



Committee of the Whole Report

Report Number:	ED2025-008
Meeting Date:	March 4, 2025
Title:	Municipal Heritage Committee 2025 Work Plan
Description:	Review of 2024 Municipal Heritage Committee Accomplishments and Adoption of 2025 Work Plan
Author and Title:	Emily Turner, Economic Development Officer – Heritage Planning

Recommendations:

That Report ED2025-008, **Municipal Heritage Committee 2025 Work Plan**, be received;

That the 2025 Municipal Heritage Committee Work Plan as outlined in Appendix B be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Kawartha Lakes Municipal Heritage Committee is a Committee of Council authorized under the Ontario Heritage Act to advise and assist Council on issues relating to properties designated under Parts IV and V of the Act and other heritage related matters. The Committee also undertakes outreach and educational activities in the community.

According to the Committee's Terms of Reference, the Municipal Heritage Committee is required to report on activities completed from their Work Plan during each calendar year and to submit a Work Plan for the subsequent year.

At its meeting of January 9, 2025, the Municipal Heritage Committee reviewed its accomplishments for 2024 and discussed a draft 2025 work plan identifying continuing and new goals for the committee. The Committee passed the following motion:

KLMHC2025-004

Moved By I. McKechnie

Seconded By S. Sims

That Report KLMHC2025-002, **2024 Review and 2025 Work Plan**, be received; and

That the Committee's 2025 work plan be forwarded to Council for approval.

Carried

This report addresses the Committee's 2024 Work Plan reporting and the 2025 Work Plan priorities.

Rationale:

In 2024, the Municipal Heritage Committee undertook a number of initiatives including its statutory requirements under the Ontario Heritage Act and other activities that the committee generally undertakes. A summary of the 2024 work plan items and the Committee's accomplishments are below:

1. Process applications for designation and make recommendation to Council.
2. Recommend properties for listing to Council.

3. Review heritage permit applications for individually designated properties.
4. Review heritage policy and provide recommendations to Council.
5. Coordinate Doors Open.
6. Comment on relevant planning and development applications
7. Undertake the designation of the Scugog River as a cultural heritage landscape.
8. Participate in the Heritage Inventory.
9. Undertake condition assessments of individually designated properties.
10. Assist with the implementation of Bill 23.
11. Assist in the development of the Archaeological Management Plan.
12. Undertaken public outreach and education.
13. Initiate Bobcaygeon Market Square HCD Study and investigate other potential HCDs.

A summary of the Committee's achievements with regard to these goals is attached as Appendix A.

A draft 2025 Municipal Heritage Committee Work Plan, attached as Appendix B, includes activities that are the ongoing core business of the Municipal Heritage Committee and are mandated by the Ontario Heritage Act, including advising Council regarding the designation and listing of properties and making recommendations regarding alterations to heritage properties and Planning Act applications. The work plan also includes activities that address educational and community outreach and special projects.

Other Alternatives Considered:

There are no recommended alternatives.

Alignment to Strategic Priorities

The development of an effective Municipal Heritage Committee supports the following goals from the Council-adopted Strategic Plan:

- A Vibrant and Growing Economy

The activities of the Municipal Heritage Committee with regard to both their statutory and outreach responsibilities are a core function of the heritage planning program offered as part of the City's economic development and business development programming which has been identified as one of the priority area's action items.

The activities of the Municipal Heritage Committee also align with the strategic direction contained in the 2025-2029 Economic Development Strategy. It advances Objective 4.4. (Lead, partner and foster heritage conservation) where various activities the Committee participates in, including the protection of heritage properties, permitting, heritage inventories and heritage outreach, are identified as key starting actions.

Financial/Operation Impacts:

There are no financial considerations associated with this recommendation. All Committee activities for 2025 fall within the existing Heritage Planning budget for 2025.

Consultations:

Municipal Heritage Committee.

Attachments:

Appendix A – Municipal Heritage Committee 2024 Work Plan Review



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Appendix B – Draft 2025 Municipal Heritage Committee Work Plan



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Department Head: Leah Barrie, Director of Development Services