

The Corporation of the City of Kawartha Lakes

By-Law 2025-

A By-Law to Appoint a Municipal Law and Licensing Clerk for the City of Kawartha Lakes for the Purpose of Enforcing Licensing By-laws

Recitals

1. Section 5 of the Municipal Act, S.O. 2001, as amended, states that powers of a municipality shall be exercised by its Council.
2. Section 9 of the Municipal Act, S.O. 2001, as amended states that by-laws and resolutions of a municipality apply only within its boundaries.
3. It is deemed appropriate to appoint a Municipal Law and Licensing Clerk for the City of Kawartha Lakes for the purpose of enforcing municipal licensing by-laws, pursuant to Order-in-Council 2688/93.

Accordingly, the Council of The Corporation of the City of Kawartha Lakes enacts this By-law 2025-___.

Section 1.00: Definitions and Interpretation

1.01 **Definitions:** In this by-law,

“**City**”, “**City of Kawartha Lakes**” or “**Kawartha Lakes**” means The Corporation of the City of Kawartha Lakes and includes its entire geographic area;

“**Council**” or “**City Council**” means the municipal council for the City;

“**Municipal Law and Licensing Clerk**” means the person who holds this position.

“**Manager of Municipal Law Enforcement and Licensing**” means the person who holds that position and his or her delegate(s) or, in the event of organizational changes, another person designated by Council.

1.02 **Interpretation Rules:**

(a) The words “include” and “including” are not to be read as limiting the meaning of a word or term to the phrases or descriptions that follow.

1.03 **Statutes:** References to laws in this by-law are meant to refer to the statutes, as amended from time to time, that are applicable within the Province of Ontario.

1.04 **Severability:** If a court or tribunal of competent jurisdiction declares any portion of this by-law to be illegal or unenforceable, that portion of this by-

law shall be considered to be severed from the balance of the by-law, which shall continue to operate in full force and effect.

Section 2.00: Appointments

- 2.01 **Municipal Law and Licensing Clerk:** Katelyn Woodcock is appointed as a Municipal Law Enforcement and Licensing Clerk for the City of Kawartha Lakes. The Municipal Law and Licensing Clerk shall exercise all authority, and shall perform all duties and obligations required to administer municipal licenses in accordance with Provincial Legislation, Municipal By-Laws as well as any Policies and Procedures enacted by the City of Kawartha Lakes.
- 2.02 **Reporting Relationship:** Municipal Law Enforcement and Licensing Clerk Katelyn Woodcock shall report to and be under the direction of the Manager of Municipal Law Enforcement and Licensing.

Section 3.00: Administration and Effective Date

- 3.01 **Administration of the By-law:** The Manager of Municipal Law Enforcement and Licensing is responsible for the administration of this by-law.
- 3.02 **Repeal:** This by-law shall repeal and replace By-Law 2022-137.
- 3.02 **Effective Date:** This By-law shall come into force on the date it is finally passed.

By-law read a first, second and third time, and finally passed, this 18th day of February, 2025.

Doug Elmslie, Mayor

Cathie Ritchie, City Clerk