



Council Report

Report Number: CAO2025-001

Meeting Date: January 28, 2025

Title: **Partnership Agreement – Community Foundation of Kawartha Lakes (CFKL)**

Description: Partnership and Fee-for-Service Agreement between the City of Kawartha Lakes (CKL) and Community Foundation of Kawartha Lakes (CFKL) to deliver community programming, fundraising and fund management.

Author and Title: Ron Taylor, Chief Administrative Officer

Recommendation(s):

That Report CAO2025-001, **Partnership Agreement – Community Foundation of Kawartha Lakes (CFKL)**, be received;

That the Partnership Agreement, substantially in the form provided in Appendix B to Report CAO2025-001, be approved; and

That the Mayor and Clerk be authorized to execute the Partnership Agreement with the Community Foundation of Kawartha Lakes.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Representatives from the Community Foundation of Kawartha Lakes (CFKL) attended the June 4, 2024 Committee of the Whole meeting, and provided an overview of proposed partnership programming between the CKL and the CFKL.

Programs and services included ongoing grassroots community fundraising, management of the City's Social Sustainability Fund, and community collaboration and reporting of community health and well-being indicators (through the ***Vital Signs*** program).

At the Council Meeting of June 25, 2024, Council adopted the following resolution:

CW2024-138

That Report CAO2024-004, Partnership with the Community Foundation of Kawartha Lakes (CFKL), be received;

That total operating funding in the amount of \$126,000.00 be committed and provided to the Community Foundation of Kawartha Lakes over a three-year period, beginning in 2024, as outlined in Report CAO2024-004;

That Staff be directed to develop a partnership agreement with the Community Foundation of Kawartha Lakes, outlining service(s) that the CFKL can deliver on the City's behalf, by end of Q3, 2024; and

That the Mayor and Clerk be authorized to execute the resultant partnership agreement with the Community Foundation of Kawartha Lakes.

This report addresses that direction and to recommend an expanded partnership agreement for Council's consideration.

Rationale:

Council directed staff to work with the CFKL to formalize, through an agreement, various partnership and funding programs with the City. Previous report CAO 2024-004, attached as Appendix A to this report, outlines these partner programs and opportunities.

Fees for service delivery, reporting and deliverables is outlined in the DRAFT agreement, attached as Appendix B to this report.

The initial recommended agreement has a four-year term, ending December 31, 2028 (with an automatic 4-year renewal if appropriate upon mutual consent). The intent is to generally revisit and update partnership arrangements at least each term of Council.

CFKL is ideally positioned to manage and implement the City's Social Investment Fund, and to facilitate and manage a ***Vital Signs*** program in the City.

Other Alternatives Considered:

No other alternative has been considered, as Council directed staff to formalize the City's partnership with the CFKL through an agreement.

Alignment to Strategic Priorities

Formalizing this partnership with the CFKL contributes to the strategic priority of Good Government, and specifically the stated action of "... collaborate with other community builders, partners and institutions." The Plan further commits to measurement and reporting, and specifically progress indicators, including Municipal Quality of Life Indicators. The Vital Signs program deliverables will deliver on this commitment.

Financial/Operation Impacts:

This agreement outlines funding committed to CFKL to manage and/or provide programs and services on behalf of the City. This agreement is also intended to identify reporting and deliverables for funding in an accountable and transparent manner.

Consultations:

City Solicitor
Director, Corporate Services
Director, Human Services
Manager, Strategy & Innovation
Executive Director & Board Members, Community Foundation of Kawartha Lakes

Attachments:

Appendix A – Report CAO2024-004



Appendix A

Appendix B – DRAFT Partnership Agreement – Community Foundation of Kawartha Lakes



Appendix B

Department Head email: rtaylor@kawarthalakes.ca

Department Head: Ron Taylor, CAO