of Malone Given Parson, regarding the Water-Wastewater Master Servicing Strategy Update and the Transportation Master Plan, being Items 10.1 and 10.2 on the Agenda

8.3 being a Deputation by Cosimo Costa, of SCS Consulting Group Ltd., regarding Proposed Driveway Culverts for the King's Bay Subdivision located at 27 Stub Road, being item 12.1.14 on the Agenda

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Notices and Information by Members of Council and Staff

4.1 Council

Councillor Joyce:

- The Little Britain Santa Claus Parade will be held on Friday, December 13th at 7:00 p.m. There will be a family skate at the Little Britain Arena following the parade. Anyone interested in volunteering at the event were encouraged to contact the Little Britain Community Association.
- The Washburn Island Santa Claus Parade will be held on Saturday, December 14th at 5:00 p.m.
- The Woodville Santa Claus Parade will be held on Saturday, December 21st at 6:30 p.m.
- The Kawartha Lakes Public Library will be hosting a series of monthly craft programs for adults; the program will feature Cricut machines which will allow participants to create personalized projects. The Library will also be hosting a series of technology training session that will provide an opportunity to residents to work with branch staff to increase their familiarity with technology.

Deputy Mayor McDonald:

- Seasons greetings were extended to everyone in light of the holiday season. Residents were encouraged to shop locally to support local businesses and to also support local charitable organizations whenever possible.

Councillor Warren:

- The Christmas Tree Lighting was held in Kinmount on Thursday, December 5th and it was announced that Dr. M. Van Der Leden will be joining the healthcare team at the Kinmount and District Health Centre. Words of welcome were extended to Dr. Van Der Leden.
- The Bobcaygeon Santa Claus Parade will be held on Saturday, December 14th at 5:00 p.m.
- Seasons greetings were extended to residents in light of the holiday season and Councillor Warren noted that she will be hosting a New Year's Levee at the Boyd Museum on Wednesday, January 1st at 1:00 p.m.

Councillor Richardson:

- The Pontypool Community Centre will be hosting a Christmas Movie Night on Friday, December 13th at 6:00 p.m. which will feature a showing of The Polar Express.
- A Breakfast with Santa will be held at the Bethany United Church on Saturday, December 14th at 8:30 a.m.
- The Pontypool Firefighters Association will be hosting their Annual Food and Toy Drive on Sunday December 15th starting at 3:30 p.m. in the South Subdivision of Royal Estates.
- Words of appreciation were extended to all of the volunteers within our communities that have been organizing Christmas events during the holiday season.
- Kawartha Conservation has expanded the Illuminated Forest event which will now be open nightly from 5:00 p.m. to 7:00 p.m. until Friday, January 3rd.
- A Yuk Yuks event will be held at the Pontypool Community Centre on Saturday, January 18th.

- Four (4) enlarged signs have been posted along Ski Hill Road to provide improved wayfinding to the Wutai Shan Buddhist Temple.
- A Community Safety Zone has been posted on the portion of Highway 7A that travels through Bethany.
- Seasons greetings were extended to all of the residents of Kawartha Lakes. Words of appreciation were also extended to our public works crew who have had a busy start to the winter season.

Councillor Ashmore:

- Words of condolence were extended to the family and friends of Phillip Payne in light of his passing. Mr. Payne was a former Councillor, Deputy-Reeve and Reeve of the former Ops Township as well as a Warden of the former Victoria County.
- The Dunsford Santa Claus Parade will be held on Sunday, December 22nd at 4:00 p.m.
- The Omemee Food Bank, located at the Omemee Baptist Church, is open on the third (3rd) Thursday of each month.
- The Dunsford Food Bank, located at the Dunsford United Church, is open on the second (2nd) and fourth (4th) Thursday of each month.
- Seasons greetings were extended in light of the holiday season.

Councillor Yeo:

- The Coboconk Santa Claus Parade was held on Sunday, December 1st; words of appreciation were extended to all of the volunteers.
- Words of appreciation were also extended to residents for in light of the early onset of winter weather and the patience that have been shown while Public Works crews address the winter road conditions.

4.2 Staff

- Director S. Beukeboom advised that there are approximately 4500 water bills available for pick-up at the Lindsay Service Centre. Residents of Eldon, Woodville, Mariposa and Lindsay were reminded that water bills will be due on January 2nd and the bills will need to be picked up from the Lindsay Service Centre. Residents were encouraged to sign up for the

City's e-billing system to ensure that they receive their water bills, and their interim tax bills, in a timely manner.

- Director C. Faber congratulated Janine Mitchell, Human Services Manager, for being the recipient of the 2024 Ontario Municipal Social Services Association Champion of Human Services Award. The Award recognizes a champion who has displayed extraordinary leadership and made an exceptional contribution to human services. Director Faber shared words of appreciation for Janine's hard work and dedication during her forty (40) year career in Human Services and congratulated her on her upcoming retirement in 2025.

5. **2024 Deputy Mayor Report**

Deputy Mayor McDonald provided an overview of his tenure as Deputy Mayor for the 2024 calendar year. The overview highlighted the projects that were undertaken, including the Short Term Rental Licensing Task Force, the Customer Service Initiative, the 2024 International Plowing Match and Rural Expo., and the Budget Committee. Words of thanks were extended to Mayor Elmslie, members of Council and the CAO for all of their support throughout 2024.

6. **2025 Deputy Mayor Election**

Presiding Officer - Cathie Ritchie, City Clerk

6.1 CC2024-19.6.1

Call for Nominations for Deputy Mayor

C. Ritchie called for nominations for the position of Deputy Mayor.

Nominated by Councillor Richardson

Seconded by Councillor Perry

That Councillor McDonald be nominated for the position of Deputy Mayor for the City of Kawartha Lakes for the 2025 calendar year.

C. Ritchie called for nominations for the position of Deputy Mayor a second time.

C. Ritchie called for nominations for the position of Deputy Mayor for a third and final time.

Moved by Councillor Warren

Seconded by Councillor Perry

That nominations for the election of Deputy Mayor for the City of Kawartha Lakes for the 2025 calendar year be closed.

Carried

6.2 CC2024-19.6.2

Appointment of Scrutineer (in the case of an election)

There was no requirement for the appointment of a scrutineer.

6.3 CC2024-19.6.3

Recess to Conduct Voting (in the case of an election)

There was no requirement for a recess to conduct voting.

6.4 CC2024-19.6.4

Return to Council Session

There was no requirement to reconvene to council session.

6.5 CC2024-19.6.5

2025 Deputy Mayor Election Results Declared

By acclamation, Councillor McDonald was declared Deputy Mayor for the City of Kawartha Lakes for the 2025 calendar year by City Clerk C. Ritchie.

6.6 CC2024-19.6.6

Motion to Authorize the Destruction of the Ballots (in the case of an election)

There was no requirement for a motion to authorize the destruction of the ballots.

6.7 CC2024-19.6.7

Introductory Remarks from the 2025 Deputy Mayor-Elect

Deputy Mayor-Elect McDonald provided introductory remarks as Deputy Mayor Elect for 2025. He provided words of appreciation for being declared as the Deputy Mayor for the 2025 calendar year. He highlighted the projects that he would like to focus on for 2025, including a review of a possible Reno-viction By-Law and a continued focus on the Short Term Rental Licensing Program and on the Customer Service Initiative.

7. **Council Minutes**

Special Council Meeting, November 12, 2024
Regular Council Meeting, November 19, 2024
Special Council Meeting, November 26, 2024
Special Council Meeting, December 5, 2024

CR2024-699

Moved By Councillor Richardson

Seconded By Councillor Perry

That the Minutes of the Special Council Meeting of November 12, 2024, the Regular Council Meeting of November 19, 2024, the Special Council Meeting of November 26, 2024, and the Special Council Meeting of December 5, 2024, be received and adopted.

Carried

Councillor Joyce left the Meeting at 1:30 p.m.

8. **Deputations**

8.1 CC2024-19.8.1

**Partnership with Federal Bird Friendly Grant
relating to Item 12.1.8 on the Agenda**

Thomas Luloff

Thomas Luloff provided an overview of a Bird Friendly Grant Program that will be lead by Fleming College. He outlined that the Program will provide an opportunity to review the best methods to mitigate the decline of the bird population, including the use of window decals, bird friendly bird feeders, etc. He noted that the City of Kawartha Lakes provides an ideal study area because it will include both urban and rural study areas. He encouraged Council to approve Report PLAN2024-071, being a Partnership with the Federal Bird Friendly Grant, Item 12.1.8 on the Agenda.

CR2024-700

Moved By Councillor Warren

Seconded By Councillor Perry

That the deputation of Thomas Luloff, **regarding a Partnership with a Federal Bird Friendly Grant**, be received.

Carried

8.2 CC2024-19.8.2

Comments Regarding the Water-Wastewater Master Servicing Strategy Presentation and the Transportation Master Plan Update Presentation relating to Items 10.1 and 10.2 on the Agenda

Matthew Cory, Principal, Planner, Land Economist, Project Manager, Malone Given Parsons

Matthew Cory, of Malone Given Parson, spoke as a representative of FLATO Developments. He noted that FLATO Developments has development lands on the east side of Lindsay and those lands are subject to a Master Development Agreement. He spoke to the proposed phasing for those development lands and provided an overall update on the current status of the development lands. He asked that the Water-Wastewater Master Servicing Strategy and the Transportation Master Plan accommodate the proposed phasing for the development lands held by FLATO Developments.

CR2024-701

Moved By Councillor Richardson

Seconded By Deputy Mayor McDonald

That the deputation of Matthew Cory, of Malone Given Parsons, **regarding Comments on the Water-Wastewater Master Servicing Strategy Presentation and the Transportation Master Plan Update Presentation**, be received.

Carried

Councillor Joyce joined the Meeting electronically at 1:48 p.m.

8.3 CC2024-19.8.3

Proposed Driveway Culverts for the King's Bay Subdivision Located at 27 Stub Road relating to Item 12.1.14, being Report ENG2024-037

Cosimo Costas, SCS Consulting Group Inc.

Cosimo Costas, of SCS Consulting, spoke to Report ENG2024-037, being Proposed Driveway Culverts for the King's Bay Subdivision located at 27 Stub Road. He asked Council to accept the developer's proposal for continuous culverts where driveways are paired. He outlined that the continuous culvert proposal is intended to avoid standing water in ditches and they believe that the continuous culverts would not pose any maintenance concerns. He cited a consultation with a culvert maintenance company that indicated that they do not

differentiate between separate or continuous culverts for maintenance. He noted that they believe that the installation of a vertical culvert clean-out could address the maintenance concerns that have been raised. He also noted that separated culverts would require a design amendment that would add a retaining wall to each driveway due to insignificant culvert clearance which will increase costs.

CR2024-702

Moved By Councillor Warren

Seconded By Councillor Richardson

That the deputation of Cosimo Costas, of SCS Consulting Group Ltd., **regarding Proposed Driveways for the King's Bay Subdivision located at 27 Stub Road**, be received.

Carried

9. Correspondence

10. Presentations

10.1 CC2024-19.10.1

Water-Wastewater Master Servicing Strategy Presentation

Nafiur Rahman, Supervisor, Environmental Capital Project Management
Corby Purdy, Purdy, Manager, Infrastructure Construction and Design
Kevin Brown, TYLin Canada Inc.
Abe Khademi, TYLin Canada Inc.

Corby Purdy, Manager of Infrastructure Construction and Design, and Kevin Brown, of TYLin Canada Inc., provided an update on the Water-Wastewater Master Servicing Strategy. Council was advised that the goal of the Master Plan Servicing Strategy is to ensure that approved growth can be accommodated without affecting the level-of-service to existing residents and businesses. It was noted that the Growth Management Strategy (GMS) process is a parallel study to the Water-Wastewater Master Servicing Strategy. Council received an overview of the serviced areas within the City of Kawartha Lakes, the service capacity for those areas and recommended projects for those areas to address the anticipated growth within those areas. The final Water-Wastewater Master Servicing Strategy will go forward to Council in Q1 of 2025 for consideration.

CR2024-703

Moved By Councillor Perry

Seconded By Councillor Richardson

That the presentation by Nafiur Rahman, Supervisor, Environmental Capital Project Management, et. al., **regarding the Water-Wastewater Master Servicing Strategy**, be received.

Carried

10.2 CC2024-19.10.2

Transportation Master Plan Update Presentation

Mike Farquhar, Manager of Technical Services

Joseph Kelly, Traffic Management Supervisor

Kassel Prince, P.Eng, PMP, Senior Transportation - Traffic Engineer, EGIS Group

Mike Farquhar, Manager of Technical Services, and Kassel Prince, of EGIS Group, provided an update on the Transportation Master Plan for the City of Kawartha Lakes. Council was advised that the Transportation Master Plan aims to enhance mobility and accessibility for all residents and visitors while preserving the natural environment. The goal is to establish an integrated transportation system that meets the needs of a growing population and promotes a connected multi-modal network through to 2051. Council received an overview of the master plan process, the approach for intersection analysis, level of service findings for existing conditions and a summary of possible network improvements.

CR2024-704

Moved By Councillor Perry

Seconded By Deputy Mayor McDonald

That the presentation by Joseph Kelly, Traffic Management Supervisor, and Kassel Prince, EGIS Group, **regarding the Transportation Master Plan Update**, be received.

Carried

The Meeting recessed at 3:14 p.m. and reconvened at 3:30 p.m.

Councillor Warren left the Meeting at 3:14 p.m.

11. Planning Advisory Committee

11.1 Correspondence Regarding Planning Advisory Committee Recommendations

11.2 Planning Advisory Committee Minutes

Planning Advisory Committee Meeting, November 27, 2024

CR2024-705

Moved By Councillor Richardson

Seconded By Deputy Mayor McDonald

That the Minutes of the Planning Advisory Committee Meeting of November 27, 2024, be received and the recommendations, included in Section 11.3 of the Agenda, save and except for Item 11.3.8, be adopted.

Carried

11.3 Business Arising from Planning Advisory Committee Minutes

11.3.1 PAC2024-071

That Report PLAN2024-066, **Application to Amend the Township of Ops Zoning By-law 93-30 at 77 Kawartha Lakes Road 36, Lindsay - Tyler**, be received;

That a Zoning By-law Amendment respecting application D06-2024-019, substantially in the form attached as Appendix D to Report PLAN2024-066, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

Carried

11.3.2 PAC2024-072

That the deputation of Ian Franklin, KLM Planning Inc., **regarding Report PLAN2024-064 (Item 6.1 on the agenda)**, be received.

Carried

11.3.3 PAC2024-073

That Report PLAN2024-064, **Application to Amend the Town of Lindsay Zoning By-law 2000-75 at 203, 207, and 213 Kawartha Lakes Road 36, Lindsay - Ashmere Lindsay Developments**, be received;

That a Zoning By-law Amendment, respecting application D06-2024-001 substantially in the form attached as Appendix D to Report PLAN2024-064, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

Carried

11.3.4 PAC2024-074

That Report PLAN2024-065, **Application to Amend the Town of Lindsay Zoning By-law 2000-75 at 61 and 75 Logie Street, Lindsay - Kemp and Sweeney**, be received;

That a Zoning By-law Amendment, respecting application D06-2023-015, substantially in the form attached as Appendix D to Report PLAN2024-065, be approved and adopted by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this application.

Carried

11.3.5 PAC2024-075

That Report PLAN2024-070, **Request to Enter into Subdivision Agreement for Walden Farm Plan of Subdivision 16T-16501**, be received for information;

That the Subdivision Agreement substantially in the form attached in Appendix C to Report PLAN2024-070, Request to Enter into Subdivision Agreement for Walden Farm Plan of Subdivision 16T-16501, be endorsed by Council; and

That the Mayor and Clerk be authorized to execute the documents required by the approval of this request.

Carried

11.3.6 PAC2024-076

That Report ENG2024-029, **2024 Registered Subdivisions Status Update**, be received;

That Staff be directed to provide annual updates for continued communication, housing target tracking, process improvement and to support the development community.

Carried

11.3.7 PAC2024-077

That Report ENG2024-030, **2025 Subdivision Agreement Template Update**, be received;

That the City's subdivision agreement and cost estimate schedule templates be updated and amended, as outlined in Appendix A and B, respectively, to Report ENG2024-030; and

That City Staff be directed to continue to monitor annually for any improvements to the language in the template of the subdivision agreement to ensure there are opportunities to refine the timelines and clarify language with the development process.

Carried

11.3.9 PAC2024-079

That Report ENG2024-032, **Assumption of Arizona Heights Subdivision, Phase One, Bobcaygeon**, be received;

That the Assumption of Arizona Heights Subdivision, Phase One, Geographic Village of Bobcaygeon, City of Kawartha Lakes, be approved;

That an Assumption By-Law, substantially in the form attached as Appendix A to Report ENG2024-032 be approved and adopted by Council; and

That the Mayor and City Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

11.3.10 PAC2024-080

That Report ENG2024-033, **2025 Pre-Servicing Agreement Template Update**, be received;

That the proposed updates to the current policy, substantially in the form attached as Appendix 'A', to Report ENG2024-033 be approved by Council and placed in the Policy Manual in the new City format;

That the proposed template of the Pre-Servicing Agreement, substantially in the form attached as Appendix 'B', to Report ENG2024-033 be approved by Council; and

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

Carried

11.4 Items Extracted from Planning Advisory Committee Minutes

11.3.8 PAC2024-078

CR2024-706

Moved By Councillor Ashmore

Seconded By Councillor Richardson

That Report ENG2024-031, **Update to Development Application Approvals Process (DAAP) Fee for Subdivisions**, be received;

That the City's Development Application Approvals Process (DAAP) Fee be increased to 6.0% for subdivisions;

That the City's cost estimate schedule template for subdivisions be updated and amended for 2025, as outlined in Appendix 'A', to Report ENG2024-031; and

That the City continue to review the DAAP fee every two years to ensure the fee is fair and in line with the costs of engineering review and project management by the City.

Carried

12. Consent Matters

The following items were requested to be extracted from the Consent Agenda:

Councillor Ashmore Items 12.1.2 and 12.1.3

Deputy Mayor McDonald Item 12.1.4

Councillor Richardson Item 12.1.7

Moved By Councillor Richardson

Seconded By Deputy Mayor McDonald

That all of the proposed resolutions shown in Section 12.1 of the Agenda, save and except for Items 12.1.2, 12.1.3, 12.1.4 and 12.1.7, be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

Carried

12.1 Reports

12.1.1 CLK2024-004

Naming of Two Service Roads in the Area of Riverwood Park Road and Highway 35

Joel Watts, Deputy Clerk

CR2024-707

That Report CLK2024-004, **Naming of Two Service Roads in the area of Riverwood Park Road and Highway 35**, be received;

That the new service road being a northerly extension of Homestead Drive created by the Ministry of Transportation north of Riverwood Park Road in the former Township of Ops be formally named Homestead Drive:

That the new service road created by the Ministry of Transportation west of Highway 35, and east of the northerly extension of Homestead Drive in the former Township of Ops be formally named Wagstaff Road;

That the Office of the City Clerk send notice to all affected parties (including the road owners, being the Ministry of Transportation) regarding the renaming of the service roads in accordance with the Notice By-law;

That subject to any significant objections brought to Council or Committee of the Whole from the affected parties in the notice period, that a by-law to name and readdress any applicable properties on both service roads be prepared, approved, and adopted by Council at the January 28, 2025 Regular Council Meeting; and

That staff be directed to send notice to the Ministry of Transportation requesting that they install appropriate signage for northbound and southbound travelers on Highway 35, and at the intersection of the new Homestead Drive extension, and Wagstaff Road to reflect the new street names, subject to the adoption of the by-law.

Carried

12.1.5 RS2024-055

Proposed Lease Agreement between 15740622 Canada Inc. and the Corporation of the City of Kawartha Lakes at the Municipal Airport
Christine Oliver, Law Clerk - Realty Services

CR2024-708

That Report RS2024-055, **Proposed Lease Agreement between 15740622 Canada Inc. and The Corporation of the City of Kawartha Lakes at the Municipal Airport**, be received;

That the Lease Agreement attached as Appendix A to Report RS2024-055, be approved;

That the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this agreement; and

That the necessary By-Law, as outlined in Appendix B to Report RS2024-055, be brought forward for adoption.

Carried

12.1.6 CORP2024-030

Capital Close and Special Projects Budget Adjustment

Carolyn Daynes, Treasurer

CR2024-709

That Report CORP2024-030, **Capital Close and Special Projects Budget Adjustments**, be received;

That the capital projects identified in Appendix A to Report CORP 2024-030 be approved for closure;

That the balances below and provided in Appendix A be transferred to (from) the corresponding reserve to address all project closures listed;

Reserve	Report Closing Balance
Capital Contingency Reserve- Uncommitted	\$291,863.11
Capital Contingency Reserve - Manor	54,000.00
Capital Contingency Reserve – Cemetery	(395.85)
Public Works Fleet Reserve	36,861.36
Water Infrastructure Reserve	10,374.74
Special Projects Reserve	(22,803.06)
Total Reserve Transfers	\$369,900.30

That the balances below and provided in Appendix A be transferred from the obligatory reserves to fund projects closing in a deficit;

Obligatory Reserve	Report Closing Balance
Parkland Reserve Fund	\$(176.01)
Development Charge Reserve	(73,534.40)
Total Obligatory Reserve Transfers	\$(73,710.41)

That the Training Centre Burn Tower project be transferred to the Capital Contingency Reserve in the amount of \$518,448.38 to be committed to this project until it moves forward;

That the Omemee WPCP-Construction be transferred to the Capital Contingency Reserve in the amount of \$2,275,607.48 to be committed to this project until it moves forward;

That Lindsay Water Treatment Plant Filter Media be closed and debenture financing be reduced by \$106,922.25; and

That the 2023 Special Project 921230501-Information Technology Performance Management Software be re-opened and the original funding of \$270,000.00 be re-instated and transferred from the General Contingency Reserve (1.32090).

Carried

12.1.8 PLAN2024-071

Partnership with Federal Bird Friendly Grant

Mark Jull, Supervisor, Policy Planning

CR2024-710

That Report PLAN2024-071, **City of Kawartha Lakes Partnership with Federal Bird-Friendly Grant**, be received;

That the City of Kawartha Lakes commits to be a Community Partner and support Fleming College’s Natural Sciences and Engineering Research Council of Canada (NSERC) grant application by:

1. Providing a letter of support on City letterhead; and by

2. Sharing information about opportunities for City of Kawartha Lakes (CKL) citizens to participate in the research project through various City communications; and

That the Mayor and Clerk be authorized to execute the documents related to this request.

Carried

12.1.9 ED2024-045

Proposed Heritage Designation of 204 Ballyduff Road, Geographic Township of Manvers (Frog Pond/Lotus Mill)

Emily Turner, Economic Development Officer - Heritage Planning

CR2024-711

That Report ED2024-045, **Proposed Heritage Designation of 204 Ballyduff Road, Geographic Township of Manvers (Frog Pond/Lotus Mill)**, be received;

That the Municipal Heritage Committee's recommendation to designate 204 Ballyduff Road under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed; and

That staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of Notices of Intention to Designate and consultation with the property owner(s), and preparation of the designating by-laws.

Carried

12.1.10 HS2024-009

Muskoka D & M Corporation Additional Municipal Fee Waivers 77-83 William Street North, Lindsay

Michelle Corley, Human Services Manager, Housing

CR2024-712

That Report HS2024-009, **Muskoka D & M Corporation Additional Municipal Fee Waivers 77-83 William Street North, Lindsay**, be received; and

That the additional municipal incentives identified in Table 1 of Report HS2024-009 be approved.

Carried

12.1.11 CS2024-012

Lindsay Legacy C.H.E.S.T. Fund 2025 Allocation

LeAnn Donnelly, Executive Assistant, Community Services

CR2024-713

That Report CS2024-012, **Lindsay Legacy C.H.E.S.T. Fund 2025 Allocation**, be received;

That total funding in the amount of \$437,933.36 be provided for the projects as recommended by the Lindsay Legacy C.H.E.S.T. Fund Grant Committee, with the allocation to come from the Lindsay Legacy C.H.E.S.T. Fund Reserve (3.24310), as follows:

A Place Called Home \$23,016.16

Kawartha Lakes Museum and Archives \$36,174.57

Ampere (Pinnguaq) \$49,351.40

Lindsay Little Theatre \$192,261.62

Kawartha Art Gallery \$131,129.61

Lindsay District Chamber of Commerce \$6,000.00

That the remaining amount of \$276,362.17 of interest earned from September 30, 2023 to August 31, 2024 not recommended for funding in 2025 be carried over for disbursement in a future year.

Carried

12.1.12 CS2024-013

Bobcaygeon Legacy C.H.E.S.T. Fund 2025 Allocation

LeAnn Donnelly, Executive Assistant, Community Services

CR2024-714

That Report CS2024-013, **Bobcaygeon Legacy C.H.E.S.T. Fund 2025 Allocation**, be received;

That total funding in the amount of \$90,524.47 be provided, with the allocation to come from the Bobcaygeon Legacy C.H.E.S.T. Fund Reserve (3.24320), as follows:

Bobcaygeon Canada Day Committee \$8,531.88

Ontario Open Fiddle and Step \$3,950.00

Kinette Club of Bobcaygeon \$2,500.00

Globus Theatre \$5,000.00

Bobcaygeon Minor Ball \$5,000.00

Bobcaygeon Lawn Bowling Club \$4,535.00

Impact 32 \$7,771.00

Environmental Action Bobcaygeon \$8,984.00

Trinity Church \$31,752.59

Royal Canadian Legion Branch 239 \$12,500.00

That \$14,228.73 (10% of interest earned from September 30, 2023 to August 31, 2024) be retained in the principle of the Bobcaygeon Legacy C.H.E.S.T. Fund Reserve (3.24320) for inflationary growth of the fund; and

That the remaining \$37,534.10 of available funds not allocated in 2025 be available for distribution in a future year.

Carried

12.1.13 ENG2024-036

Request for Additional Funding for the Boyd Street/City of Kawartha Lakes Road 36 Intersection

Michael Farquhar, Manager of Technical Services, Engineering

CR2024-715

That Report ENG2024-036, **Request for Additional Funding for Boyd St/ City of Kawartha Lakes Road 36 intersection**, be received; and

That Council authorize the increase of \$213,711.00 to the Capital budget project 983240902 (Traffic Lights and Streetlights) to be funded from the Uncommitted portion of the Capital Contingency Reserve. (1.32248).

Carried

12.1.14 ENG2024-037

Proposed Driveway Culverts - King's Bay Subdivision - 27 Stub Road - OLT-23-000815

Christina Sisson, Manager, Development Engineering

CR2024-716

That Report ENG2024-037, **Proposed Driveway Culverts – King’s View Subdivision – 27 Stub Road – OLT-23-000815**, be received;

That Council resolve that the City is not willing to accept the paired driveway culverts proposed by King’s Bay as detailed in Report ENG2024-037;

That Council resolve that the City of Kawartha Lakes will not assume proposed subdivision roads containing the proposed paired driveway culverts or permit the proposed paired driveway culverts to be installed within rights of way already owned by the City, unless changes are made to the satisfaction of the Director of Engineering and Corporate Assets and the Director of Public Works; and

That Staff be authorized to continue to require separated driveway culverts, or another appropriate solution to the satisfaction of the Director of Engineering and Corporate Assets and Director of Public Works, and advance this requirement at the written hearing of the issue before the Ontario Land Tribunal.

Carried

12.1.15 RD2024-003

Snowmobile Trail Maintenance and Use Agreement - Ontario Federation of Snowmobile Clubs (OFSC) District 3

Oliver Vigelius, Manager, Public Works Operations West B

CR2024-717

That Report RD2024-003, **Snowmobile Trail Maintenance and Use Agreement – Ontario Federation of Snowmobile Clubs (OFSC) District 3**, be received;

That the agreement 2015-1550 Ganaraska Snowmobile Club - Right of Use Maintenance, attached as Appendix D to Report RD2024-003, be terminated; and

That the agreement between the Corporation of the City of Kawartha Lakes and The Ontario Federation of Snowmobile Clubs – District 3 for the use of City lands for the purpose of snowmobiling, attached as Appendix C to Report RD2024-003, be approved; and

That the Mayor and City Clerk be authorized to execute any documents and agreements required by the approval of this agreement.

Carried

12.2 Items Extracted from Consent

12.1.2 CLK2024-005

Council Policy Review Process

Sarah O'Connell, Deputy Clerk

CR2024-718

Moved By Councillor Ashmore

Seconded By Deputy Mayor McDonald

That Report CLK2024-005, **Council Policy Review Process**, be received.

Carried

12.1.3 CLK2024-006

Election Sign By-Law Amendment

Joel Watts, Deputy Clerk

CR2024-719

Moved By Councillor Ashmore

Seconded By Councillor Perry

That Report CLK2024-006, **Election Sign By-law Amendments**, be received.

Carried

CR2024-720

Moved By Councillor Ashmore

Seconded By Councillor Joyce

That Section 2.03 (d) of the By-Law to Amend By-Law 2021-045 be amended to allow a maximum sign height of 2.0 metres.

Carried

CR2024-721

Moved By Councillor Richardson

Seconded By Councillor Perry

That a By-law to amend By-law 2021-045 (being A By-Law to Regulate the Placement of Election Signs in the City of Kawartha Lakes and Repeal By-law 2018-077), as amended to allow a maximum sign height of 2.0 metres, be approved and brought forward for adoption.

Carried

Councillor Warren jointed the Meeting electronically at 3:55 p.m.

12.1.4 ML2024-004

Short Term Rental Accommodation Licensing Program Update

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

CR2024-722

Moved By Deputy Mayor McDonald

Seconded By Councillor Richardson

That Report ML2024-004, **Short Term Rental Licensing Program Update**, be received.

Carried

12.1.7 PUR2024-022

2024-094-SS Single Source for Prime BPM Contract Renewal

Ashley Wykes, Buyer

Brenda Stonehouse, Manager, Strategy and Innovation

CR2024-723

Moved By Councillor Richardson

Seconded By Councillor Ashmore

That Staff provide a presentation Council by the end of Q2, 2025 to review business process mapping through Prime BPM.

Carried

CR2024-724

Moved By Councillor Richardson

Seconded By Councillor Ashmore

That Report PUR2024-022, **2024-094-SS Single Source for Prime BPM Process Management**, be received;

That PRIME Business Process Management be awarded the three (3) year single source to continue to implement business process management solutions for the amount of \$449,397.00 USD plus the applicable currency exchange rate and taxes at time of invoice;

That subject to receipt of the required documents, the Director of Corporate Services be authorized to execute the agreement to award; and

That Corporate Services be authorized to issue a purchase order.

Carried

12.2.1 WM2024-008

Blue Box Transition Options for Non-Eligible Sources

David Kerr, Manager of Environmental Services

Note: This item was deferred from the Regular Council Meeting of November 19, 2024

Moved By Councillor Warren

Seconded By Councillor Joyce

That Report WM2024-08, **Blue Box Transition Options for Non-Eligible Sources**, be received;

That; starting January 1, 2026, Non-Eligible sources within the City of Kawartha Lakes will not receive curbside collection of recycling provided by the City of Kawartha Lakes;

That; the By-law for Collection and Management of Waste and Recyclables Within the City of Kawartha Lakes (By-Law 2016-144) be amended to incorporate Non-Eligible Source Collection details and remove the responsibility for the collection of non-eligible source material beginning January 1, 2026; and

That the necessary By-Law be brought forward for consideration.

Motion Failed

CR2024-725

Moved By Councillor Richardson

Seconded By Deputy Mayor McDonald

That Report WM2024-08, **Blue Box Transition Options for Non-Eligible Sources**, be received.

Carried

CR2024-726

Moved By Councillor Warren

Seconded By Councillor Richardson

That Staff report back to Council by the end of Q1, 2025 with formalized options for non-eligible sources for curbside collection.

Carried

CR2024-727

Moved By Councillor Warren

Seconded By Councillor Perry

That the Mayor and Council forward correspondence to the Minister of Environment, Conservation and Parks to advocate for the collection and processing of blue box recycling items from non-eligible sources to be funded wholly by producers; and

That a copy of the correspondence be forwarded to the Association of Municipalities of Ontario (AMO).

Carried

12.2.2 WM2024-009

Waste Management By-Law 2016-144 Repeal and Replace

Bonnie Ferguson, Waste Technician II

Note: This item was deferred from the Regular Council Meeting of November 19, 2024

CR2024-728

Moved By Councillor Warren

Seconded By Councillor Joyce

That Report WM2024-009, **Waste Management By-Law 2016-144 Repeal and Replace**, be received;

That the proposed By-Law to Repeal and Replace By-Law 2016-144, being the By-Law for Collection and Management of Waste and Recyclables within the City of Kawartha Lakes, as outlined in Appendix A to Report WM2024-009, be approved; and

That the necessary By-Law be brought forward to Council for adoption.

Carried

13. Petitions

14. Other or New Business

14.1 CC2024-19.14.1

Memorandum Regarding a Councillor Appointment to the Development Charges Task Force

Mayor Elmslie

CR2024-729

Moved By Deputy Mayor McDonald

Seconded By Councillor Warren

That the Memorandum from Mayor Elmslie regarding, **Councillor Appointment -Development Charges Task Force**, be received; and

That Councillor Richardson be appointed as the council representative to the Development Charges Task Force.

Carried

15. By-Laws

The mover requested the consent of Council to read the by-laws by number only.

CR2024-730

Moved By Councillor Perry

Seconded By Councillor Richardson

That the By-Laws shown in Section 15.1 of the Agenda, namely: Items 15.1.1 to and including 15.1.13, save and except for Item 15.1.13, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

15.1 By-Laws by Consent

15.1.1 By-Law 2024-224

By-Law to Authorize the Execution of a Lease Agreement between 15740622 Canada Inc. and the Corporation of the City of Kawartha Lakes (3187 Highway 35 North, Lindsay)

15.1.2 By-Law 2024-225

By-Law to Levy Interim Taxes for 2025 in the City of Kawartha Lakes

15.1.3 By-Law 2024-226

By-Law to Authorize Borrowing from Time to Time to Meet Current Expenditures During the Fiscal Year ending December 31, 2025 in the City of Kawartha Lakes.

15.1.4 By-Law 2024-227

By-Law to Amend By-Law 2016-219, Being a By-Law to Govern Septage Disposal at the City of Kawartha Lakes

15.1.5 By-Law 2024-227

By-Law to Dedicate Part of Park Lot 2 on Plan 70, being Parts 2 and 3 on Plan 57R8173 as Public Highway (Hillcroft Way, former Township of Verulam)

15.1.6 By-Law 2024-228

By-Law to Appoint a Municipal Law Enforcement Officer for the City of Kawartha Lakes (Williams, M.)

15.1.7 By-Law 2024-229

By-Law to Appoint a Weed Inspector for the City of Kawartha Lakes (Williams, M.)

15.1.8 By-Law 2024-230

By-Law to Amend the Township of Ops Zoning By-Law No. 93-30 to Rezone Land within the City of Kawartha Lakes (77 Kawartha Lakes Road 36)

15.1.9 By-Law 2024-231

By-Law to Amend the Town of Lindsay Zoning By-Law No. 2000-75 to Rezone Lands within the City of Kawartha Lakes (203, 207, 213 Kawartha Lakes Road 36)

15.1.10 By-Law 2024-232

By-Law to Amend the Town of Lindsay Zoning By-Law No. 2000-75 to Rezone Land within the City of Kawartha Lakes (61 and 75 Logie Street)

15.1.11 By-Law 2024-233

By-Law to Assume Sedona Court, Registered Plan 57M-805, PIN: 63134-0193, and to Assume the Stormwater Management Facility, Block 20, Registered Plan 57M-805, PIN: 63134-0189, and to Assume the Servicing Block, Block 22, PIN: 63134-0191, Previously Dedicated and Conveyed to the Municipality Upon Registration of Plan 57M-805, Geographic Village of Bobcaygeon, the Corporation of the City of Kawartha Lakes

15.1.12 By-Law 2024-234

By-Law to Repeal and Replace By-Law 2016-144, being a Collection and Management of Waste and Recyclables Within The City of Kawartha Lakes

15.2 By-Laws Extracted from Consent

15.1.13 By-Law 2024-235

By-Law to Amend By-Law 2021-045, being A By-Law to Regulate the Placement of Election Signs in the City of Kawartha Lakes

CR2024-731

Moved By Councillor Ashmore

Seconded By Deputy Mayor McDonald

That a By-Law to Amend By-Law 2021-045, being a By-Law to Regulate the Placement of Election Signs in the City of Kawartha Lakes, be read a first and second time.

Carried

CR2024-732

Moved By Councillor Ashmore

Seconded By Councillor Joyce

That Section 2.03(d) of the By-law to Amend By-law 2021-045, be amended to read:

Maximum Sign Height: The height of election signs shall not exceed 2.0 metres above the surrounding ground.

Carried

CR2024-733

Moved By Councillor Ashmore

Seconded By Councillor Warren

That a By-Law to Amend By-Law 2021-045, being a By-Law to Regulate the Placement of Election Signs in the City of Kawartha Lakes, as amended, be read a third and final time, passed, numbered, signed and the corporate seal attached.

Carried

16. Notice of Motion

17. Closed Session

17.1 Adoption of Closed Session Agenda

CR2024-734

Moved By Councillor Perry

Seconded By Councillor Richardson

That the Closed Session agenda be adopted as circulated.

Carried

17.2 Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest disclosed.

17.3 Move Into Closed Session

CR2024-735

Moved By Councillor Perry

Seconded By Councillor Richardson

That Council convene into closed session at 4:44 p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 s.25, in order to consider matters identified in Section 17.3 of the Regular Council Meeting Agenda of Tuesday, December 10, 2024, namely Items 17.3.1 to and including 17.3.4.

Carried

18. Matters from Closed Session

Item 17.3.1

The Confidential Closed Session Minutes for the Regular Council Meeting of November 19, 2024 were approved.

Item 17.3.2

Staff provided Council with an update regarding the acquisition of a parcel of land along Colborne Street West, Lindsay.

Item 17.3.3

Staff provided a bargaining update to Council regarding the Ontario Nurses Association (ONA) – Victoria Manor.

19. Confirming By-Law

By-Law to Confirm the Proceedings of the Regular Council Meeting of December 10, 2024

CR2024-740

Moved By Deputy Mayor McDonald

Seconded By Councillor Richardson

That a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, December 10, 2024 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

Carried

20. Adjournment

CR2024-741

Moved By Councillor Warren

Seconded By Councillor Joyce

That the Council Meeting adjourn at 5:08 p.m.

Carried

Read and adopted this 28th day of January, 2025.

Doug Elmslie, Mayor

Cathie Ritchie, City Clerk