



Council Report

Report Number: PUR2025-002
Meeting Date: January 28, 2025
Title: 2025-010-SS Kennel and Pound Services
Description: Single Source
Author and Title: Marielle van Engelen, Buyer
Aaron Sloan, Manager, Municipal Law Enforcement,

Recommendation(s):

That Report PUR2025-002 for Single Source 2025-010-SS Kennel and Pound Services, be received;

That Council authorize the single source award to the Humane Society of Kawartha Lakes for kennel and pound services;

That Council authorize the option to renew the contract after the initial term, ending December 31, 2025, for an additional four (4) one (1) year terms, based on annual council budget approval, mutual agreement and successful completion of the initial term and each term thereafter; and

That subject to receipt of the required documents, the Chief Administrative Officer be authorized to execute the agreement.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of March 19, 2024 Council adopted the following resolution:

ML2024-002

Feral Cat Trap Neuter Return Manage Pilot Project and Kennel Services

Aaron Sloan, Manager, Municipal Law Enforcement and Licensing

CR2024-134

Moved By Councillor Yeo

Seconded By Councillor Richardson

That Report ML2024-002, **Feral Cat Trap Neuter Return Manage Pilot Project and Kennel Services**, be received;

That Staff initiate a Request for Proposal (RFP) process to establish a new Kennel Services contract(s) that provide base level services, including but not limited to, temporary sheltering of stray dogs, temporary sheltering of stray domestic cats and a Feral Cat Trap Neuter Return Program, each as individual independent services; and

That the Feral Cat Trap Neuter Return (TNR) and Domestic Stray Cat Pilot Project be temporarily suspended.

Carried

This report addresses the reinstatement of the Feral Cat Trap Neuter Return (TNR) and Domestic Stray Cat Pilot Projects and finding a primary location for kennel and pound services for the City.

Rationale:

In March of 2024 the Human Society of Kawartha Lakes canceled their service agreement with the City. Municipal Law Enforcement staff in conjunction with Procurement Services, attempted to find animal shelters in the surrounding areas that would provide kennel and pound services. At the time, the local area shelters were unable to commit to being the City's primary shelter. This lack of commitment was due to their own business obligations. City access to other municipal shelters in border municipalities was extremely limited, as these locations supported their local municipal programs.

Staff continued to search for a dedicated solution for pound services, dog and cat related programs and established base services with a few agencies, but not at a level to support all services. A change of focus at the Human Society of Kawartha Lakes, has

resulted in new discussions regarding City animal services, leading the two parties to discuss an agreement to provide kennel and pound services.

The Feral Cat Trap Neuter Return and Domestic Stray Cat Pilot Project are included in this agreement, as individual items, with the pilot projects concluding at the end of the year (December 31, 2025).

The Humane Society of Kawartha Lakes (HSKL) as an agency, with their current programs, is well positioned to support Municipal Law Enforcement Services. As a dedicated contractor to support the City with services related to the dog and cat programs, an agreement is needed to move forward. In addition to creating collaborative instructional materials for the public, the re-established partnership with the HSKL along with internal training for Municipal Law Enforcement and HSKL personnel will strengthen agency-to-agency ties.

Staff is recommending that Council support the single source agreement for pound services and reinstatement of the Feral Cat Trap Neuter Return (TNR) and Domestic Stray Cat Pilot Projects with the Humane Society of Kawartha Lakes.

Other Alternatives Considered:

No other alternative is being recommended.

Alignment to Strategic Priorities

For reference the four strategic priorities within the 2020-2023 Kawartha Lakes Strategic Plan are:

1. Healthy Environment
2. An Exceptional Quality of Life
3. A Vibrant and Growing Economy
4. Good Government

This report aligns with the concepts found in the Strategic Priorities. Municipal staff and staff at the HSKL have operational programs and business practices that promote a healthy environment, by providing a response to animal issues and public concerns, such as animals running at large, animals involved in attacks and public education. The animal services programs improve the quality of life of the residents and animals in the municipality, by providing a service that safely houses an animal until the owner is located.

Financial/Operation Impacts:

The 2025 Municipal Law Enforcement operating budget includes \$90,500 for kennel and pound services, Feral Cat Trap Neuter Return (TNR) and Domestic Stray Cat Pilot.

Consultations:

Supervisor, Procurement Services
Treasurer

Attachments:

Appendix A – Council Report ML2024-002 Feral Cat TNRM Pilot Project and Kennel Services



ML2024-002 Feral
Cat TNRM Pilot Project

Department Head email: rtaylor@kawarthalakes.ca

Department Head: Ron Taylor, Chief Administrative Officer

Department File: 2025-002-SS