

# **The Corporation of the City of Kawartha Lakes**

## **Council Report**

**Report Number ED2017-021**

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**Date:** December 12, 2017

**Time:** 2:00 p.m.

**Place:** Council Chambers

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**Ward Community Identifier:** All

**Subject:** 2018 Municipal Heritage Committee Work Plan

**Author Name and Title:** Debra Soule, Economic Development Officer, Arts,  
Culture and Heritage

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### **Recommendations:**

**RESOLVED THAT** Report ED2017-021, **Municipal Heritage Committee Work Plan**, be received; and

**THAT** the document entitled “**Municipal Heritage Committee Work Plan**” appended to Report ED2017-021 be approved by Council.

**Department Head:**\_\_\_\_\_

**Financial/Legal/HR/Other:**\_\_\_\_\_

**Chief Administrative Officer:**\_\_\_\_\_

## **Background:**

Heritage Victoria is a Committee of Council authorized under the Ontario Heritage Act, to advise and assist Council on heritage issues relating to Part IV (Conservation of Properties of Cultural Heritage Value or Interest) and on the identification of a potential Heritage Conservation District under Part V of the Act.

On November 14, 2017 Council approved an amendment to the Terms of Reference for Heritage Victoria to change the name of the Committee to the Kawartha Lakes Municipal Heritage Committee.

## **CR2017-972**

**RESOLVED THAT** Report ED2017-020, **Heritage Victoria Amendments to Terms of Reference**, be received;

**THAT** the 2015 Terms of Reference for Heritage Victoria be amended to change the name of the Committee to the Kawartha Lakes Municipal Heritage Committee; and

**THAT** the 2015 Terms of Reference for Heritage Victoria be amended to increase the number of committee members by two members to enable one representative from each of the Oak Street and Downtown Lindsay Heritage Conservation Districts.

**CARRIED**

According to the Committee's Terms of Reference, the Municipal Heritage Committee is required to report on activities completed from their Work Plan during each calendar year and to submit a Work Plan for the subsequent year.

This report addresses the committee's 2017 Work Plan reporting and the 2018 Work Plan requirements.

## **Rationale:**

During the 2017 calendar year, the Committee identified the following seven goals and completed the following tasks addressing each goal from their 2017 Work Plan.

### **1. Goal One - Continue to process eligible properties for designation**

- Three applications for individual Heritage Designation under Part IV of the Ontario Heritage Act are currently in progress and one new application is pending.

- Two heritage permit applications were received and approved by Heritage Victoria.
  - The heritage requirements of the re-development application for 171-183 Kent Street West in Lindsay were approved with conditions by Heritage Victoria.
  - Eleven requests for heritage status, and three heritage location queries were processed for future infrastructure development projects.
  - The Oak Street Heritage Conservation District Plan was completed, recommended for approval by Heritage Victoria, approved by Council and the designation by-law adopted on September 12, 2017.
  - The Downtown Lindsay Heritage Conservation District Plan was completed, recommended for approval by Heritage Victoria, approved by Council and the designation by-law adopted on October 24, 2017 for Oak Street.
2. Goal Two - Continue updating designation by-laws to ensure they are consistent with the requirements of the Ontario Heritage Act
    - No existing heritage designation by-laws were updated during 2017
  3. Goal Three - Complete the distribution of existing heritage designation plaques
    - Distribution of remaining heritage designation plaques is in progress
  4. Create an information brochure on the Why's and How's of heritage designation
    - An information brochure on heritage conservation practices and the role of the Municipal Heritage Committee has been created. The brochures are now available to all interested residents and an accessible version is being created that will be available on the City's website.
  5. Introduce a Kawartha Lakes Heritage Awards Program
    - A heritage awards program outline has been drafted by the Committee and is currently being finalized. The proposed program would recognize best practice outcomes in the conservation or restoration of a residential heritage property and a commercial heritage property, and would also recognize significant contributions made by members of the Kawartha Lakes community on heritage-related activities. Ideally this will be incorporated within another existing awards event later in 2018 in order to

minimize event costs and maximize the number of persons who will learn about heritage best practice in Kawartha Lakes.

6. Create a list of contractors, tradespeople, architects and designers who can assist heritage property owners
  - An extensive list of regionally-based contractors, tradespeople, architects and designers with recognized knowledge and experience in working with heritage properties has been compiled and will be available to all interested heritage property owners.
7. Introduce a new section within the Heritage Properties Register for 'Properties of Potential Heritage Value or Interest', (commonly referred to as "Listed Properties").
  - A report has been prepared for consideration by Council regarding the introduction of "Listed Properties" within the Heritage Register.

The 2018 Heritage Victoria Work Plan (please refer to Attachment A) includes activities that are the core business of the Municipal Heritage Committee in terms of Part IV and Part V designation processes that are required under the Ontario Heritage Act (OHA), and activities that address the educational and community pride dimensions of heritage conservation. The inclusion of preparing a "properties of potential heritage value or interest" within the committee's work plan for 2018 is contingent upon Council's approval to introduce this section in the Kawartha Lakes Heritage Register.

### **Other Alternatives Considered:**

No other alternatives considered.

### **Financial/Operation Impacts:**

There are no financial considerations associated with this recommendation.

### **Relationship of Recommendation(s) to the 2016-2019 Strategic Plan:**

Approval of Heritage Victoria's 2017 reporting and 2018 Work Plan will enable the fulfillment of the municipality's Strategic Goals including an Exceptional Quality of Life and a Vibrant and Growing Economy.

### **Review of Accessibility Implications of Any Development or Policy:**

Not applicable.

**Servicing Implications:**

Not applicable.

**Consultations:**

The Municipal Heritage Committee members

**Attachments:**

Appendix A:



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**Department Head:** Chris Marshall, Director

**Department File:** C18