

Memorandum - 001

Date: February 19, 2025
To: Joint Social and Housing Services Advisory Committee
From: Carolyn Daynes, Treasurer
Re: Q4 2024 Financial Results Forecast

The final 2024 year-end results for the Human Service department of the City are still in the draft stage. Staff have done a forecast to the end of Q4, 2024 to predict the final County of Haliburton (COH) contribution owing. Currently the COH contribution will be within budget for all areas except for the Rent Supplement (16825) expenses. At Q3, 2024 this line item is currently trending at 95% of budget and by the end of Q4, 2024 Staff predict that it will be over-budget by approximately \$25,000. The City communicated this to the COH in early 2024 when Staff realized that the tracking of Haliburton rent supplement expenditures was inaccurate. Staff corrected this allocation in 2024 but not before finalizing the 2024 budget. CKL and COH have known that the 2024 budget was low in comparison to the actual 2024 expenses that were to be incurred. The 2025 budget is now reflective of the correct Haliburton rent supplement expenditures and the COH share in this area is now \$128,125 compared to \$96,000 in the 2024 budget.

The final line in the JAC Financial Report shows Capital Close. The capital close surplus/deficit positions are reconciled differently for CKL and COH. The City transfers any surpluses in their projects to a KLH City capital reserve and funds any deficits from this same KLH City capital reserve. The Haliburton capital project surplus/deficit positions for closed projects show as a separate line item on the quarterly invoice billing to COH. The only capital projects that were closed in 2024 for Haliburton was in the Q4, 2023 Capital Close. This resulted in an amount owing from Haliburton to the City of 32,309.31, which is included on the Q3, 2024 financial results. Staff will provide details of this, if not already forwarded to COH, on the Q4, 2024 quarterly billing to Haliburton. The KLH Board will receive the Q4, 2024 Capital Close in April 2025 and any Haliburton project closures will be credited/debited in a future quarterly invoice.